Browning Public Schools **Board Agenda Request**Meeting To Be Held: 08/29/18



Recognit	ion: Students	Staff	Parents			
Informat	ion: Building Report	Old Business	☐ Superintendent's Report			
Action:	Resignation	Hiring	Contract Service Agreements			
	Travel Out-of-State	Travel In State	Approvals			
	Termination	Legal Matters	Other:			
	This action request pertains to	Elementary (only)	☐ High School/District Wide			
Date:	08/20/18					
To:	Corrina Guardipee-Hall Superintendent	·	Cimberly Tatsey-McKay Montana SOARS GMP Director			
Subject: In State Travel- Montana SOARS Monthly Meetings 2018-2019						
Description: Kimberly Tatsey-McKay, Montana SOARS Good Medicine Program Director and Matthew Johnson, Alternative Schools Director, request to approve in state travel for the required monthly meetings for the 2018-2019 Montana SOARS Compliance Meeting in Helena, Montana. These meetings are outlined in the 2018/2019 OPI Montana SOARS grant and require attendance.						
Financial Impact: \$3,496.30 (Matthew Johnson \$1,407.40; Kimberly Tatsey-McKay \$2,088.90)						
Funding Source (Budget/grant, etc.): Good Medicine 115.90.465.1000.582.206						
Attachment(s): Leave Request/Meeting Agenda						
Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)						
Commen	ts:					
Board Action: N/A (Info) Approved Denied Tabled to:						

Montana SOARS State Management Team Meeting Schedule

For the 2018-2019 School Year

Month	Location
August	No Meeting – August is Off
September 12th	SMT – First Interstate Bank
October	No Meeting – LEA Site Visit - Browning
November 14th	SMT – First Interstate Bank
December	No Meeting – December is Off
January 9th	SMT – First Interstate Bank
February	No Meeting - Evaluation Site Visit
March 13th	SMT – First Interstate Bank
April	No Meeting - Off
May 8-9th	MT SOARS - Summit
June 12th	Last SMT – First Interstate Bank
July	No Meeting – July is Off

Montana SOARS State Management Team Meeting Wednesday, 9/12/2018

2728 Colonial Drive, Helena, MT 59601 in the downstairs conference room 10:30 AM – 12:30 PM

Introductions and Partner Updates	10:30 AM – 10:45 AM
State Management Team - Collaborative Partner Survey Results	10:45 AM – 11:15 AM
Year 5 Implementation Plans	11:15 AM – 11:45 PM
Tom Billteen – Updates on Juvenile Justice	11:45 AM – 12:15 PM
Standing Agenda Item: School Mental Health - Suicide Prevention Schools of Excellence	12:15 PM – 12:30 PM
Agenda Items Next Meeting-November TBA	12:30 PM
Close the Meeting	12:30 PM

MT SOARS Team Meeting

1201 11th Ave, 1st floor conference room (same as normal) 9/12/2018 from 8:00 - 10:00 a.m. - from 12:30 – 4 p.m.

8-10:00 a.m. LEA Discussion and YMHFA Discussion – Emma (in meeting in Billings – will not be attending), Jim, Kim, and Ronda – Implementation plans and year 5 activities. Update year 5 goals, all goals must be achieved or exceeded this year.

- 10:30-12:30 SMT
 - o 2728 Colonial Drive, Helena, MT 59601.
- 12:30-4 p.m. TA Discussions and plan and Summit discussion.
 - o 1201 11th Ave, 1st floor conference room (same as normal).
- Additional Items and Updates?

BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Employee Name Sample Request	F	Employee #13501	
Building Good Medicine Program	S	Substitute Name NA	
LEAVE REPORT			
<u>Date of Leave</u>	<u>Hours</u>	Type of Leave	
Employee Signature	I	Date	
Approved; Condition upon the spe			
Principal/Supervisor	I	Date	
TYPE OF LEAVE			
AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay	
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay	
*EX/SR Extra-Curricular/School Related		SWP Suspended w/Pay	
	FN Funeral(Master Contract Relationship)	SWOP Suspended w/o Pay	
*If taking School Related/Extra-Curricular TRAVEL REQUEST (If receiving pa Conference/Workshop Montana SO.	nyment for EX/SR leave please fi	ill out entire form completely)	
Location Helena, MT			
Departure Date	Return Date		
Departure Time 5:30 am	Return Time 7:00	<u>) pm</u>	
Transportation: Personal Ve	ehicle Mileage	344 @ .535 =\$ 184.04	
District Veh		@day =\$ 35.00	
Professiona	l Development		
	·	ration PO# =\$ 0.00	
	<u> </u>	PO# =\$ 0.00	
		PO# =\$ - 0.00	
	☐ Other		
	_ owner	Sub Total \$ 219.04	
Pudget 115 0 465 1000 582 206 (100 %		Check Total	
Budget 115.9.465.1000.582.206 (100 %	0)	Check Total	
Employee Signature		Date	
Principal/Supervisor		Date	
Superintendent Signature			