

ALPENA COUNTY BOARD OF COMMISSIONERS

BOARD ACTION #05

TO: County Clerk, County Treasurer, Sheriff's Office

FROM: Alpena County Board of Commissioners

SUBJECT: **MSP – National Criminal History Improvement Program Grant Application**

BOARD ACTION:

ACTION ITEM #6: The Committee recommends approval of the Michigan State Police National Criminal History Improvement Program (NCHIP) Grant application for the Sheriff's Office in the amount of \$13,568.00 with no County match and authorize the Chairman of the Board or County Administrator to sign all pertaining documents as presented. This grant is to replace the current livescan fingerprint machine in the jail and purchase a mobile fingerprint license. This has Grant Review Committee approval.

Board Chairman Bill Peterson presented the Action Items from the Finance Ways & Means Committee for board approval. Moved by Commissioner Osmer and supported by Commissioner Francisco to approve all the Action Items from the Finance Ways & Means Committee meeting as recommended. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Travis Konarzewski, excused. Motion carried.

This action was XX APPROVED DISAPPROVED

BY: Ayes: 7 Nays: 0 Excused: 1 Absent: 0 Abstaining: 0

Alpena County Board Chairman's Signature: 

Alpena County Board Vice-Chairman's Signature: _____

Date of the Board Meeting: August 8, 2023

Contract / Leases / Agreements / Grants Form

This is	New <input checked="" type="checkbox"/>	Renewal	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes <input checked="" type="checkbox"/>	No	If you marked YES this needs to go through Grant Review.
This is an	Agreement _____ Contract <input checked="" type="checkbox"/> Lease _____ Other _____		
Name of Entity who Contract / Lease / Agreement / Grant is with	Dept of State Police		
Project Name	Alpena 3.0 NCHIP		
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.		
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.		
Total Amount	\$13,568		
Organization Match	\$13,568		
County Match	\$0		

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 The Department Head Requesting	Sheriff 7/26/2023 Date Signed
------------------------------------	-------------------------------------

GRANT REVIEW COMMITTEE APPROVAL:

County Clerk:	Date Signed: 7/28/23	I am requesting a meeting
County Treasurer:	Date Signed: 7-28-23	I am requesting a meeting
Finance Chairman:	Date Signed: 1 Aug 23	I am requesting a meeting
County Administrator:	Date Signed: 7/31/23	I am requesting a meeting

Please do NOT mark below this line

INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:



ALPENASHERIFFS ASSOCIATION

Sheriff Erik W. Smith · 4900 M32 W · Alpena, Michigan 49707
Phone (989) 354-9830 · Fax (989) 354-9868 · www.alpenasheriff.com

July 25, 2023

Attn: Grant Review Committee
Alpena County Courthouse
720 W Chisholm St
Alpena, MI 49707

Dear Grant Review Committee:

We have been selected by the Michigan State Police to receive a grant to replace the current Livescan fingerprint machine in the jail. The machine in the jail at this time is 8-9 years old and is at the age to be replaced. After speaking with the ID Networks support team, I was advised that software support will continue with this machine, but they do not have any parts to support this machine in the future.

The Michigan State Police have offered funds to our office from the National Criminal History Improvement Program (NCHIP). This grant would cover the full purchase of the new Livescan machine. The current machine is under a maintenance contract for support and that annual cost would continue with the new machine. The total cost for the new Livescan for the jail to replace the current machine is \$10,278. This includes a new Livescan and additional gel screens for the machine. This is reflected in Quote 23-0725-01.

In addition to replacing our outdated Livescan machine, we are also eligible for funds from NCHIP to purchase a software license to install a copy of the Livescan software, FingerRoll, on our already-existing Alpena County laptop. This would allow our office to have a backup machine for either our jail or applicant machine in the event of a failure. In addition, Michigan State Police has created a repository to capture fingerprints for their VIP program which stores fingerprint and emergency contact information for those that are Vulnerable or Impaired Persons (VIP).

There is an increasing number of instances in our county where we are dealing with persons with dementia, Alzheimer's, autism, and down syndrome. In many of these cases, these individuals may have separated themselves from their homes or caregivers and may not be able to identify themselves to law enforcement. This poses a problem when we need to reunite them with their caregivers. The VIP program is a voluntary program. MSP has waved all fingerprint processing fees, as well. Our office would like to participate in this and help the vulnerable in our community to have access to enroll. This mobile license would allow us to go to schools, community centers, and assisted living facilities to take impressions because many of these individuals would find it difficult to come to our office. This license will have a \$495 annual maintenance fee moving forward.

The grant we are receiving will cover both projects in entirety for the first year and not to include any recurring maintenance fees. The grant will total \$13,568.00. This is a reimbursement grant so we will need to make the purchase first to be reimbursed. I've been advised by MSP that they need to close out these grant funds by the end of their fiscal year, September 30, 2023, and that we will promptly receive the reimbursement.

Sincerely,



Kat Tomaszewski
Administrative Assistant



Erik W. Smith
Sheriff



Sales Quotation

July 25, 2023

☒ Replacement System ☐ New System

QUOTE #: 23-0725-01

BILL TO:

SHIP TO:

ID Networks, Inc.
7720 Jefferson Road
Ashtabula, Ohio 44004

Company
Contact
Address

Company
Contact
Address

Phone 800-982-0751

Fax 440-992-1109

E-mail lwheelock@idnetworks.com

Rep Name John Wheelock

Web Site www.idnetworks.com

Kat Tomaszewski
Alpena County Sheriff's Office
(p) 989-354-9838
tomaszewskik@alpenacounty.org

Phone

Fax

Email

Website

Phone

Fax

E-mail

Method

Item	Part #	Description	Qty	Unit Price	Extended Price
1	PALM-SCANNER	LSCAN 500 Palm Scanner Upgrade	1	\$9,995	\$9,995
2	SUPPLYKIT-500	LSCAN 500 Supply Kit (5 silicone pads & 5 tape cleaner pads)	1	\$283	\$283
3	PC-WIN10	Windows 11 64-bit PC (no charge - if current on maintenance) - IDN will decide if current PC can be upgrade or will need to be replaced.	0	\$900	\$0
4	TS-IMPLEM-REMOTE	Remote Installation & Training (no charge - if current on maintenance)	0	\$495	\$0

Subtotal: \$10,278

Pricing: ☒ State

☐ Federal

☐ Commercial

Sales Tax: ☐ Non Exempt ☒ Exempt

Sales Tax:

Shipping & Handling:

Other:

TOTAL: \$10,278

Payment Terms:

☒ Net Terms

☐ Contract

☐ 50% Down, Balance due upon installation

Notes: Price only valid for paying service customers.

Future annual maintenance costs will be adjusted accordingly to refelect the 1 year warranty period. Once the warranty period is over, maintenance cost will remain the same. Please call for further details.

Customer

Approval:

Name

Title

Signature

Date

PO #:



Sales Quotation

June 28, 2023

QUOTE #: 23-0628-01

BILL TO:

SHIP TO:

ID Networks, Inc.
7720 Jefferson Road
Ashtabula, Ohio 44004

Phone 800-982-0751
Fax 440-992-1109
E-mail jwheelock@idnetworks.com
Rep Name John Wheelock
Web Site www.idnetworks.com

Company
Contact
Address

Kat Tomaszewski
Alpena County Sheriff's Office
(p) 989-354-9838
tomaszewskik@alpenacounty.org

Phone
Fax
Email
Website

Company
Contact
Address

Phone
Fax
E-mail
Method

Item	Reference	Description	Qty	Unit Price	Extended Price
1	FINGERROLL	FingerRoll Software License (Customer to use existing Laptop and LSCAN 500 Palm Scanner)	1	\$2,995	\$2,995
2	INSTALL-REMOTE	Remote Installation & Configuration	1	\$295	\$295
3	Pelican Case	Pelican Case with Foam, to fit Palm Scanner and Laptop	0	\$400	\$0

Subtotal:	\$3,290
Sales Tax:	
Shipping:	
Other:	
TOTAL:	\$3,290

Pricing: ☐ State Contract Number: 071B6600022

Sales Tax: ☐ Non Exempt ☒ Exempt

Payment Terms:

☒ Net Terms

NOTES:

Reoccurring Annual Software Maintenance per year – \$495

Customer

Approval: _____
Name Title

Signature Date

PO #: _____