

James M. Gibbons, Jr.

PROFILE

Focus: High School Principal

Teaching and administrative leadership professional with fifteen (15) years of classroom teaching in a variety of programs and grade levels, followed by twelve (12) years of experience as a district athletic administrator and eleven (11) years of secondary educational administrative experience. Supported by ongoing professional development, certification and current trend seminars. Proficient in Microsoft Word, Microsoft Excel, Microsoft Power Point, Zangle and Google Docs. Successful mentoring of staff in various committee roles and administrative development teams. Forward-thinking educator who has promoted and facilitated technology use, implemented paradigm changing thinking processes and explored more efficient and effective ways of doing business. Dedicated to student and family education and interaction with the community in a learning environment where students are safe and valued. Full Michigan administrative and teaching certification.

EDUCATION:

Madonna University and Eastern Michigan University:

Post Masters' Degree Courses – present.

Eastern Michigan University:

Masters in Educational Leadership - August 1988.

Madonna College:

Endorsements in Special Education, English, and Social Studies - May 1982.

University of Detroit:

Bachelor of Arts Degree - August 1972

Michigan Department of Education Certificates:

- Elementary Education: All Subjects
- Secondary Education: Social Studies, English and Psychology
- Special Education: K-12
- Elementary Administration
- Secondary Administration
- Central Office Administration

National Interscholastic Athletic Administrators Association.

- Certified Athletic Administrator

PROFESSIONAL ORGANIZATIONS

ASCD – (formerly the Association for Supervision and Curriculum Development)

Schoolcraft College Collaboration Council

Livonia Educational Administrators (Board of Directors)
Michigan Association of Secondary School Principals
National Association of Secondary School Principals
Michigan High School Athletic Association Official
Association of Track Officials of Michigan
USA Hockey Staff Member
USA Track and Field Association Member and Official

EXPERIENCE

Assistant Principal - 2000 to Present - Livonia Public Schools: Churchill and Stevenson High Schools. Experienced in the day-to-day operations of the Attendance and Business Offices. Learned the dynamics, teamwork, and culture of a large building while working with, among other things, the School Improvement Committee, the Crisis Team and building security planning. Became familiar with the policies and procedures of the Livonia Public Schools and dealt with a myriad of critical building issues including important staff decisions.

Adjunct Professor - Winter 2002 - Eastern Michigan University College of Education. Taught "EDU 304 Instructional Methods" (Curriculum Methods and Instructional Delivery). This valuable experience allowed me to update my research in the field and helped me become current with teacher preparation and the elements of effective instruction.

District Athletic Administrator - 1988-2000 - Redford Union School District. Responsible for all aspects of district athletic organization, personnel matters, community relations and district K-12 Physical Education Curriculum.

High School Teacher - 1981-1988 - Redford Union High School. Established the high school special education resource rooms, where I developed curriculum for a Study Skills course at Redford Union High School. I also taught English/Language Arts in summer school.

Middle School Resource Room Teacher – 1980-1981 Redford Union - Hilbert Middle School. Established the Middle School special education resource rooms.

Alternative Middle School Teacher – 1974-1979 - Redford Union - Vocational Interest Program. An alternative education program for 6th, 7th & 8th grade boys who were academically and socially behind. Four (4) male teachers worked with 60 boys for one to two years. The boys were given concentrated instruction in math, science, reading and industrial arts. I was the reading teacher.

Elementary Classroom Teacher (6th grade) 1973-1974 Redford Union - Beck Elementary School and 1979-1980 Redford Union Keeler Elementary School. I was a self-contained 6th grade elementary classroom teacher. I student taught at Tyler Elementary where my sixteen (16) week contact experience included ten (10) weeks in sixth grade and one week at each other grade level (K-5).

Summer Program Director and Supervisor - 1977-1982 - Redford Township Parks and Recreation. I was the Director of the Redford Township Parks and Recreation Summer Program. I was responsible for all aspects of supervising, hiring and evaluating staff.

Customer Service Representative - 1970-1973 North Bros Ford. I was responsible for service intake and monitoring customer satisfaction.

ADDITIONAL ROLES and LEADERSHIP AFFILIATIONS

Special Project: Livonia Public Schools. I researched and presented to the Board of Education information on MDE Seat Time Waivers, online learning and alternative education options. I visited nine (9) alternative schools and programs around the state. My final report included a proposal for a Livonia Virtual High School Program. Here is the information Portal I set up for Board Members and Administration: <http://quest.portaportal.com/jgibbons> . February 2011.

Committee Member: I have participated on district wide committees, involving the registration process, at-risk students, attendance policy revision and Gallup committees. I have also worked with the Michigan Department of Education on student portfolios.

Independent Study Project: I have done extensive research on “No Child Left Behind” and have shared information with Livonia Public Schools staff and parents.

Parent/Student Presentations: Wrote and presented power point presentations for parent orientations, student orientations, tech nights, parent fairs, Board of Education meetings and class assemblies.

Speaker/Instructor: USA Hockey — The National Developmental Program. Rewrote and presented lectures on Coach-Parent, Coach-Player and Parent- Player Relationships for the USA Hockey Coaches' Education program.

Negotiations Team Member: 2007 to 2009 - Livonia School Board with the Livonia Education Association. In addition, I was a member of the LPS district's contract compliance committee and the negotiating team. In my Redford Union days, I was a member of the Redford Union Education Associations' Board of Directors and negotiating team.

North Central Evaluation Team Member: Winter 1992 - Birmingham Groves High School.

Internship LPS Human Resource Department: Summer 2002 - Livonia Public Schools. I assisted the district staff in aligning the new LPS evaluation form with the IDP process. I have assisted elementary and secondary administrators in writing IDP's for at risk staff. I accompanied the Human Resource staff to the Michigan State University and the Eastern Michigan University job fairs. I have been trained by the MASSP in the IDP Level I and Level II, and have presented in-service to LPS administrators.

Professional Development Presenter:

- “Using Social Media and Networking for Principals.” Compiled and co-presented tech tools for principals. May 2011. Schoolcraft Vista Tech Center for MEMSPA.
- “Tech Resources for Teacher.” Compiled and presented a professional development session on technology help sites for teachers. May 2011. <http://quest.portaportal.com/gibbonsjim>
- “Tech Resources for Parents and Students.” Compiled and presented a professional development session on technology help sites for students and parents. Holmes Tech Night. May 2011. <http://quest.portaportal.com/parentshs>

- “Creating a Positive School Environment - Bullying Prevention.” Co-wrote and co-presented a session on bullying, giving insight to causes and suggestions for prevention. Also provided relevant internet sites. May 2011.
- “LPS Tech EXPO.” I was a presenter at three community/parent tech nights. Two at Holmes and one at Stevenson.
- “Writing and IDP.” Wrote and presented a guide for Livonia Public School Administrators outlining procedures for evaluations and Individual Development Plans, as related to the change in the Michigan Tenure law.
- Spring Sports Risk Management Workshop.” Organized, hosted and presented a risk management seminar for the Metropolitan Association for Improved School Legislation. Spring 1991.
- “M.I.A.A.A. Conference Report On Hiring Procedures.” Wrote and presented a full report on coaches hiring procedures. March 1992.
- “Sportsmanship – A Must.” Co-wrote and presented a guide for Athletic Directors promoting good sportsmanship techniques and habits. To the M.I.A.A.A, March 1996.
- “Student Portfolios and Athletics.” Wrote and presented a paper on the close relationship between the Michigan Department of Educations’ Employability Skills Portfolio and Educational Athletics to the M.I.A.A.A. March 1999.

Facility Renovations - 1994 to 1996 - \$23 Million Bond Renovation Project. Assisted in the development of renovation plans for district buildings and facilities.

Bond Millage Campaign Co-Chairman - 1993 to 1994 - \$23 Million Bond Proposal. My wife and I were co-chairs for a bond renovation election in the Redford Union Schools.

Fundraiser - 1992 to 2000 – Chairman of the Redford Union Extra-Curricular Task force organized to support district athletics, band, choir and drama programs. Organized and conducted car raffles, craft shows, auctions, media celebrities vs. Detroit Red Wings softball games, and Red Wing Alumni charity hockey games. The task force raised over \$110,000 to support extra-curricular activities.

Renovation Project Manager - Summer 1991 - Redford Union’s Kraft Field’s Renovation.

Speaker: I have been the main speaker for numerous school and community functions including student assemblies, orientations, church liturgies, banquets, community events, bond campaigns, judicial investitures, eulogies, auctions (I was the auctioneer) and retirement parties.

Coach: I have coached a variety of sports at elementary, middle school and high school levels. I have been a head coach in football, cross country, volleyball and track. I have coached State, Regional and Conference Championship individuals and teams.

Public Relations Training - September 1973 - Ford Motor Institute. I was trained in customer relations and effective public relation methods.

High School, College Track and Cross Country Official - 1980 to Present. Michigan High School Athletic Association, United States Track and Field Association and National Collegiate Athletic Association. I have been Head Official/Meet Manager for sixteen (16) Regional and over thirty (30) major multi-team athletic events. I officiated the 2009 USATF Junior Nationals, the 2011 MHSAA Division II State Track and Field Final Meet and the 2010 NCAA Division II Cross Country National Championships in Louisville, KY.

Leadership Trainer: Instructor for the Michigan Interscholastic Athletic Administrators' Association. Gave in-service training to new athletic administrators.

SPECIAL RECOGNITION

- 2010 Inducted into the Catholic Central High School Athletic Hall of Fame
- 2008 Distinguished Service Award: Association of Track Officials of Michigan
- 1998 National Interscholastic Athletic Administrators Association: Certified Athletic Administrator
- 1996 Michigan Interscholastic Athletic Administrators Association: Regional Athletic Director of the Year
- 1994 Redford Union Band Boosters: Community Service Award
- 1992 Redford Union Blue and Gold Club: Community Service Award
- 1988 WDIV-Newsweek: Outstanding Teacher Award
- 1988 Wayne County Intermediate School District: Golden Apple Award
- 1979 Observerland Coach of the Year
- 1974 Catholic Youth Organization: Ed Crowe Award

PUBLISHED ARTICLES:

- "Procedures for Athletic Information and Insurance" M.A.I.S.L. Newsletter, Spring 1992.
- "Redford Union Overcomes a \$275,000 Budget Cut," BC Express, Vol. 1 No.4, Spring 1995.
- "A High School Disabilities Consultant Program", MACLD's Outlook, Volume 15, Number 4, Summer 1983.

RECENT PROFESSIONAL DEVELOPMENT:

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| Workshop: | "Using Social Media and Networking for Principals" | May 24, 2011 |
| Conference: | "Preventing Bullying and Cyber Bullying at the Secondary Level" | February, 2011 |
| Workshop: | "Online Learning for K-12" | February 24, 2011 |
| Conference: | "Starting and Growing a Successful Online Program" | February 17, 2011 |
| Conference: | "Keeping Pace with Online Learning" | January 26, 2011 |
| Webinar: | "GenNet RESA Seat Time Waiver Briefing" | January 14, 2011 |
| Webinar: | "GenNet Statewide Seat Time Waiver Briefing" | January 7, 2011 |
| EDU 6942 | "Computer for Personal Productivity" (for educators) | Winter 2009-2010 |
| EDU 5861 | "Improving K-12 Instruction" | Winter 2009-2010 |
| EDU 5861 | "Educational Methods and Practices" | Fall 2009-2010 |
| EDU 5860 | "Educational Practices" | Fall 2009-2010 |