



ALEDO ISD BOARD MEETING TEMPLATE

MEETING DATE: August 18, 2025

AGENDA ITEM: Consider Approval of Vendor Lists for Multiple Requests for Proposal

PRESENTER: Earl Husfeld, Chief Financial Officer

BACKGROUND INFORMATION:

- If it is anticipated the District will spend \$50,000 or more on a class of product during a fiscal year, Aledo ISD policies require the District to purchase those goods and/or services via a bid or purchasing cooperative.
- Based on historical purchasing patterns, it is anticipated the District will exceed the \$50,000 threshold for the purchase of the products and services specified below.
- On May 27, 2025 and May 28, 2025, the District issued the following Requests for Proposals (RFP) through the Aledo ISD eBid System. Electronic responses to each RFP were submitted through the Aledo ISD eBid System until the RFP deadlines specified.
 - RFP 2505-03: Repair and Trade Services for Facilities, Grounds, and Transportation
 - RFP 2505-04: Retail Products and Services
 - RFP 2505-05: Food, Grocery, Prepared Meals, Food Trucks, and Catering Services
 - RFP 2505-06: Field Trip and Student Educational Destinations
- The original contract period for the awarded contracts will be from date of award through August 31, 2026.
- As stipulated in the RFPs, the contracts will automatically renew for four (4) additional one (1) year periods, with the final expiration date being August 31, 2030 unless any contract is earlier terminated by either the District or the awarded vendor with 30 days written notice.
- Subject to Board of Trustee approval, these will be catalog contracts/vendor lists that will be utilized to request quotes on an “as needed” basis during the term of the contract.
- Attached are the Aledo ISD vendor lists for each RFP for your review and consideration.

FISCAL INFORMATION:

Purchases made from the vendor lists will be paid with available budgeted funds during the contract period.



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ATTACHMENTS:

Vendor lists for the RFPs specified below:

- RFP 2505-03: Repair and Trade Services for Facilities, Grounds, and Transportation
- RFP 2505-04: Retail Products and Services
- RFP 2505-05: Food, Grocery, Prepared Meals, Food Trucks, and Catering Services
- RFP 2505-06: Field Trip and Student Educational Destinations

ADMINISTRATIVE RECOMMENDATION:

The Administration recommends the Board of Trustees approve the Aledo ISD vendor lists for the specified requests for proposals for the period of date of award through August 31, 2030 as presented.