

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

December 7, 2015



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: December 7, 2015 Personnel Report
DATE: December 3, 2015

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

None

VI. Family and Medical Leave

| Name | School | Subject/Grade | Approximate Dates | FTE |
|---------------|--------|-------------------------|-------------------|-----|
| Freeman, Barb | WAS | Acceleration/Enrichment | 1/4/16 – 2/1/16 | 1.0 |
| Francis, Caty | MCS | Grade 1 | 4/18/16 – 8/15/16 | 1.0 |

VII. Retirement

None

SUPPORT STAFF

I. New Hires

| Start Date | Name | School | Position | School Year |
|------------|-------------|--------|------------------------------------|-------------|
| 12/14/15 | Owen, Sheri | HES | Principal Administrative Assistant | 12 month |

II. Resignations

None

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

| Name | School | Position | Approximate Dates | School Year |
|-----------------|--------|---------------------------------|-------------------|-------------|
| Anthony, Donald | GHS | 2 nd Shift Custodian | 11/30/15 - 2/1/15 | 12 month |

V. Retirement

None