

# Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 6/24/2026

Item Title: Optional Flexible School Day Program (OFSDP) for 2026-2027 School Year X Action Information Discussion

## **BACKGROUND:**

Texas Education Code, Section 29.0822, requires a Board of Trustees to approve participation of the district in the Optional Flexible School Day Program (OFSDP). Brownsville ISD is proposing to include the following students in this program with parental/guardian's approval when:

- The student, as a result of attendance history from prior year maybe at risk of loss of credit or
- The student, as a result of attendance requirements under TEC, Section 25.092, will be denied credit for one or more classes in which the student has been enrolled or
- The student is at risk of dropping out of school, as defined by TEC, Section 29.081

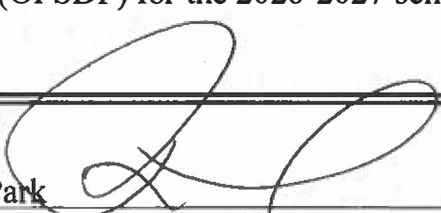
Once the application is approved by the Texas Education Agency, it would allow a student attending OFSDP to be counted in attendance for purposes of funding under the TEC, Chapters 41, 42, and 46, for the actual number of contact hours the student attends, not to exceed 720 hours or 43,200 minutes per 12-month period.

## **FISCAL IMPLICATIONS:**

NONE – To increase district ADA

## **RECOMMENDATION:**

Recommend approval of the revised application to participate in the Optional Flexible School Day Program (OFSDP) for the 2026-2027 school year based on the district's needs.

  
Randy Park

Submitted by: Principal/Program Director

Dr. Nellie Cantu

Recommended by: Asst. Supt./Exec. Dir. *5/29/2026*

Dr. Nellie Cantu

Approved by: Chief Officer *5/29/2026*

Approved for Submission to Board of Education:

  
Dr. Alda T. Benavides, Interim Superintendent

When Necessary, Additional Background May Follow This.

## Optional Flexible School Day Program Agreement

This document must be fully completed and signed by the school system’s Board President and Superintendent. The signed document must be uploaded into the OFSDP Smartsheet application. This document is a required component of the OFSDP application submission.

### Brownsville Independent School District

Legal Name of School District or Open-Enrollment Charter School

1900 E. Price Road Brownsville, TX 78520

Physical Address

### Board Agreement

All information requested must be included with this form. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: June  
 Day: 24  
 Year: 2026  
 Time: 5:30 pm  
 Location: BISD Boardroom, 1900 E. Price Road, Brownsville, TX

The board reviewed the OFSDP program and application and approved the submission on behalf of the school district or open-enrollment charter school by authorized representatives.

**Daniella Lopez Valdez, BISD Board President**

Name, Title, and Telephone Number of School Board President

Signature of School Board President

Date



## OFSDP Application Guide - 2026-2027

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

This application guide template is provided for planning purposes only. The final application must be submitted through the linked Smartsheet form available on the [OFSDP website](#).

### Definition of Program Provisions

The school district or open-enrollment charter school, hereinafter referred to as the “district.”

#### Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the Texas Education Code, (TEC), §29.0822, if the student is:

- at-risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student’s participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

#### Board Approval

The board of trustees of a school district or open enrollment charter school must include the OFSDP as an item on a regular agenda for a board meeting. The board of trustees of a school district or charter school must discuss the progress of the program before approving the program and applying to operate an OFSDP. Please note that, pursuant to 19 Texas Administrative Code [\(TAC\) §129.1027](#), a progress report for OFSDP may be required to be included in subsequent annual applications starting the 2026-2027 school year.

#### Attendance Credit

A student attending an OFSDP under the [TEC, §29.0822](#), may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the**

**traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

### Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

### Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the [TEC, Chapter 39](#); the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

### Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess the progress of students participating in the program.

### Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

## Application Process

- For questions or assistance regarding this application, email [opfex@tea.texas.gov](mailto:opfex@tea.texas.gov).
- Applications should be submitted 30 days prior to the start of the program. Start date(s) listed in the spreadsheet upload should be at least thirty (30) days after the application is submitted.

- Submit the application and all attachments through the OFSDP Smartsheet form posted on the OFSDP website.

### OFSDP Application

This application guide template is provided for planning purposes only. The final application must be submitted through the linked Smartsheet form available on the [OFSDP website](#).

School System Overview	
School System Name:	Brownsville Independent School District
School System CDN (6-Digit):	031901
Mailing Address:	1900 E. Price Road
City:	Brownsville
State:	Texas
Zip Code:	78520
Superintendent's Name:	Dr. Alda T. Benavides
Superintendent's Email Address:	atbenavides@bisd.us
School System Phone Number:	956-698-0014
District PEIMS Coordinator Name:	Joe Rodriguez
Email Address:	jnr@bisd.us
OFSDP Contact Name:	Dr. Nereida Cantu
Email Address:	drcantu@bisd.us
OFSDP Contact Name:	Randy Park
Email Address:	rampark@bisd.us

#### Attendance and Compliance Procedures of Proposed Program

1. What type of OFSDP program is the school system applying for? (Select all that apply)

- At-Risk Students – The student is at risk of dropping out of school, as defined by the [TEC, §29.081](#).

- Minimum Attendance – Students that do not meet the attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled without retaking the class. Funding for attendance is limited to that which is necessary for the student to recover class credit.
- Early College High School – The student is attending a campus that has been designated by the Texas Education Agency (TEA) as an Early College High School (ECHS), as defined by the [TEC, §29.908](#), Pathways in Technology Early College High School (P-TECH), as defined by the [TEC, §29.553](#), or Industry Cluster Innovative Academy (ICIA).
- Campus Turnaround Plan – The student is attending a campus implementing an approved innovative campus plan, as defined by [TEC, §39A.107](#).
- Credit Recovery – Credit recovery classes may be offered during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSDP student attending summer OFSDP classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit.
- Campus Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-1\)](#), in which courses are offered on-campus 100% of the time. To be eligible for this designation, the campus will be designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School. More information can be found on the [Performance Reporting Division website](#).
- Remote/Hybrid Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-2\)](#). A dropout recovery program can be offered for students to work in a remote or hybrid setting, only if the campus is designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School and meets the requirements of [TEC, §29.081 \(e-2\)](#). More information can be found on the [Performance Reporting Division website](#).

Please ensure that all questions below are addressed for each selected program type and for each campus listed in the OFSDP spreadsheet.

2. Describe the program goals and objectives. (The goals and objectives must align with the type of OFSDP program that is planned to be offered).

See attached question/answer pages

- 3. Provide the proposed schedule offered to students participating in the OFSDP, specifying days of the week and times courses are available. If the program is proposed at more than one campus, include the full proposed schedule for each campus location.

see attached question/answer pages

- 4. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.

see attached question/answer pages

- 5. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtains student and parental consent for OFSDP participation. (Student or parental consent is required in writing)

see attached question/answer pages

6. Indicate the estimated number of OFSDP students that will be served per teacher. (The student–teacher ratio for in-person dropout recovery programs must not exceed 28:1. For elementary grade levels, the ratio is limited to 22:1. Districts of Innovation campuses may be eligible for applicable exceptions.)

see attached question/answer pages

7. Describe the district’s plan for serving students in the OFSDP should the need arise for special education, career and technical education (CTE), pregnancy-related services, and/or bilingual/ESL education. The response must include:
- How services will be provided;
  - Required teacher certifications in each program area; and
  - How services will comply with the Student Attendance Accounting Handbook.

see attached question/answer pages

The district assures that if a student participating in the OFSDP is receiving Compensatory Education Home Instruction (CEHI, homebound instructional services) for pregnancy, the student’s instructional code will be transitioned from OFSDP to the appropriate traditional coding for the duration of the CEHI placement. The student will not be reported as participating in OFSDP during any period in which CEHI services are provided.

- 8. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. Explain how the classroom teacher verifies the number of instructional minutes a student receives each day. (Absences and days present do not exist in OFSDP)

see attached question/answer pages

- 9. Describe how the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.

see attached question/answer pages

- 10. Explain how the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. (Note: It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240)

see attached question/answer pages

11. Describe how the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).

see attached question/answer pages

**Credit Recovery Program Offered in the Summer**

12. Will eligible OFSDP students participate in a credit recovery program offered in the summer? (Credit recovery classes may be offered during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSDP student attending summer OFSDP classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit. The Summer Period of Agreement (Credit Recovery) section should only include dates after the regular school year, should not exceed 30 days, and may not extend past July 31st. A student cannot earn more than the equivalent of one ADA in a year.)

- Yes
- No

- If yes, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.

see attached question/answer pages

Campus Dropout Recovery Education Program

13. Will the school system offer a community-based dropout recovery education program as defined by [TEC, §29.081\(e-1\) or \(e-2\)](#)?

Yes

No

• If yes, what type of community-based dropout recovery education program will be implemented?

District operated dropout recovery education program

Contracted dropout recovery education program with an education management organization

• If education management organization services are contracted, please provide the organization name, accreditation status, and the name of the accrediting agency.

see attached question/answer pages

Remote/Hybrid Dropout Recovery Program

14. Will the district offer a dropout recovery program in a remote or hybrid setting, as defined by [TEC, §29.081 \(e-2\)](#)?

Yes

No

If yes –

• Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.

see attached question/answer pages

- Describe the individual learning plan or process used to monitor each student’s progress.

see attached question/answer pages

- Indicate how students will be served by an academic coach and local advocate.

see attached question/answer pages

- Describe the educational software utilized and explain how the software will help track and certify the number of instructional minutes each student receives each day to monitor student progress.

see attached question/answer pages

### **Participating Campuses, Student Eligibility, and Period of Agreement**

15. Attach a completed [OFSDP campus designation spreadsheet](#) that includes all participating campuses.

## Board Approval

16. Attach a copy of the local school board’s official minutes showing approval to operate an OFSDP program.
17. Summarize the information presented to the board during the OFSDP approval meeting regarding program operations and compliance with 19 TAC §129.1027(h), including performance indicators, disaggregated student data, annual performance goals reviewed in an open meeting, and data-driven continuation decisions.

## Signed Authorization

18. Attach a copy of the [OFSDP agreement](#), signed by all required parties.

## Assurances

The applicant shall check all assurances below to confirm awareness of and understanding of responsibilities established herein.

- The district assures the board of trustees of the school district, or the governing board of the open-enrollment charter school will include the OFSDP as an item on the agenda concerning the proposed application.
- The district assures the board of trustees of the school district, or the governing board of the open-enrollment charter school will discuss the progress of the program before applying to operate an OFSDP.
- The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if:
  1. the student meets one of the following conditions:
    - the student is at-risk of dropping out of school, as defined by the [TEC, §29.081](#); or
    - the student is attending a campus implementing an approved innovative campus plan; or
    - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
    - the student is attending a campus with an approved Early College High School program designation as defined by the [TEC, §29.908](#); or
    - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

**and**

  2. there is an agreement in writing to the student’s participation
    - by the student, if the student is over 18 years of age; or
    - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

- The district assures that it will administer all mandatory assessment instruments during the regular assessment cycle to students enrolled in the OFSDP.
- The district assures that all instructional materials and facilities provided to students in the OFSDP will be comparable to, or exceed, the required standards for students in similar programs.
- The district assures that students participating in an OFSDP will not be isolated from other academic and vocational programs and will have access to school counselors for pre-entry and post-entry counseling, academic or personal counseling, and career counseling.
- The district assures that faculty and administrators assigned to the OFSDP will meet all qualification requirements, including holding baccalaureate or advanced degrees, being highly qualified, and possessing appropriate certification as required by [TAC, §129.1027](#).
- The district assures that it will adopt and implement a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule ([TEC, §25.092\(a\)](#)) or the 75% to 90% rule for class credit ([TEC, §25.092\(a-1\)](#)).
- The district assures that it will adopt a policy requiring students to attend regularly scheduled instruction in the OFSDP and will apply penalties for nonattendance, including filing truancy charges when appropriate.
- The district assures that it will accurately track the number of instructional minutes each student receives daily and will comply with all applicable sections of the Student Attendance Accounting Handbook.
- The district assures that it will comply with all reporting requirements established by the TEA.
- The district assures that it will not discriminate on the basis of disability, race, color, national origin, religion, or sex in the operation of the OFSDP.
- The district assures that students participating in an OFSDP will be prohibited from participating in competitions or activities sanctioned or conducted under the authority of the University Interscholastic League (UIL) unless all UIL eligibility requirements are met.
- The district assures that procedures will be implemented to ensure students are not coded as participating in a traditional instructional program on any day for which OFSDP instructional minutes are earned.
- The district assures that Student Detail Audit and related six-week attendance and academic reports for the OFSDP track will be generated, reviewed, and certified during each six-week attendance reporting period.
- The district assures that procedures are in place to offer and provide students with appropriate referrals for mental health services, including access to school-based supports and external community resources, as needed.

- The district assures that when a **remote or hybrid dropout recovery program** is provided by a third-party provider, monthly student progress reports will be submitted to the student's school district by a designated date each month.
- The district assures that an in-person student engagement center is available to **students participating in a remote or hybrid dropout recovery program** provided by a third-party provider and that its location and purpose are clearly defined to support OFSDP student instruction, engagement, and access to services.

### Period of Agreement

The period of the agreement, as detailed by participating campuses in **the uploaded spreadsheet**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

### Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

### Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess the progress of students participating in the program.

### Official Submission

By submitting this document, the applicant acknowledges and affirms that all information and assurances contained in this application are accurate and complete to the best of their knowledge. The applicant further agrees to comply with all applicable laws, regulations, and program requirements associated with this application. This submission shall constitute a binding commitment to uphold the assurances provided.

Upon submission of this application, an authorized representative acknowledges and accepts its terms on behalf of the school district or open-enrollment charter school, with such acceptance becoming effective upon approval by the TEA.

*2. Describe the program goals and objectives. (The goals and objectives must align with the type of OFSDP program that is planned to be offered).*

The implementation of OFSDP allows the Brownsville Independent School District to document attendance in an alternative manner so that state funding for students can be maximized as allowed under student attendance accounting procedures. This program allows flexible hours for students to complete credit recovery, student promotion, and early college high school during the day, night and/or Saturday classes which are offered throughout the year in-person. In summary, the OFSDP will allow the district to generate funding that will ensure the necessary and adequate resources for implementation of the above stated instructional, innovative interventions.

The district is continuing a flexible school day program for its 7 Early College High Schools and 2 Alternative Education Campuses, to better serve students struggling to meet the academic requirements for graduation and early college high school completion. The goal of this program will continue to focus on the acquisition of a high school diploma and successful transition to college or career of choice. The objective is to provide flexible scheduling that facilitates the acquisition of a high school diploma through credit recovery, STAAR, and End of Course (EOC) remediation.

In addition, BISD's 10 middle schools, and 31 elementary schools will be offering this program to assist students who have been identified as At-Risk as defined in TEC§29.081. The goal is to ensure that students are provided the opportunity to complete course instruction, academic achievement, assessment success, and promotion to the next grade level. The objective is to reduce the number of truancy and potential dropouts, to incorporate parental engagement and preventive interventions, and to instill a positive school climate.

The District Attendance Committee requires each campus to comply with the District Truancy Prevention Measures. Each campus is required to have a school attendance plan and committee. The Campus Attendance Committee will meet to review and monitor students who have shown a pattern of excessive absences.

*3. Provide the proposed schedule offered to students participating in the OFSDP, specifying days of the week and times courses are available. If the program is proposed at more than one campus, include the full proposed schedule for each campus location.*

**7 Early College High Schools:**

**Proposed Schedule:** Students will have a Monday through Friday schedule comprised of instructional hours during the regular school day (8:45 AM - 4:10 PM), afternoon sessions from 4:15 PM to 6:15 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

**10 Middle Schools:**

**Proposed Schedule:** Students will have a Monday through Friday schedule comprised of instructional hours during the regular school day (7:40 AM - 2:50 PM), afternoon sessions from 3:00 PM to 5:00 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

**31 Elementary Schools:**

**Proposed Schedule:** Students will attend their daily class schedule Monday through Friday (8:00 AM - 3:15 PM), afternoon sessions from 3:30 PM to 5:30 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

4. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.

**7 Early College High Schools:**

Staff Positions: Program Coordinator, PEIMS Clerk, certified counselors, Highly Qualified\* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday schedule comprised of instructional hours during the regular school day (8:45 AM - 4:10 PM), afternoon sessions from 4:15 PM to 6:15 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

**10 Middle Schools:**

Staff Positions: Program Coordinator, Attendance Clerk, 2 certified counselors, Highly Qualified\* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday schedule comprised of instructional hours during the regular school day (7:40 AM - 2:50 PM), afternoon sessions from 3:00 PM to 5:00 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

**31 Elementary Schools:**

Staff Positions: Program Coordinator, Attendance Clerk, 1 certified counselor, Highly Qualified\* Content Teachers and Instructional Aides as identified by ESSA

Proposed Schedule: Monday through Friday (8:00 AM - 3:15 PM), afternoon sessions from 3:30 PM to 5:30 PM up to four times a week, Saturday sessions from 8:00 AM to 12:00 PM, or any combination of these sessions.

5. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtains student and parental consent for OFSDP participation. (Student or parental consent is required in writing).

Each Campus Attendance Committee will identify students using one of the following criteria -

- Student with a history of unsuccessful academic achievement at a traditional high school within our district and/or a student identified previously as a dropout from our school district.
- Student is attending school with an approved early college high school program designation.
- At Risk Status as defined in TEC§29.081
- Participating/enrolled in an AEP campus for the current school year.
- Student with a hardship situation such as employment, child care, Head of Household, medical, personal issues, or single parent
- Targeted ages 6-21 for 2025-2026 School Year.
- Participating/enrolled students that have at least 18 days of absences during the control period in a Six Weeks and be considered At-Risk and/or the campus attendance committee will recommend/approve.

Each Campus run six weeks reports of students that are at-risk of falling behind in credits, not meeting the 90% compulsory attendance, students who failed STAAR/EOC benchmarks/exams, and students who are potential dropouts are eligible for the OFSDP program. The middle and elementary students that have not obtained a grade of 70 or above in three of the following areas: language arts, mathematics, science, and

social studies, not meeting the 90% compulsory attendance, students who failed STAAR benchmarks/exams, and students who are potential dropouts are eligible for the OFSDP program.

A Parent/Student Enrollment Agreement for Flexible School Day membership must be completed prior to enrolling in the program. These parental acknowledgment / notification forms are kept in file in the District's database. The signed Parent/Student Agreements are filed in a binder and then kept in in the campus administrator's office in charge of OFSDP. The Parent/Student Agreement will be used for outlining each student's criteria for enrollment, proposed schedule of instruction, parental consent, and district testing calendar. In compliance with district policy and state statute, students that are 18 years and older are allowed to participate without parental consent. Each campus is responsible for maintaining each Parent/Student Agreement on file.

The Campus Attendance Committee along with the Principal will review progress reports, eligibility criteria, test scores, and teacher feedback every six weeks for participating students. Six Week Progress reports will continue to be created for Flexible Day students. A student's attendance program (OFSDP or regular) may not be changed in the middle of a 6-week reporting period.

All parent agreement forms and attendance rosters will be kept in the administrator's office or in an electronic data base at the participating campus.

*6. Indicate the estimated number of OFSDP students that will be served per teacher. (The student-teacher ratio for in-person dropout recovery programs must not exceed 28:1. For elementary grade levels, the ratio is limited to 22:1. Districts of Innovation campuses may be eligible for applicable exceptions.)*

Each teacher in kindergarten through 5th grade will serve a maximum of **22** students. In grades six through twelve, the teacher will serve a maximum of **25** students.

*7. Describe the district's plan for serving students in the OFSDP should the need arise for special education, career and technical education (CTE), pregnancy-related services, and/or bilingual/ESL education. The response must include:*

- *How services will be provided;*
- *Required teacher certifications in each program area; and*
- *How services will comply with the Student Attendance Accounting Handbook.*

Special education, career and technology education, pregnancy related services or bilingual education services will be provided to eligible students by certified teachers that have been reviewed as eligible to provide services by the district in order to ensure that these teachers deliver all of the special program requirements and as outlined in the Student Attendance Accounting Handbook.

Special education teachers who provide direct instruction in the core subject area to eligible students must meet all appropriate state special education certification requirements for the grade level that is being taught and as outlined in the Student Attendance Accounting Handbook.

Teachers who provide Career and Technology classes must be qualified/certified as per Texas Administrative Code Chapter 231, Subchapter E.

Pregnancy Related Services are support services offered by the district, which includes compensatory education home instruction that provides services for students during the prenatal and postpartum period so

they may remain in school. This is a mandatory component (CEHI) which consists of a face-to-face instruction by a certified teacher of the school district.

If a student is receiving homebound instruction, they will not be enrolled in the OFSD Program.

The district has an early exit bilingual program. Students in PK-5<sup>th</sup> grade who are provided instruction in the regular classroom but who include bilingual eligible students must hold a certification in bilingual education or must be ESL certified. For grade levels 6-12, the students who are eligible for bilingual services must be taught by at least one ESL certified teacher.

For grades 9-12, the students will be served by an ESL or bilingual certified teachers in the content areas or by a teacher who currently holds an emergency certificate and is working towards the certification in ESL or bilingual. All ESL teachers are provided SIOP training.

*8. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. Explain how the classroom teacher verifies the number of instructional minutes a student receives each day. (Absences and days present do not exist in OFSDP).*

The **teacher** who initially records an absence is responsible for the accuracy of the report and attests to the validity of the data with his or her signature-or, in the case of a paperless attendance accounting system, with his or her entry of those data using the teacher's logon with a distinct secret password. (SAAH, p. 33)

\*During the regular instructional day, teachers will post Attendance in the Teacher Access Center attendance software that will track their attendance by tracking the number of minutes the student participates in class.

Extended day, evening, or Saturday instruction minutes will be tracked by teachers by inputting the student's school ID number as they come into the classroom and as they exit the classroom using the Attendance Roster/Minute Recovery attendance software. (This software is a customized in-district application created to transfer data into EschoolPlus). These rosters and logs will be required for audit purposes. During the 2025-2026 school year, the Minute Recovery attendance software will record, monitor, and update minutes automatically. As a contingency plan, the campus PEIMS Clerk will enter minutes into the Student Information System for each student logged on a weekly basis.

The Campus Attendance Committee will review the following to ensure the progress of students participating in the OFSDP:

- Report cards
- STAAR/EOC assessment results
- Promotions/Retentions
- Graduation rate
- Drop Out rate

*9. Describe how the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.*

Students who are not in attendance for at least 45 minutes on a particular day will be excluded from our bottom line reports for funding. Validation reports will be run to monitor and ensure our district is in compliance.

10. Explain how the district will ensure that students transferring from the traditional program (ADA Codes 06) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. (Note: It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240).

The school district has implemented data monitoring and validation checks to ensure that students will **not** be simultaneously enrolled in OFSDP and traditional programs. Guidelines are set in place to ensure that students are entered/exited on the first day of the six weeks. Students who participate in both the traditional and OFSDP have their attendance reported through either 42400 or OFSDP 42401 series records dependent upon their ADA code for that six weeks. Students transferring from the traditional program to OFSDP will not generate more than one ADA in total for the school year, and the students will not receive more than 10,800 minutes per course.

11. Describe how the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).

Our district uses a "paperless" attendance accounting system in compliance with the safeguards outlined in the SAAH. In addition, our district conducts attendance reviews (audits) for all our campuses to ensure that they are compliant with district attendance policies and the SAAH.

#### Credit Recovery Program Offered in the Summer

12. Will eligible OFSDP students participate in a credit recovery program offered in the summer? (Credit recovery classes may be offered during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSDP student attending summer OFSDP classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit. The Summer Period of Agreement (Credit Recovery) section should only include dates after the regular school year, should not exceed 30 days, and may not extend past July 31st. A student cannot earn more than the equivalent of one ADA in a year.)

Yes

No

• If yes, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.

Reports are run at the end of each six weeks to calculate the number of absences the students have accumulated which has in turn caused students loss of credit as per the 90% attendance rule requirement. The district offers a summer recovery program at the end of the school year for eligible students needing to regain course credit that was lost due to excessive absences. The district has a system in place to ensure that funding is limited to the attendance necessary for the student to recover class credit. The district's TDP app will calculate the minutes for the students to regain credit. For example, if a student misses 22 days the student will need to recover 4 days to meet the 90% rule (240 minutes equals 1 instructional Day).

## Campus Dropout Recovery Education Program

13. Will the school system offer a community-based dropout recovery education program as defined by [TEC, §29.081\(e-1\) or \(e-2\)](#)?

Yes

No

• If yes, what type of community-based dropout recovery education program will be implemented?

N/A

○ District operated dropout recovery education program

N/A

○ Contracted dropout recovery education program with an education management organization

N/A

• If education management organization services are contracted, please provide the organization name, accreditation status, and the name of the accrediting agency.

N/A

## Remote/Hybrid Dropout Recovery Program

14. Will the district offer a dropout recovery program in a remote or hybrid setting, as defined by [TEC, §29.081\(e-2\)](#)?

Yes

No

If yes –

· Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.

N/A

· Describe the individual learning plan or process used to monitor each student's progress.

N/A

· Indicate how students will be served by an academic coach and local advocate.

N/A

· Describe the educational software utilized and explain how the software will help track and certify the number of instructional minutes each student receives each day to monitor student progress.

N/A



# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

031901

BROWNSVILLE ISD

School Year 2026-2027

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	School Year Period of Agreement			Summer Period of Agreement			Minutes Offered Per Day
		1	2	3	4	5	6	7		Program Start Date	Program End Date	Proposed Days: SUMTWTFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	
031901009	VETERANS MEMORIAL EARLY COLLEGE H S	1	2	3	5	7		2,248	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901048	BESTEIRO MIDDLE	1	2		5			512	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901043	FAULK MIDDLE	1	2		5			784	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901053	GARCIA MIDDLE	1	2		5			786	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901051	LUCIO MIDDLE	1	2		5			595	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901055	MANZANO MIDDLE	1	2		5			825	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4

1 = TEC §29.081 At-Risk Students  
 2 = TEC §25.092 Minimum Attendance  
 3 = TEC §29.908 Early College High School  
 4 = TEC §39A.107 Campus Turnaround Plan  
 5 = Credit Recovery\*\*  
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program  
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

Program start date must be 30 days after application submission.  
 Program end date must not exceed the last day of the regular school calendar.

Summer period of agreement should not exceed 30 days or extend past July 31st.

# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

031901

BROWNSVILLE ISD

School Year 2026-2027

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	School Year Period of Agreement			Summer Period of Agreement								
		1	2	3	4	5	6	7		Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day				
		1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program																			
031901045	OLIVEIRA MIDDLE	1	2			5			651	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901046	PERKINS MIDDLE	1	2			5			417	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901044	STELL MIDDLE	1	2			5			680	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901054	STILLMAN MIDDLE	1	2			5			926	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901047	VELA MIDDLE	1	2			5			653	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901133	AIKEN EL	1	2			5			594	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				

**Summer Period of Agreement**  
Reported in TSDS PEIMS Extended Collection 4

**\*\*Credit Recovery - Designation 5**  
Summer period of agreement should not exceed 30 days or extend past July 31st.

**School Year Period of Agreement**  
Reported in TSDS PEIMS Summer Collection 3

Program start date must be 30 days after application submission.

Program end date must not exceed the last day of the regular school calendar.

**Eligibility Designation**

1 = TEC §29.081 At-Risk Students  
 2 = TEC §25.092 Minimum Attendance  
 3 = TEC §29.908 Early College High School  
 4 = TEC §39A.107 Campus Turnaround Plan  
 5 = Credit Recovery\*\*  
 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program  
 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4



# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

031901

BROWNSVILLE ISD

School Year 2026-2027

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	School Year Period of Agreement				Summer Period of Agreement			
		1	2	3	4	5	6	7		Program Start Date	Program End Date	Proposed Days: SUMTWHFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWHFS	Minutes Offered Per Day
031901115	CROMACK - CASTANEDA EL	1	2		5				717	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901129	DEL CASTILLO - MORNINGSIDE EL	1	2		5			491	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240	
031901123	EGLY EL	1	2		5			507	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240	
031901105	EL JARDIN EL	1	2		5			380	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240	
031901138	GALLEGOS EL	1	2		5			366	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240	
031901106	GARDEN PARK EL	1	2		5			342	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240	

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4

### Eligibility Designation

- 1 = TEC §29.081 At-Risk Students
- 2 = TEC §25.092 Minimum Attendance
- 3 = TEC §29.908 Early College High School
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- 5 = Credit Recovery\*\*
- 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program
- 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program

### School Year Period of Agreement

Reported in TSDS PEIMS Summer Collection 3  
 Program start date must be 30 days after application submission.  
 Program end date must not exceed the last day of the regular school calendar.

### Summer Period of Agreement

Reported in TSDS PEIMS Extended Collection 4  
 \*\*Credit Recovery - Designation 5  
 Summer period of agreement should not exceed 30 days or extend past July 31st.

# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

031901

BROWNSVILLE ISD

School Year 2026-2027

Ming Digit District and Campus Number	Campus Name	Eligibility Designation							School Year Period of Agreement				Summer Period of Agreement								
		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day				
		Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4																			
		1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program																			
031901131	GARZA AT SOUTHMOST EL	1	2			5			494	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901130	GONZALEZ EL	1	2			5			565	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901134	HUDSON EL	1	2			5			799	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901143	KELLER EL	1	2			5			520	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901104	MARTIN EL	1	2			5			361	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				
031901139	ORTIZ EL	1	2			5			576	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240				

Reported in TSDS PEIMS Summer Collection 3  
 Program start date must be 30 days after application submission.  
 Program end date must not exceed the last day of the regular school calendar.

Reported in TSDS PEIMS Extended Collection 4  
**\*\*Credit Recovery - Designation 5**  
 Summer period of agreement should not exceed 30 days or extend past July 31st.

# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

031901

BROWNSVILLE ISD

School Year 2026-2027

Ming Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	School Year Period of Agreement				Summer Period of Agreement										
		1	2	3	4	5	6	7		Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day							
		1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program 7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program																						
031901122	PALM GROVE EL	1	2			5			289	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240							
031901137	PAREDES EL	1	2			5			804	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240							
031901141	PENA EL	1	2			5			514	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240							
031901121	PEREZ EL	1	2			5			600	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240							
031901142	PULLAM EL	1	2			5			807	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240							
031901108	PUTEGNAT EL	1	2			5			374	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240							

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4

Summer period of agreement should not exceed 30 days or extend past July 31st.

Program start date must be 30 days after application submission.  
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 \*\*Credit Recovery - Designation 5

# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

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BROWNSVILLE ISD

School Year 2026-2027

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		1	2	3	4	5	6	7		Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
031901110	RUSSELL EL	1	2			5			403	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901111	SHARPEL	1	2			5			414	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901112	SKINNER EL	1	2			5			347	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901126	VERMILLION ROAD EL	1	2			5			617	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901117	VILLA NUEVA EL	1	2			5			364	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240
031901132	YTURRIA EL	1	2			5			530	8/10/2026	5/26/2027	MTWTHS	600	6/1/2027	6/23/2027	MTWTHF	240

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Reported in TSDS PEIMS Summer Collection 3  
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 Program end date must not exceed the last day of the regular school calendar.

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 \*\*Credit Recovery - Designation 5  
 Summer period of agreement should not exceed 30 days or extend past July 31st.

# Optional Flexible School Day Program (OFSDP) - Campus Designation Spreadsheet

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BROWNSVILLE ISD

School Year 2026-2027

Nine Digit District and Campus Number	Campus Name	Eligibility Designation							School Year Period of Agreement				Summer Period of Agreement								
		1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day				
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**Summer Period of Agreement**  
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**School Year Period of Agreement**  
 Reported in TSDS PEIMS Summer Collection 3  
 Program start date must be 30 days after application submission.  
 Program end date must not exceed the last day of the regular school calendar.