

**Mid-Valley Special Education Cooperative**

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## MEMO

TO: Executive Board  
 FROM: Matt McDonald, Director of Human Resources & Business/CSBO  
 DATE: October 1, 2025  
 RE: Staffing Update

This memorandum provides an update on the staffing plan for the 2025–26 school year. Although enrollment remains lower than projected, our overall staffing framework is still appropriate. We are beginning to get new referrals and have needed to begin filling positions that we had waited to hire. Some of the new referrals are students who will need a 1:1 aide. The chart below outlines our current hires and openings, along with a few adjustments to our initial staffing recommendations. We will continue to monitor enrollment and referrals and will update the Board as needed.

Program	Unfilled Positions		Adjustments to Board Approved Staffing Plan & Additional Information			
Cooperative Wide Positions	Permanent Sub (1)		None			
Related Services	None		None			
ABLE	None		None			
ELS	Para (1), 1:1 Nurse (1)		1:1 Nurse added			
New Directions	3 Paras		Wait to hire 2			
New Pathways	None		None			
SEA	None		None			
SAIL	None		None			
Position	D101	D301	D302	D303	D304	Other
1:1 Paraprofessionals	3	7	3	5	2	1
1:1 Nurses	0	0	0	3	0	0
Contract Staff	Paras/ Behavior Techs	CNA s	Nurses	PTs	BCBA	Certified School Nurse
28.6	21	4	2	0.5	0.5	0.6