



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

February 2, 2017

AGENDA ITEM: 10.4

**TOPIC: Approve to Submit WCRRA Application for Right Of
Way Permit**

BACKGROUND: The District is requesting permission to submit an Application for Right of Way Permit to Washington County Railroad Authority (WCRRA). The permit would be requesting permission to use 21,400 square feet of property currently owned by WCRRA. The District is presently using this area for school bus parking

PROCESS: Representatives from WCRRA met with District administrators to discuss the continued use of the WCRRA property located near the Transportation Building. Submitting a Right of Way Permit Application to WCRRA will potentially allow continued use of this space for school bus parking near the Transportation Building. Attached is an aerial view of the area under discussion and a copy of the application.

RECOMMENDATION: Administration recommends approval to submit the application for Right of Way Permit to Washington County Regional Railroad Authority (WCRRA).

[illegible]



**WASHINGTON COUNTY REGIONAL RAILROAD
AUTHORITY (WCRRA)**

11660 Myeron Road North ♦ Stillwater, Minnesota 55082
Phone: (651) 430-4313 ♦ Fax: (651) 430-4365

**APPLICATION FOR
ACCESS/ACCESS CROSSING PERMIT**

OFFICE USE ONLY

Permit No. _____
WCRRA Corridor _____
Right-of-Way Width _____
Municipality _____
Annual Fee \$ _____

Attach a drawing of the property, present and proposed access and relation to the WCRRA corridor and any adjacent streets.

Applicant	Address (Street, City, Zip)	Tel.
Property Owners	Address (Street, City, Zip)	Tel.
Legal Description of Property (abbreviate if necessary) and Street Address:		
Purpose of Access:	<input type="checkbox"/> Street <input type="checkbox"/> Driveway <input type="checkbox"/> Field Entrance <input type="checkbox"/> Commercial (Specify type) <input type="checkbox"/> Trail Connection	Is a Building to Be constructed? <input type="checkbox"/> No <input type="checkbox"/> Yes (Type)
Will the Building be:	<input type="checkbox"/> Temporary or <input type="checkbox"/> Permanent	Property Is in: <input type="checkbox"/> Platted or <input type="checkbox"/> Unplatted area
No. of present accesses:	Exact location of proposed access to property	Distance from center of highway to front of building: _____ feet
Date needed:	Exact location of present access to property	
Estimated completion date:		

OFFICE USE ONLY

A deposit of \$_____, payable to Washington County Treasurer, in the form of a Certified Check or Cashier's Check shall accompany the application and will be returned upon final acceptance by the County. No interest shall be earned or paid on this deposit. It is the responsibility of the permit holder to notify the County when the work is completed. Cashier's Check or Certified Check No. _____

(I) (We), the undersigned, herewith make application for permission to construct the access at the above location, said access to be constructed to conform with the regulations of Washington County and the WCRRA and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of Washington County and the WCRRA. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the right of way to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local city or township authorities having joint supervision over said street or right of way.

Date

Signature of Applicant

DO NOT WRITE BELOW THIS AREA

ACCESS DRIVEWAY PERMIT AUTHORIZATION – PERFORMANCE REQUIREMENTS

As a condition of this permit, culvert is required: ☐ Yes ☐ No ☐ Storm Sewer Culvert Size _____ x _____
Culvert aprons required: ☐ Yes ☐ No

If the work is not completed by the date given on this application, the cost of completing unfinished construction by County forces may be deducted from the deposit. In the event that construction has not started by this date, this permit becomes null and void and the permit fee shall be forfeited and the deposit shall be refunded.

SPECIAL PROVISIONS: _____

Permission is hereby granted for the construction of the access as described in this application, said access to be constructed in accordance with all regulations of Washington County, the WCRRA, all applicable ordinances and statutes and subject to the above requirements and special provisions.

All work to be completed by _____

Approved: _____

Authorized Signature Washington County Regional Railroad Authority

Date