



**Innovations Academy**  
**2023/2024 SSC Operations Plan**

<b>2023/2024 SSC Operations Plan</b>	
<b>Members of the SSC</b>	Principal, Donna Sholtis Dean of Students, Margaret Nesbit Social Studies Teacher, Jaylene Vegas Science Teacher, Tai Rogers Registrar, Emily Kerr Parent Representative, Michelle Aguilera Parent Representative, Sabrina Johnson Parent Representative, Jennifer Whitfield
<b>Elected Officers</b>	<ol style="list-style-type: none"> <li>1. Chair: Tai Rogers</li> <li>2. Vice-Chair: Sabrina Johnson</li> <li>3. Secretary: Emily Kerr</li> </ol>
<b>Manner in Which Meetings will be Held</b>	<p>All meetings will be held in room 310 at the Wahtonka Campus on the following dates at 4pm.</p> <p>11/7/23 1/9/24 2/13/24 3/12/24 4/9/24 5/14/24 6/4/24</p> <p>A social contract was created at our first meeting which details the manner in which our meetings will be held and how to create a welcoming environment for the success of our team.</p>
<b>Agenda Development/Distribution /Storage</b>	List how agendas will be developed, method of distribution, and how agendas and minutes from each meeting will be stored/archived.

	<p>Agendas will be posted 72 hours prior to meeting and can be found on the North Wasco school district website. They will be developed via a running agenda shared amongst our team and then reviewed and finalized for the final meeting agenda which will then be posted in accordance with the timeline listed above. Meeting minutes and agendas will be stored in our combined Site Council google drive. The meeting minutes will be documented during each site council session and sent to Stephanie Bowen for updating the website after completion of the meeting.</p>
<b>Decision-Making Process</b>	<p>We are operating as a team so decisions will be made after thorough discussion and all opinions are heard. After these have all been reviewed/heard we will make a final decision as a group.</p>
<b>Procedure for public input (from staff, students, community at large)</b>	<p>Each parent, teacher, and classified staff member on the IA/IVA Site Council are listed on the district websites as a resource for parents and members of the community alike to reach out to voice concerns and questions for the council to address. Additionally, the members of this council and their contact information has been shared via parent square so that direct contact with concerns/questions can be made privately to the representative that they identify with.</p>
<b>Yearly Goals and Objectives</b>	<p>We would like to focus on two goals this year: 1) mental health resources for students 2) increased marketing for our school</p>
<b>Ongoing Communication with Office of the Superintendent</b>	<p>We plan to keep the superintendent informed about our site council activities by maintaining the district site council spreadsheet with up to date information regarding our meetings and upcoming agendas. Additionally, all plans will be run by the superintendent for approval via email or in-person discussions.</p>