



## Decatur Independent School District

### Board of Trustees Agenda Item

**To:** Board of Trustees  
**From:** Taylor Williams  
**Subject:** Amazon Gift Cards  
**Meeting Date:** August-18-2025  
**Type of Item:** ☐ Information ☐ Presentation ☒ Consent Agenda ☐ Discussion ☐ Action  
**Supporting Documents:** ☐ Yes ☒ No

---

#### Background Information and Rationale:

Per Policy CDC(LOCAL)-A:

“The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.”

The elementary principals were provided \$250 gift cards to give to their teachers from an organization “Clear the List” according to the staff.

They requested the cards be given to each elementary teacher. Since the donation has a specific purpose (to be given to teachers) it may be best to have the Board approve this donation.

#### Support of Strategic Goals:

Goal 4 – DISD manages funds and resources responsibly and transparently to maximize return on the community investment.

#### Fiscal Implication:

None - Donation

#### Administrative Recommendation:

The Administration recommends the Board of Trustees approve the principals to give each teacher one donated Amazon gift card and each principal shall maintain a list where the teachers sign when receiving the gift card. After the cards are distributed the principal will scan a copy to the CFO for central office records.

#### Contact Person(s)

Respectfully submitted,

A handwritten signature in cursive script that reads 'Taylor Williams'.

Taylor Williams  
Superintendent

A handwritten signature in cursive script that reads 'Gary Micinski'.

Gary Micinski  
Interim CFO