

Minutes of Regular Meeting

The Board of Directors
Roseau Public School

A regular meeting of the Board of Directors of Roseau Public School was held Monday, September 15, 2025, at 5:15 PM in the board room.

<https://youtube.com/live/-5-J3FRRIUI?feature=share>

1. Call to Order at 5:15 PM
2. Roll Call
 1. Roll Call: Thor Didrikson, Pete Kvien, Jodee Haugen, Heather Magnusson, David Simmons
Absent: Neal Vatnsdal
 2. Administration: Tom Jerome
3. Listening Session
4. Approval of Agenda
 1. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education approve the agenda of the September 15, 2025 regular board meeting as presented/amended.
5. Minutes
 1. A motion was made by Heather Magnusson, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education approve the minutes of the preceding work session of September 8, 2025.
 2. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education approve the minutes of the preceding regular meeting of August 18, 2025.
6. Business Services
 1. A motion was made by Jodee Haugen, seconded by Thor Didrikson and UC that, BE IT RESOLVED the Board of Education approve the payment of bills based on review by the Audit Committee (Haugen) in the amount of \$647,741.12 .
7. Reports
 1. Listening Session
 2. Roseau School Board Student Representative: John Delaney
 3. Principles of Construction: Mr. Shane Larsen
 4. Wolf Ridge Committee
 5. Transportation Supervisor: Kurt Osweiler
8. Communications
 1. Superintendent
 - a. Buildings and Grounds
 - b. Roseau School District Enrollment
 - c. Staffing Update
 - d. Roseau School District Preliminary 2025 Payable 2026 Levy Report
 - e. Employee Contract Negotiations
 - f. Operating Referendum Information
 - g. Roseau High School Polaris Student Design Challenge

- h. 2026-2027 Budget Forecast
9. Principal Report
 1. Principal Report
 10. Upcoming Board Meetings
 11. Proposed Resolutions September 15, 2025
 1. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 conduct Truth and Taxation meeting at 6:00 p.m. on December 15 in the Roseau School Board Meeting Room.
 2. A motion was made by Heather Magnusson, seconded by David Simmons and UC that, BE IT RESOLVED the Board of Education of District 682 certify the preliminary 2025 payable 2026 levy at the maximum amount.
 3. A motion was made by Thor Didrikson, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 approve the Roseau Teacher Association agreement as presented effective 2025-2027.
 4. A motion was made by Pete Kvien and seconded by Jodee Haugen that, BE IT RESOLVED the Board of Education of District 682 approve up to two advisor positions for the Roseau School Polaris Student Design Challenge at a rate of \$1,800.00 per advisor (to be included in Miscellaneous Compensation Schedule). The following voted in favor thereof: Haugen, Kvien and Magnusson and the following voted against: Didrikson and Simmons.
 5. A motion was made by Heather Magnusson, seconded by Jodee Haugen and UC that, BE IT RESOLVED the Board of Education of District 682 approve the hiring of:
 - Lauren Johnson / Roseau School District Bookkeeper
 - Kya Halstensgard / Deaf and Hard of Hearing Teacher
 - April Menlove / Long Term Substitute Deaf and Hard of Hearing Teacher
 - Tammy Harris / Paraprofessional
 - Angela Buley / Paraprofessional
 - Donovan Nordby / Paraprofessional
 - Paul Huglen / Paraprofessional
 - Nicholas Schueller / Paraprofessional
 6. A motion was made by Jodee Haugen, seconded by Heather Magnusson and UC that, BE IT RESOLVED the Board of Education of District 682 approve the resignation of:
 - Melissa Shepard / Paraprofessional
 - Lisa Smith / Paraprofessional
 - Nicholas Schueller / Custodian
 12. Adjournment: 7:07 PM

Signed _____
Jodee Haugen, Clerk

Signed _____
Thor Didrikson, Chairman

Minnesota Department of Education
Levy Limitation and Certification Report
2025 Payable 2026

District Number-Type: 0682-01
District Name: Roseau Public School District
Home County: Roseau County

Date Printed: 9/15/25
Limits Updated: 9/12/25
Proposed Submitted: 9/15/25

LIMIT**PROPOSED****SUBTOTALS BY LEVY CATEGORY**

GENERAL - RMV VOTER
GENERAL - RMV OTHER
GENERAL - NTC VOTER
GENERAL - NTC OTHER
COMMUNITY SERVICE - NTC OTHER
GENERAL DEBT - NTC VOTER
GENERAL DEBT - NTC OTHER
OPEB DEBT - NTC VOTER
OPEB DEBT - NTC OTHER

The School Board has voted to certify the MAXIMUM levy authority.

After October 1st, the county auditor should consult the Minnesota Department of Education (MDE) website for the district's current levy limitation and use this amount for the Truth in Taxation notices.

SUBTOTALS BY FUND

GENERAL FUND
COMMUNITY SERVICES FUND
GENERAL DEBT SERVICE FUND
OPEB/PENSION DEBT SERVICE FUND

If there is a change to the district's levy limitation after October 1st, the county will be notified by MDE via email. Before finalizing tax computations for the Truth in Taxation notices, counties should double check the MDE website to be sure no changes have been made to the district's levy limitation that the county is not already aware of through this email process.

SUBTOTALS BY TAX BASE

REFERENDUM MARKET VALUE
NET TAX CAPACITY

SUBTOTALS BY TRUTH IN TAXATION CATEGORY

VOTER APPROVED
OTHER

TOTAL LEVY

TOTAL LEVY

The school district must submit the completed original of this form to the home county auditor by September 30, 2025. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by October 7, 2025.

The certified levy listed above is the levy voted by the school board for taxes payable in 2026.

Signature of School Board Clerk

Date of Certification

Nedee Haugen
9.15.25

MISCELLANEOUS COMPENSATION SCHEDULE

Roseau Public School

SCHOOL ACTIVITY OR SCHOOL EVENT	2025-2026		2024-2025	
ANNUAL, HIGH SCHOOL RAMBLER				
High School Rambler Advisor.....	\$2,383	/year	\$2,383	/year
Elementary Memory Book Advisor.....	\$791	/year	\$791	/year
ATHLETIC EVENT SUPERVISION.....		/season*	\$6,615	/season*
BASEBALL				
Head Coach, K-12 (1).....		/season*	\$5,445	/season*
High School Assistant (1).....	\$3,613	/season	\$3,613	/season
Junior High School Assistant (2).....	\$2,384	/season	\$2,384	/season
BASKETBALL				
Head Coach, K-12 (1).....		/season*	\$6,615	/season*
High School Assistant (1).....	\$4,390	/season	\$4,390	/season
Junior High School Assistant (1).....	\$2,897	/season	\$2,897	/season
BOARD OF EDUCATION OPERATIONS				
Chairman of the Board	\$1,794	/year	\$1,794	/year
Clerk of the Board	\$714	/year	\$714	/year
Treasurer of the Board.....	\$714	/year	\$714	/year
Board Appointed Advisory Committee Meetings	\$98	/meeting	\$98	/meeting
Board Meetings: Compensation per meeting for attendance at board functions, school meetings, conference with administrators, legal consultants, workshops, and conventions.....	\$98	/meeting	\$98	/meeting
CLASS ADVISORS				
High School, Grade 11 (2).....		/year*	\$1,433	/year*
High School, Grade 12 (1).....		/year*	\$1,201	/year*
High School, Grades 7-10 (1 per grade).....		/year*	\$295	/year*
CLASSIFIED PERSONNEL (Temporary)				
Temporary help with Supt's approval (Adult).....	\$16.81	/hour	\$16.81	/hour
Temporary help with Supt's approval (Student)	\$13.66	/hour	\$13.66	/hour
Substitute for Regular Employee: Paid on Step 1 of the of the absent employee's pay rate or other district policy				
COMMUNITY SERVICE/EDUCATION				
(Note: Unless indicated otherwise, amounts shown are for the 2026 calendar year)				
Community Education Supervisor.....	\$6,000	/year	\$6,000	/year
ECFE Coordinator/Teacher.....		/year	\$47,448	/year
School Age Child Care Provider / Coordinator.....	\$19.57	/hour	\$19.57	/hour
School Aged Child Care & ECFE Para Professional.....	\$15.75	/hour	\$15.75	/hour
Swimming Pool Coordinator (school year).....	\$2,169	/quarter	\$2,169	/quarter
Supervisor for Open Gym (Full session is 3 hours.).....	\$53.83	/session	\$53.83	/session
Supervisor for Open Gym (Less than 3 hours.).....	\$37.52	/session	\$37.52	/session
Driver Education Instructor		/hour*	\$34.19	/hour*
ECFE Instructor.....	\$30.67	/hour	\$30.67	/hour
Summer School & School Year Enrichment Classes.....	\$30.67	/hour	\$30.67	/hour
Instructor for Community Education.....	\$26.31	/hour	\$26.31	/hour
Water Safety Instructor	\$15.63	/hour	\$15.63	/hour
Lifeguard	\$13.66	/hour	\$13.66	/hour
Theater Lighting & Sound Technician	\$13.66	/hour	\$13.66	/hour
Sports Center - Zamboni Driver.....	\$16.81	/hour	\$16.81	/hour
CROSS COUNTRY				
Head Coach, K-12 (1).....		/season*	\$5,004	/season*
Assistant Coach, 7-12 (1).....	\$3,320	/season	\$3,320	/season
DECLAMATION SPEECH				
Head Coach, K-12 (1).....		/season*	\$3,565	/season*
Assistant Coach, 7-12 (1).....	\$2,301	/season	\$2,301	/season
Judges and Clerical for Contests.....	\$87	/session	\$87	/session

MISCELLANEOUS COMPENSATION SCHEDULE

Roseau Public School

SCHOOL ACTIVITY OR SCHOOL EVENT	2025-2026		2024-2025	
GOLF				
Head Coach, K-12 (1).....		/season*	\$5,004	/season*
High School Assistant (1).....	\$3,320	/season	\$3,320	/season
Junior High School Assistant (1).....	\$2,192	/season	\$2,192	/season
FOOTBALL				
Head Coach, K-12 (1).....		/season*	\$6,615	/season*
High School Assistant (2).....	\$4,390	/season	\$4,390	/season
Junior High School Assistant (2).....	\$2,897	/season	\$2,897	/season
GAME OFFICIALS AND ASSISTANTS (Must be an adult unless noted otherwise)				
All Sports, Game Assistant	\$14.18	/hour	\$14.18	/hour
All Sports, Game Assistant (High School Student).....	\$13.05	/game	\$13.05	/game
Baseball & Softball, Behind the Plate (or, as per Baseball Referee Association)	\$65.25	/game	\$65.25	/game
Baseball & Softball, Bases	\$57.09	/game	\$57.09	/game
Baseball & Softball (JV), Behind the Plate.....	\$44.04	/game	\$44.04	/game
Baseball & Softball (JV), Bases	\$37.52	/game	\$37.52	/game
Baseball & Softball (C), Both Bases & Behind the Plate	\$42.41	/game	\$42.41	/game
Baseball & Softball (C), Behind the Plate.....	\$30.99	/game	\$30.99	/game
Baseball & Softball (C), Bases	\$21.21	/game	\$21.21	/game
Basketball, A + B Combined	\$135.77	/game	\$135.77	/game
Basketball, A Game	\$85.99	/game	\$85.99	/game
Basketball, B (Jr. Varsity) Game.....	\$44.50	/game	\$44.50	/game
Basketball, C (9th Grade) Game.....	\$41.86	/game	\$41.86	/game
Basketball, Jr. High (7-8) Game.....	\$36.21	/game	\$36.21	/game
Cross Country, Clerk/Scorekeeper.....	\$54.73	/game	\$54.73	/game
Cross Country, Timer	\$53.83	/game	\$53.83	/game
Football, A Game (or, as per Football Referee Association).....	\$102.87	/game	\$102.87	/game
Football, B Game.....	\$43.76	/game	\$43.76	/game
Football, C Game.....	\$26.74	/game	\$26.74	/game
Game Assistants & Ticket Takers - Less Than 3 hrs.....	\$37.52	/game	\$37.52	/game
Game Assistants & Ticket Takers - More Than 3 hrs	\$53.83	/game	\$53.83	/game
Hockey, A Game (or, as per Hockey Referee Association)	\$116.41	/game	\$116.41	/game
Hockey, B Game.....	\$57.67	/game	\$57.67	/game
Hockey, Linesman	\$57.67	/game	\$57.67	/game
Swimming, Official Starter.....	\$95.48	/game	\$95.48	/game
Track, Starter	\$53.83	/game	\$53.83	/game
Track, Scorer.....	\$53.83	/game	\$53.83	/game
Track, Timer.....	\$53.83	/game	\$53.83	/game
Volleyball, A+B Game Combined	\$102.92	/game	\$102.92	/game
Volleyball, B Game	\$32.82	/game	\$32.82	/game
Volleyball, C Game	\$29.42	/game	\$29.42	/game
Wrestling, A+B Match Combined	\$103.44	/game	\$103.44	/game
Wrestling, B Match	\$41.32	/game	\$41.32	/game
Wrestling, C Match.....	\$25.52	/game	\$25.52	/game
HOCKEY				
Head Coach, K-12 (1).....		/season*	\$6,615	/season*
High School Assistant (2).....	\$4,390	/season	\$4,390	/season
INSTRUCTION RELATED				
Coordinator, Federal Programs, Basic Skills	\$6,536	/year	\$6,536	/year
Manager for Athletic Equipment Repair & Inventory.....	\$6,536	/year	\$6,536	/year
Teacher Mentor (Full Rate).....	\$1,000	/year	\$3,042	/year
Arranging for Substitutes: H.S., Elem., & Spec. Ed	\$1,628	/year	\$1,628	/year
Substitute for Licensed Teaching Position.....	\$179	/day	\$179	/day
Teacher Stipend for College Course (Student must pass course.).....	\$80	/student	\$80	/student
Educational Projects (2026 Calendar Year)		/hour*	\$34.19	/hour*
Teacher for Homebound Students	\$35.07	/hour	\$35.07	/hour
Detention Supv. & Hrlly. Tchr. Sub. (Article VIII, Section 6 of RTA Agr.)...	\$29.90	/hour	\$29.90	/hour

MISCELLANEOUS COMPENSATION SCHEDULE

Roseau Public School

SCHOOL ACTIVITY OR SCHOOL EVENT	2025-2026		2024-2025	
INTERNAL COACH				
Reading Corp.....	\$1,131	/year	\$1,131	/year
KNOWLEDGE BOWL				
Head Coach, K-12	\$2,573	/year	\$2,573	/year
MATH CONTEST				
Advisor, Secondary.....	\$1,159	/year	\$1,159	/year
MUSIC				
Special Instrumental Music, High School		/year*	\$4,979	/year*
Special Vocal Music, High School.....		/year*	\$3,186	/year*
Special Elementary Music (Evening music program.)	\$115.81	/event	\$115.81	/event
Band or choir supervision (Out-of-district athletic event < 100 miles)	\$78	/event	\$78	/event
Band or choir supervision (Out-of-district athletic event > 100 miles)	\$157	/event	\$157	/event
Band or choir supervision (At-home athletic event.)	\$35.07	/event	\$35.07	/event
Piano Accompanist for Winter / Spring Concert Performances.....	\$19.02	/hour	\$19.02	/hour
max hours with approval from Principal				
NATIONAL HONOR SOCIETY				
Advisor	\$1,159	/year	\$1,159	/year
POLARIS STUDENT DESIGN CHALLENGE				
Advisor (2).....	\$1,800	/year		
PUPIL TRANSPORTATION				
Bus Driver for School Sponsored Activities	per contract	/hour	per contract	/hour
Temporary bus garage help	\$19.61	/hour	\$19.61	/hour
RAM SPORTS CENTER				
Facility Maintenance Supervisor.....	\$6,000		\$6,000	
ROBOTICS COMPETITION				
First Robotics Competition (max. of 2 @ \$1,000 each) Based on Polaris donation.	\$2,000	/year	\$2,000	/year
SCHOOL PLAY, ONE ACT				
Director (1).....		/year*	\$1,606	/year*
SOFTBALL				
Head Coach, K-12 (1).....		/season*	\$5,445	/season*
High School Assistant (1).....	\$3,613	/season	\$3,613	/season
Junior High School Assistant (2).....	\$2,384	/season	\$2,384	/season
SPECIAL OLYMPICS				
Advisor.....	\$1,159	/season	\$1,159	/season
SPECIAL AWARDS AND RECOGNITION				
Coach or Advisor of the Year at the National Level	\$1,207	/season	\$1,207	/season
Coach or Advisor of the Year at the State Level.....	\$861	/season	\$861	/season
Coach or Advisor of the Year at the Regional Level.....	\$517	/season	\$517	/season
SPELLING BEE COMPETITION				
Coordinator, K-12	\$1,159	/season	\$1,159	/season
Spelling Bee Assistant.....	\$28	/hour	\$28	/hour
STAFF DEVELOPMENT				
Staff Development Committee Chair.....	\$1,584	/year	\$1,584	/year
Committee Meetings	\$34.12	/meeting	\$34.12	/meeting
STUDENT COUNCIL				
Advisor (2 paid positions).....	\$1,159	/year	\$1,159	/year
SWIMMING, GIRLS				
Head Coach, K-12 (rate based on Co-op with Warroad)	TBD	/season*	TBD	/season*
Assistant Coach, 7-12 (rate based on Co-op with Warroad)	\$4,796	/season	\$4,796	/season
TARGET PROGRAM				
Advisor	\$1,159	/year	\$1,159	/year
TENNIS				
Head Coach, K-12 (1).....		/season*	\$5,004	/season*
Assistant Coach, 7-12 (1).....	\$3,320	/season	\$3,320	/season
Junior High School Assistant (1)	\$2,192	/season	\$2,192	/season

MISCELLANEOUS COMPENSATION SCHEDULE

Roseau Public School

SCHOOL ACTIVITY OR SCHOOL EVENT	2025-2026		2024-2025	
TRACK				
Head Coach, K-12 (1).....		/season*	\$5,445	/season*
High School Assistant (1).....	\$3,613	/season	\$3,613	/season
Junior High School Assistant (1).....	\$2,384	/season	\$2,384	/season
VOCATIONAL PROGRAM ADVISOR				
FCCLA & VICA Program Advisors		/season*	\$2,278	/season*
VOLLEYBALL				
Head Coach, K-12 (1).....		/season*	\$6,615	/season*
High School Assistant (1).....	\$4,390	/season	\$4,390	/season
Junior High School Assistant (2).....	\$2,897	/season	\$2,897	/season
WOLF RIDGE				
Advisor.....	\$1,159	/year	\$1,159	/year
WRESTLING				
Head Coach, K-12 (1).....		/season*	\$6,615	/season*
High School Assistant (1).....	\$4,390	/season	\$4,390	/season
Junior High School Assistant (1).....	\$2,897	/season	\$2,897	/season
2025-2026 Misc. Comp. Schedule - Adopted: July 16, 2025, Revised September 15, 2025				