DENTON
INDEPENDENT SCHOOL DISTRICT

Meeting Date:	October 28, 2023
Agenda Topic:	RFP #2510-13 Propane Fuel and Services
Type of Item:	Consent
Guiding Outcome:	Responsible Fiscal Stewardship
Summary:	This item requests approval of RFP #2510-13 Propane Fuel and Services.
Background Information/ Previous Board Action:	RFP #2009-14 Propane Fuel and Services was awarded on October 27, 2020 to Northwest Propane Gas Company and is due to expire on October 31, 2025. RFP #2510-13 Propane Fuel and Services was issued on September 13, 2025. One hundred eighty-seven (187) vendors were notified of this proposal. Responses were received from two (2) vendors on October 7, 2025. The term of this award will from the date of award through October 31, 2026 with an option to auto-renewal for four (4) one-year extensions. The final expiration would be October 31, 2030.
Potential Operational Impact:	Passage will allow the Transportation Department to expedite purchases and develop a delivery schedule for propane fuel.
Potential Financial Impact	The cost will be borne by the Transportation Department.
Recommendation (Consent or New Business Only):	It is recommended that RFP #2510-13 Propane Fuel and Services be awarded to Northwest Propane Gas, Co at an estimated annual cost of $620,000.00.
Division:	Business & Administrative Services
Department:	Purchasing
Staff Member(s) Responsible:	Sheryl Alden, Director of Transportation Cindy Willis, Director of Purchasing Vicki Garcia, Executive Director of Financial Operations
Attachments:	RFP #2510-13 Propane Fuel and Services Vendor Evaluation