

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, January 22, 2018 at 6:30 p.m. in the Board Room of the Unit Office at 14 East Main Street, Pana, IL 62557.

**Meeting called to Order/Roll Call**

President Schafer called the meeting to order at 6:30 p.m. The following board members were present: Anderson, Beyers, McLeod, Schafer. Absent: Deere, Dorn and Kirkbride

Roll Call

**Motion to appoint Secretary pro tem**

A motion to appoint Dr. Beyers Secretary pro tem was made by Anderson and seconded by McLeod. ROLL CALL: Anderson, Beyers, McLeod, Schafer. All aye, motion carried.

Secretary pro tem

Roll Call

**Consent Agenda**

Superintendent Bauer reported that the District did receive the Healthy Communities Investment grant that was owed to us from last year. It was noted that we have not received any transportation payments for FY 18 or any of our other mandated categorical payments and that the State of Illinois is 6 to 9 months behind on paying their bills. Mr. Bauer briefly reviewed the Cafeteria report. No FOIA requests were received since the last meeting.

A motion was made by Beyers and seconded by McLeod to approve the consent agenda inclusive of payables totaling \$318,102.87 and payroll totaling \$1,023,251.83 for a total payables and payroll of \$1,341,354.70.

Consent Agenda

ROLL CALL: Beyers, McLeod, Schafer, Anderson. All aye, motion carried.

Roll Call

**VISITORS**

No visitors

**COMMITTEE REPORTS****Facilities**

Dr. Beyers and Lori Ade gave a brief overview of the January 10th Facilities meeting held at Pana Junior High. Dr. Beyers noted that the board needed to re-visit the part time hourly rate for custodians during Lori's report.

Next meeting TBD

**Finance**

The finance committee met as part of the special board meeting on Saturday, January 20th.

Next meeting TBD

**Curriculum Committee**

Did not meet. Next meeting TBD

**Policy Committee**

Superintendent Bauer highlighted the PRESS policy changes discussed at the January 4th policy committee meeting. Mr. Bauer noted that there were no major changes to policy. The term "ward" is no longer used due to Governor Rauner no longer wishing to use that term. Other policy updates were made to reflect curriculum changes due to school funding.

Next meeting TBD

### **First reading of PRESS Service Updates**

Motion to approve the first reading of the PRESS Service policy updates as presented at the Policy Committee meeting was made by Anderson and seconded by Beyers.

ROLL CALL: McLeod, Schafer, Anderson, Beyers. All aye, motion carried.

1st Reading of PRESS  
Roll Call

### **Pana Education Foundation**

Superintendent Bauer reported that PEF is working on finalizing a date for the Spring fundraiser. The group is checking with the Community Calendar, but the tentative date is Wednesday, April 25th. Tomorrow night during half time at the Varsity Boy's game the PEF will be presenting a check for all the work that they do on behalf of Pana public schools.

Next meeting Wednesday, February 21, 2018 at 7:00 a.m.

### **Technology**

Did not meet

Next meeting TBD

### **Strategic Planning Committee**

Met as a Committee of the Whole as part of the board retreat on January 20th.

Next meeting TBD

## **ADMINISTRATIVE REPORTS**

### **Principals -**

The Principals were in attendance. Miss McRoberts noted that Mr. Savage is getting quotes to replace/repair the sign outside the high school. Peoples Bank sponsored the sign 18 years ago and it has started having glitches. Teagan Strom, the Pana High School DAR winner was recently named as District DAR winner. The high school will be MAP testing this week and Spirit week will be next week. Mrs. Ellis highlighted the new 65" television was installed today in the main hallway that scrolls the events and highlights student achievement. The Jr. High completed their MAP testing and Mrs. Ellis invited the Board to Heroe's Day breakfast that the Panther Den students are having on February 2nd. Ms. Zueck was absent. Mrs. Wysong noted that Washington finished their MAP testing today. She also wanted to thank Superintendent Bauer and the Board for continuing the art program after the retirement of Mrs. Schaefer. Under the grant reporting it was noted that the District is still awaiting original grant approval for Title I & II.

### **Building and Transportation**

Lori Ade discussed the ongoing need for substitute custodians and the lack of applicants. Currently the substitute custodian hourly rate is \$9.50 per hour and the current start rate is \$12.91. A discussion about the proposed cost increase and the mandated weekly and annual hour limitations.

A motion was made by Beyers and seconded by McLeod to increase substitute custodian hourly pay rate at \$11 per hour for six months and then raise to \$12.91. Any current substitute that has worked for more than six months their substitute hourly wage will be increased to \$12.91.

ROLL CALL: Schafer, Anderson, Beyers, McLeod. All aye, motion carried.

Increase Substitute  
Custodian hourly rate  
Roll Call

Lori Ade also discussed the lack of state funding for transportation and the possibility that a working cash transfer may soon be necessary.

## **SUPERINTENDENT**

### **District Property/Casualty/Liability Insurance Renewal**

Superintendent Bauer noted that the Property/Casualty/Liability insurance renewals increased 4.99%, which is a large increase, however it is much better than the 18.8% increase we experienced one year ago. The rate increases are attributable to the over \$500,000 roof claim at the Junior High.

A motion was made by McLeod and seconded by Beyers to accept the District Property/Casualty/Liability Insurance Renewals with Wright Specialty Insurance (WSI) through Ramza Insurance Group and Worker's Compensation coverage with Berkshire Hathaway through USI Insurance at an overall premium increase of \$9,747 (4.99% increase over expiring coverage with a total cost of \$204,907).

District Insurance  
Renewal

ROLL CALL: Anderson, Beyers, McLeod, Schafer. All aye, motion carried.

Roll Call

### **Executive Session Minutes**

Superintendent Bauer noted that the District is required to have a process in place to review executive session minutes from the last six months. A review of the minutes indicated that all six months included information on student discipline and need to remain closed to the public.

A motion was made by Beyers and seconded by Anderson to approve the public release of executive session minutes from July 17, August 21, September 25, October 16, November 20, and December 18 and subsequent destruction of any open or executive session tapes older than 18 months. All minutes/tapes from July 17, August 21, September 25, October 16, November 20, and December 18 shall remain closed to the public.

Executive Session  
Minutes

ROLL CALL: Beyers, McLeod, Schafer, Anderson. All aye, motion carried.

Roll Call

### **Economic Interest Statements**

Superintendent Bauer discussed that annually no later than February 1st we are required to provide a list to Christian County of individuals that need to file economic interest statements.

Economic Interest  
Statements

A motion was made by McLeod and seconded by Beyers to approve and certify the list of District affiliated personnel required to file an economic interest statement with the Christian County Clerk.

ROLL CALL: McLeod, Schafer, Anderson, Beyers. All aye, motion carried.

Roll Call

### **IRS Mileage Rate for 2018**

Each January the district approves the updated mileage rate. Superintendent Bauer reported that the District reimburses a small amount of mileage since the District provides vans for meetings and professional development trainings.

IRS Mileage Rate

A motion was made by Anderson and seconded by McLeod to approve the 2018 IRS Mileage reimbursement rate.

ROLL CALL: Schafer, Anderson, Beyers, McLeod. All aye, motion carried.

Roll Call

### **Amended School Calendars**

Superintendent Bauer noted that the Public School calendar was amended due to the 1/4/18 and 1/16/18 emergency days.

Information only, no action taken.

### **FY 18 School District Library Grant**

Superintendent Bauer announced that the District was awarded a FY 18 School District Library Grant in the amount of \$934.50.

Information only, no action taken.

### **Executive Session**

A motion was made by Beyers and seconded by McLeod to enter Executive Session at 7:03 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation/resignation recommendations.

Enter Executive  
Session

ROLL CALL: Anderson, Beyers, McLeod, Schafer. All aye, motion carried.

Roll Call

### **Return to Regular Meeting**

A motion was made by Beyers and seconded by Anderson to return from the Executive Session to the Regular Meeting at 7:37 p.m. Executive Session was held for the purposes of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation/resignation recommendations. No action was taken.

ROLL CALL: Beyers, McLeod, Schafer, Anderson. All aye, motion carried.

Return to Regular Meeting

Roll Call

### **Approve executive session minutes**

A motion was made by McLeod and seconded by Anderson to approve executive session minutes as read in executive session.

ROLL CALL: McLeod, Schafer, Anderson, Beyers. All aye, motion carried.

Executive Session Minutes

Roll Call

### **Employment report as reviewed in executive session**

A motion was made by Beyers and seconded by McLeod to approve the Superintendent's personnel recommendations as reviewed and presented from executive session notes.

ROLL CALL: Schafer, Anderson, Beyers, McLeod. All aye, motion carried.

Personnel Recommendations

Roll Call

### **Communications**

- A. SSNS
- B. Alliance Legislative Report
- C. Other Board Correspondence

### **Board Member Considerations**

None

### **Adjournment**

A motion was made by Beyers and seconded by Anderson to adjourn the regular meeting of January 22, 2018 at 7:38 p.m. All aye, motion carried.

---

Secretary

---

President