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TO: Members, Board of Education

Dr. Carol Kelley, Superintendent of Schools

FROM: Paul Starck-King, Assistant Superintendent for Finance and Operations

RE: OT and PT Equipment Disposal

DATE: November 13, 2018

## **Summary**

The District's Physical Therapist and Adapted P.E. teacher have identified equipment either no longer used or unusable at Brooks Middle School. The equipment will be offered for donation. Attached is the list of equipment to be disposed.

## **Motion**

Administration is seeking board approval for the donation of this equipment.