



MEMORANDUM

Provost, Vice President of Academic Affairs and Student Services

To: Dr. Christy Ponce

From: Dr. Susan Guzmán-Treviño

Date: November 17, 2025

Re: Fall 2025 2nd 8-Week Classes Part-Time/Overload Salaries

The Vice President of Academic Affairs and Student Services has reviewed the part-time/overload reports for the 2nd 8-week classes submitted by the academic and technical divisions and is requesting Board approval of these reports, pending any necessary adjustments.

The table below summarizes the part-time/overload salary costs by division for 2nd 8-weeks:

Division	FA 2024 2nd 8-Weeks	FA 2025 2nd 8-Weeks
Fine Arts	\$9,865.72	\$10,134.01
Liberal Arts	\$91,461.75	\$109,818.60
Business and Career Professions	\$74,696.40	\$72,204.65
Natural Sciences	\$22,483.00	\$25,290.00
Health Professions*	\$0.00	\$0.00
Workforce Development*	\$0.00	\$4,384.50
Total	\$198,506.87	\$221,831.76

* Not available at time of report

Please consider this request for approval.