

Standards of Conduct

Standards of conduct are developed to ensure the district's aim of high achievement and safe and welcoming environments. Disciplinary policies within the elementary and secondary schools shall be enforced within the general guidelines as set forth in the grid below and are designed to prevent student's inappropriate behavior from recurring. These guidelines clearly describe the various administrative actions that may be taken for violations of the law and the school district standards of behavior.

The listing of minimum guidelines does not require that a "step-by-step" progression of increasing severity be employed by an administrator in dealing with a violation. However, there should be a logical relationship between the severity of the offense and the administrative action. The intent of this section is to list the guidelines for minimum disciplinary actions for each violation.

Out of school suspension is used for the purpose of creating separation and safety during investigation and intervention planning in response to a behavioral incident. At all age levels, use of out-of-school suspension should be paired with environmental, instructional, and/or restorative intervention.

The Assistant Superintendent will be consulted if any site desires to implement policy which exceeds the disciplinary action for violations

For students with a history of violent behavior, staff will be notified per Policy 5022 - <http://www.isd709.org/district/policies/5000-series---students>.

The following grid represent the majority of violations that occur in the schools, but others may occur which will warrant disciplinary action. Principal discretion to the enforcement of policy will be used when age, culture, and development/ability are factors to behavioral issues.

ALCOHOL		<p>A student shall not possess, use, transmit, or be under the influence of alcoholic beverages of any kind: On school grounds immediately before, during, or after school hours.</p> <ul style="list-style-type: none"> • On school grounds at any time when the school is being used by any school group. • Off school grounds at a school activity, function, or event. • On any district-provided transportation. • In a school zone as defined by Minnesota Statutes. 	
Grades	First Offense	Second Offense	Third Offense
K-2	*IU Report; referral to building resources		
3-5	*IU Report; referral to building resources	Referral to building resources; notification of police	1 day out-of-school school suspension
6-12	Notification of parent(s) or guardian(s); notification of police or probation officer; 1 day suspension with consideration of 2-3 days suspension	1-3 day(s) out-of-school suspension	3-5 days out-of-school suspension; consideration for expulsion (fourth offense)

ARSON		<ol style="list-style-type: none"> 1. "Arson" is the intent or intentional destruction of or damage to any school building, school or personal property, injury to persons by means of fire or explosives. This includes all behaviors within the 'school zone' on school-sponsored/supervised activities. 2. Failure to exercise ordinary caution resulting in fire within any area identified in #1 above, damage to school or personal property, or injury to person(s). 3. False alarm or tampering with any part of a fire suppression system (including, but not limited to sprinkler, fire alarms, smoke detectors, fire extinguishers, or any other part of the fire suppression system). Giving a false alarm (police, fire, ambulance, 911) or tampering or interfering with any fire alarm system. 4. Matches, lighters, and other fire starting materials are not allowed on school premises. 	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s); IIU Report; referral to building resources	*1 day suspension	*3 days out-of-school suspension
3-5	*Notification of parent(s) or guardian(s); IIU Report; referral to building resources	*1 day suspension	*3 days out-of-school suspension
6-12	Mandatory notification of police and Fire Marshall, referral for F.I.R.S.T. Program attendance; notification of parent(s) or guardian(s); restitution if damage occurred; confiscation of materials; 3 days out-of-school suspension; consideration for expulsion	3-5 days out-of-school suspension; consideration for expulsion	
ASSAULT		"Assault" is acting to cause fear in another of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s); 1-2 day(s) suspension	*1 day out-of-school suspension	*1 day out-of-school suspension; referral to building resources
3-5	*Notification of parent(s) or guardian(s); 1-2 day(s) suspension	*1 day out-of-school suspension	1 day out-of-school suspension; referral to building resources
6-12	Notification of parent(s) or guardian(s) and police or probation officer; 1-3 day(s) suspension	Notification of parent(s) or guardian(s) and police or probation officer, if applicable; 3-5 days suspension	Notification of parent(s) or guardian(s) and police or probation officer, if applicable; 3-5 days suspension; consideration for expulsion
ASSAULT (AGGRAVATED)		"Aggravated assault" is committing an assault upon another person with a dangerous weapon or an assault that inflicts great bodily harm upon another person. (In cases involving harassment, as defined in the Harassment Policy, a district specialist will be consulted.)	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)	* Referral to building resources	
3-5	*Notification of parent(s) or guardian(s)	* Referral to building resources	1-2 day(s) suspension
6-12	Notification of parent(s) or guardian(s); police or probation officer; 3-5 days suspension; consideration for expulsion depending on the severity of assault and past infractions		
ASSAULT (CRIMINAL SEXUAL)		"Criminal Sexual Assault" is defined by M.S. 609.341. (Refer to Sexual Harassment/Assault Response Protocol.)	
Grades	First Offense	Second Offense	Third Offense
K-2	* Notification of parent(s) or guardian(s)		* Referral to building resources
3-5	* Notification of parent(s) or guardian(s)	* Referral to building resources	Consideration for 1-2 day(s) suspension
6-12	Notification of parent(s) or	Consideration for expulsion	

	guardian(s) and police or probation officer; 3-5 days suspension		
BOMB		A student shall not possess or commit crimes of violence using explosive devices including, but not limited to, bombs, grenades, rockets and mines. This also means devices that produce a chemical reaction that result in destruction.	
Grades	First Offense	Second Offense	Third Offense
K-2	Notification of parent(s) or guardian(s)	* Referral to building resources	1-2 day(s) suspension
3-5	Notification of parent(s) or guardian(s)	* Referral to building resources	1-2 day(s) suspension
6-12	Notification of parent(s) or guardian(s); up to 5 day out-of-school suspension; consideration for expulsion; mandatory notification of police or probation officer, if applicable	Consideration for expulsion	
BOMB-THREAT		A student shall not threaten directly or indirectly, to commit any crime of violence with purpose to cause an emergency response of a school building or grounds or a school-related activity.	
Grades	First Offense	Second Offense	Third Offense
K-2	Notification of parent(s) or guardian(s); referral to building resources	1 day suspension	Notification of police; 1-3 day s suspension; referral to building resources
3-5	Notification of parent(s) or guardian(s); referral to building resources; 1 day suspension	1-3 day(s) suspension; referral to building resources	Police notification; 3-5 days suspension
6-12	Notification of parent(s) or guardians(s); 3-5 day out-of-school suspension; consideration for expulsion; mandatory notification of police Note: A plan for readmission must be developed, which may include a risk assessment if the student is to return to school.		
BULLYING		<p>Bullying means intimidating, threatening, abusive, or harming conduct that is objectively offensive and:</p> <ul style="list-style-type: none"> • There is an actual or perceived imbalance of power between the student engaging in prohibited conduct and the target of the behavior and • The conduct is repeated or forms a pattern; or • The conduct materially and substantially interferes with a student's educational opportunities, performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. 	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		
3-5	*Notification of parent(s) or guardian(s)	1 day suspension; referral to building resources	1-3 day(s) suspension
6-12	Student conference; notification of parent(s) or guardian(s); consideration for 1 day suspension; conference with parent(s) or guardian(s) if suspended	1-3 day(s) suspension	3-5 days suspension; consideration for expulsion
CYBER BULLYING		Cyber Bullying means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network, Internet Web site or forum, transmitted through a computer, cell phone, or other electronic device.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		
3-5	*Notification of parent(s) or guardian(s)	1 day suspension; referral to building resources	1-3 day(s) suspension
6-12	Student conference; notification of parent(s) or guardian(s);	1-3 day(s) suspension	5 days suspension; consideration for expulsion

	consideration for 1 day suspension		
COMPUTER	Data tampering, unauthorized use of data, violations of Policy 3187-Use Policy for Internet Access and Regulation 3187R - Internet Use Regulations (http://www.isd709.org/district/policies/3000-series-business-finance) (i.e. software modification or copyright violation, any attempt to install or use software that has not been approved by the district, violation of district network security, hardware damage/vandalism, etc.) is prohibited..		
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resource; loss or restriction of technology use
3-5	*Notification of parent(s) or guardian(s)	*Loss or restriction of technology use	Loss or restriction of technology use; consideration for 1 day suspension;
6-12	Student conference; loss or restriction of technology use; notification of parent(s) or guardian(s) and police or probation officer, if applicable; required restitution by parent(s) or guardian(s) and student; consideration for suspension	Loss or restriction of technology use; consideration for suspension; required restitution by parent(s) or guardian(s) and student	Consideration for expulsion
CONTROLLED SUBSTANCE (Prescription)	<p>A student shall not possess, use, transmit or be under the influence of a controlled substance that is not prescribed to the student by a licensed health care professional:</p> <ul style="list-style-type: none"> • In a school zone as defined by Minnesota Statutes immediately before, during, or after school hours. • On school grounds at any time when the school is being used by any school group. • Off school grounds at a school activity, function, or event. • On any district-provided transportation. <p>Refer to Regulation 6180R – Procedures of Administration of Medication During the School Day.</p>		
Grades	First Offense	Second Offense	Third Offense
K-2	Notification of parent(s) or guardian(s); County IIU Referral		
3-5	Notification of parent(s) or guardian(s); County IIU Referral	*Referral to building resources; 1 day suspension	1-3 day(s) suspension
6-12	Notification of parent(s) or guardian(s); 1-3 day(s) suspension; referral to building resources; mandatory notification of police; consideration for expulsion NOTE: Students who sell or deal controlled substances on school premises may be subject to expulsion on the first offense.	3 days out-of-school suspension; referral to building resources; consideration for expulsion	5 days out-of-school suspension; consideration for expulsion
EXTORTION	A student shall not obtain property from another by verbal intimidation.		
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	Consideration for 1-2 day(s) suspension; referral to building resources	1-3 day(s) suspension
6-12	Notification of parent(s) or guardian(s) and police or probation officer, if applicable; consideration for 1-3 day(s) suspension	Consideration for 3-5 days suspension	Consideration for 3-5 days suspension; consideration for expulsion
FIGHTING	"Fighting" is mutual combat in which both parties have contributed to the situation by verbal and/or physical action.		
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s); 1-2 day(s) suspension	*1-3 day(s) suspension	*Referral to social worker; 1-3 day(s) suspensions

3-5	*Notification of parent(s) or guardian(s); 1-2 day(s) suspension	*1-3 day(s) suspension	
6-12	Notification of parent(s) or guardian(s) and police or probation officer, if applicable; 1-3 day(s) suspension	3-5 days suspension	3-5 days out-of school suspension; consideration for expulsion
GANG ACTIVITY		Gang activity is strictly prohibited. A "gang" is herein identified as any group that participates in disruptive, intimidating, illegal, and/or violent activities as defined in this policy. This includes gang symbols, gestures, and attire.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to social worker
3-5	*Notification of parent(s) or guardian(s)	*Referral to social worker	
6-12	Student conference; notification of parent(s) or guardian(s) and police or probation officer; consideration for 1-3 day(s) suspension	1-3 day(s) suspension	3 days suspension NOTE: Repeated offenses involving assault, intimidation, or other illegal activity may result in recommendation for expulsion.
HARASSMENT		Sexual harassment , sexual orientation harassment , religious harassment, ethnic/racial harassment (racial slurs, displays, emblems, graffiti, etc.), and disability harassment, as defined in Policy 4015 and Regulation 4015R Prohibiting Harassment and Violence (http://www.isd709.org/district/policies/4000-series--human-resources). (These actions may also constitute harassment as defined in Policy 4015 and Regulation 4015R Prohibiting Harassment and Violence.)	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)	*Consideration for 1-2 day(s) suspension; referral to social worker	1-3 day(s) suspension
3-5	*Notification of parent(s) or guardian(s)	*Consideration for 1-2 day(s) suspension; referral to social school worker	1-3 day(s) suspension
6-12	Student conference; notification of parent(s) or guardian(s); consideration for 1 day suspension; consideration for filing a complaint with ISD 709 Human Resources	Consideration for 1-3 day(s) suspension; mandatory filing of a complaint with ISD 709 Human Resources	Consideration for 3-5 days suspension
HAZING		"Hazing" means committing an act against a student or coercing a student into committing an act that creates a substantial risk of harm to a person in order for the student to be initiated into or affiliated with a student organization. "Student organization" means a group, club, or organization having students as its primary members or participants. Hazing may be reported to any staff member or administrator. Refer to Policy 5083 Hazing Prohibition (http://www.isd709.org/district/policies/5000-series--students).	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)	*Referral to building resources	
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	
6-12	Student conference; notification of parent(s) or guardian(s); consideration for 1-3 day(s) suspension	Consideration for 3-5 days suspension	Consideration for 5 days suspension

HOMICIDE		A student shall not commit homicide, which means the killing of one human being by the act, procurement, or omission of another.	
Grades	First Offense	Second Offense	Third Offense
K-2		Mandatory notification of police; move for expulsion	
3-5		Mandatory notification of police; move for expulsion	
6-12		Mandatory notification of police; move for expulsion	
ILLEGAL DRUG		A student shall not possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, intoxicants of any kind, look-alike drugs, or substances that may have the appearance of an illegal substance, such as catnip, oregano, flour, saccharin, or other items or paraphernalia:	
		<ul style="list-style-type: none"> • On school grounds immediately before, during, or after school hours. • On school grounds at any time when the school is being used by any school group. • Off school grounds at a school activity, function, or event. • On any district-provided transportation. • In a school zone as defined by Minnesota Statutes. 	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s); referral to building resources	* Referral to building resources	
3-5	*Notification of parent(s) or guardian(s); referral to building resources	*Referral to building resources	1-2 day suspension
6-12	Notification of parent(s) or guardian(s); consideration for 1-3 day(s) suspension; referral to building resources; notification of police. NOTE: Students who sell or deal controlled substances on school premises may be subject to expulsion on the first offense.	1-3 day(s) suspension; referral to building resources	3-5 days suspension; consideration for expulsion
OVER THE COUNTER MEDICATIONS AGAINST SCHOOL POLICY		Refer to Regulation 6180R – Procedures of Administration of Medication During the School Day (http://www.isd709.org/district/policies/6000-series--curriculum-instruction)	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)	* Referral to building resources	
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
6-12	Student conference; notification of parent(s) or guardian(s); consideration for 1-3 day(s) suspension Note: The school may revoke a student's privilege to possess and use non-prescription pain relievers if the school determines that the student is abusing the privilege	3-5 days suspension; consideration for expulsion	
PYROTECHNICS		A student shall not possess or detonate fireworks.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension

6-12	Notification of parent(s) or guardian(s); consideration for 1-3 day(s) suspension	1-3 day(s) suspension; consideration for expulsion	3-5 days suspension; consideration for expulsion
ROBBERY		A student shall not obtain property from another by use of force or threat of force.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources; 1-2 day(s) suspension	1-3 day(s) suspension
6-12	Notification of parent(s) or guardian(s) and police or probation officer, if applicable; consideration for 1-3 day(s) suspension, required restitution by parent	3-5 days suspension	Consideration for expulsion
TERRORISTIC THREATS		A student shall not threaten to commit any crime of violence with the purpose to terrorize another person(s).	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)	*Referral to building resources	*1-2 day(s) suspension
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources; 1-2 day(s) suspension	1-3 day(s) suspension
6-12	Notification of parent(s) or guardians(s) and police; 3-5 days suspension; consideration for expulsion Note: A plan for readmission must be developed, which may include a risk assessment if the student is to return to school.		
THEFT		A student shall not intentionally take, use, transfer, conceal, or retain possession of personal property of another without the other's consent and with intent to deprive the owner permanently of possession of the personal property.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources; 1-2 day(s) suspension	1-3 day(s) suspension
6-12	Notification of parent(s) or guardian(s) and police, or probation officer, if applicable; required restitution by parent(s) or guardian(s) and student; consideration for 1-3 day(s) suspension. Note: Simple Theft: Items valued at less than \$20; notification of parent(s) or guardian(s)	3 days suspension; required restitution by parent(s) or guardian(s) and student; consideration for expulsion	3-5 days suspension; required restitution by parent(s) or guardian(s) and student; consideration for expulsion
THREAT/INTIMIDATION		A student shall not use words or gestures to intimidate or incite fear in another person.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources same/next day dismissal	1-3 day(s) suspension
6-12	Notification of parent(s) or guardian(s), notification of police or probation officer; consideration for 1-3 day(s) suspension	3 days out-of-school suspension	5 days out-of-school suspension; consideration for expulsion

TOBACCO		Smoking and the use of tobacco products or tobacco related devices including electronic cigarettes shall be prohibited on school district facilities. School District facilities include school buildings, school grounds, school owned and leased vehicles, and sites leased by the school district. No one will use tobacco products or tobacco related devices while in or on school district facilities. In addition, it is prohibited to have tobacco products or tobacco related devices in public sight while in or on school district facilities.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	1-2 day(s) suspension	1-3 day(s) suspension; notification of police
6-12	Mandatory notification of police; student conference; notification of parent(s) or guardian(s); tobacco ticket	1 day suspension	1-3 day(s) suspension
VANDALISM/PROPERTY RELATED		<ol style="list-style-type: none"> 1. A student shall not willfully, cut, deface, or otherwise damage in any way any property, real or personal. This includes school busses. 2. A fee will be charged for lost or destroyed textbooks, workbooks, library books or other school property. 	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s); restitution required		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources; 1-2 day(s) suspension	1-3 day(s) suspension
6-12	Required restitution by parent(s) or guardian(s) and student for damages and related fees; consideration of notification of police; 1-3 day(s) suspension	Required restitution by parent(s) or guardian(s) and student for damages and related fees; consideration of notification of police; 3-5 days suspension	Required restitution by parent(s) or guardian(s) and student for damages and related fees; consideration of notification of police; 5 days suspension
VERBAL ABUSE		A student shall not engage in obscene or abusive language/comments.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		
3-5	*Notification of parent(s) or guardian(s)	Referral to building resources; 1-2 day(s) suspension	1-3 day(s) suspension
6-12	Parent(s) or guardian(s) conference; consideration for 1 day suspension Note: Engaging in obscene or abusive language directed towards a staff member will result in automatic mandatory suspension	2 days suspension	3 days suspension

WEAPON		<p>Dangerous weapon* means any firearm, whether loaded or unloaded, knives, stun guns, martial arts instruments, mace or any device designed as a weapon, or any other device or instrument which in the manner it is used or intended to be used is calculated or likely to produce death or great bodily harm. This includes any look-alike object that may have the appearance of a weapon or dangerous instrument. A student shall not knowingly possess, store, handle, transmit, use, or encourage or aid any student to possess, store, handle, or transmit these weapons in:</p> <ul style="list-style-type: none"> • Any school building. • On any school premises. • On any school-provided transportation. • Off the school grounds at any school-related activity, event, or function. • In a school zone as defined by Minnesota Statutes. 	
Grades	First Offense	Second Offense	Third Offense
K-12	<p>Mandatory notification of police or probation officer, if applicable; notification of parent(s) or guardian(s); consideration for 1-5 day suspension; confiscation of weapon by building administration; consideration for expulsion. Note: A school board must expel for a period of at least one school year a student who is determined to have brought a firearm to school. For the purpose of this section, firearm is defined in United States Code, Title 18, Section 921.</p>		
DISRUPTIVE/DISORDERLY CONDUCT			
INSUBORDINATION-DISRUPTIVE/DISORDERLY		<p>MINOR INFRACTION - A student shall not participate in actions that interfere with the rights of others to an education, instruction, and/or with the effective operations of the school. Such actions include off-campus behavior that negatively impacts effective school operations or the rights of others to an education or instruction including but not limited to: Refusal to follow school rules and regulations, refusal to follow directions given by a staff member, loud/boisterous behavior, inappropriate language, rude gestures, defiance, lying, throwing objects, running, leaving school grounds without proper authorization, and distributing unauthorized materials on school property.</p>	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
6-12	Student conference; consideration for notification of parent(s) or guardian(s); consideration for 1-3 day(s) suspension.	Student conference; consideration for notification of parent(s) or guardian(s); consideration for 3-5 days suspension.	Student conference; consideration for notification of parent(s) or guardian(s); consideration for 5 days suspension.
ATTIRE		<p>MINOR INFRACTION - Attire or personal grooming that presents a risk to health, safety, property, interferes with education, or violates Policy 4015 and Regulation 4015R Prohibiting Harassment and Violence (http://www.isd709.org/district/policies/4000-series-human-resources) is prohibited. Hats, caps, hoods, jackets, and coats are to be stored in student lockers during the school day. This includes attire that displays gang colors/affiliation or displays or promotes illegal activities or substances. This also includes any symbols or graphics that are affiliated with hate groups (ex. Confederate flag or swastika).</p>	
Grades	First Offense	Second Offense	Third Offense
K-12	<p>Student conference, consideration for notification of parent(s) or guardian(s). Student will be required to modify his/her attire in such a manner that it no longer violates this policy. The student may be sent home to modify unacceptable attire. Articles may be confiscated and returned to the parent(s) or guardian(s) at their request.</p>		
ACADEMIC DISHONESTY		<p>MAJOR INFRACTION - A student shall not cheat in any form on school grounds or in any school-related activity. This includes plagiarizing (copying from print, the internet, or other electronic resources, purchasing or copying another person's work, and paraphrasing without citing the source).</p>	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources

3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
6-12	Teacher conference with student; teacher discretion for consequences	Notification of parent(s) or guardian(s) and/or conference; teacher discretion for consequences	Administrative conference; consideration for loss of credit; consideration for 1-3 day(s) suspension
GAMBLING		MAJOR INFRACTION - A student shall not gamble in any form on school grounds or at any school-related activity.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
6-12	Student conference; consideration for notification of parent(s) or guardian(s).	Notification of parents; consideration for 1-3 day(s) suspension; consideration for notification of police or probation officer	Consideration for 3-5 days suspension
MOTOR VEHICLE INFRACTIONS		<ol style="list-style-type: none"> 1. Parking - A student shall not park in an unauthorized area on school property or park on school property without a valid school permit, or violate any school district policy with his/her vehicle. 2. Reckless or Careless Driving - A student shall not drive on or near school property in such a manner as to endanger persons or property. 	
Grades	First Offense	Second Offense	Third Offense
9-12	Parking ticket; consideration for loss of parking privileges and towing at owner's expense; consideration for suspension; consideration for notification of police and parent(s) or guardian(s)		
RECORD AND IDENTIFICATION FALSIFICATION		A student shall not falsify signatures or data, refuse to give proper identification, give false identification when requested to do so by a staff member, or give a false name or date of birth to police.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
6-12	Student conference; notification of parent(s) or guardian(s); consideration for notification of police; detention/Saturday School, or other school consequence		
TRANSPORTATION/BUS ISSUES		See Policy 3160-Student Transportation	
Grades	First Offense	Second Offense	Third Offense
K-12	Student conference; notification of parent(s) or guardian(s).	Up to 5 day suspension from riding the bus	Up to 1 month suspension from riding the bus Fourth Offense: Up to 1 year suspension from riding the bus; meeting with parent(s) or guardian(s) (further offenses) Note: Based on the severity of a student's conduct, more serious consequences may be imposed at any time.

TRESPASSING		A student shall not be physically present in a school building without permission, after being requested to leave by a school official, or after suspension or expulsion.	
Grades	First Offense	Second Offense	Third Offense
K-2	*Notification of parent(s) or guardian(s)		*Referral to building resources
3-5	*Notification of parent(s) or guardian(s)	*Referral to building resources	1-2 day(s) suspension
6-12	Student conference; notification of parent(s) or guardian(s) and police; consideration for 1-2 day(s) suspension	Consideration for 1-3 day(s) suspension	Consideration for 3-5 days suspension

*Indicates Disciplinary action assigned by building administrator.

Definitions of Disciplinary Actions

DETENTION - A student may be asked to come before school, during lunch/recess, or remain after school by a teacher or principal for the purpose of correction of a violation. Any student, who is instructed to report before or after school but is unable for any reason, must obtain permission from the teacher or principal. Reasonable attempts will be made to contact parent(s) or guardian(s) prior to implementation.

EXPULSION OR EXCLUSION - "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve months from the date the student is expelled. "Exclusion" means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. Expulsion and exclusion proceedings shall be in accordance with M.S. 121A.41, The Pupil Fair Dismissal Act.

A school board may expel for a period of at least one year a student who is determined to have brought a firearm to school. For the purposes of this section, firearm is as defined in United States Code, Title 18, Section 921.

In accordance with M.S. 121A.41, The Pupil Fair Dismissal Act, a student and his/her parent(s) or guardian(s) shall be served personally or by mail with notice of the expulsion hearing. The hearing will be held within ten days of service of the written note, unless continued pursuant to the statute. The recommendation of the hearing officer shall be made to the school board within two days of the end of the hearing. The decision of the school board shall be rendered at a special meeting within five days after receipt of the recommendation of the hearing officer. The student shall receive due process as set forth in M.S. 121A.41, The Pupil Fair Dismissal Act.

PARENT(S) OR GUARDIAN(S) CONFERENCE - A parent(s) or guardian(s) conference is required if a student

has committed a serious rule violation or has been suspended out of school. If a parent or guardian is unable to be present, the principal shall contact the parent(s) or guardian(s)

REFERRAL TO JUVENILE AUTHORITIES - If a student's behavior may be a violation of law, the principal or designated representative may contact juvenile authorities or police. If the officer indicates that he/she is arresting the student, with or without a warrant, he/she shall have complete jurisdiction and responsibility in the matter and the principal shall not interfere with the student's removal from the building. The student will, in all cases, be accorded the rights of due process.

RISK SCREENING & REFERRAL FOR ASSESSMENT - Students deemed to be a threat to them-selves and/or others may be asked to undergo a risk screening and/or formal risk assessment by a district approved mental health professional before being readmitted to school.

REFERRAL TO BUILDING AND DISTRICT RESOURCES - Referral to building and district resources to be made by school personnel, parent(s) or guardian(s), or community agencies. The parent(s) or guardian(s) shall be consulted if any special services are to be made available to a student. Reasonable attempts will be made to contact parent(s) or guardian(s) regarding referrals to building and district resources.

REMOVAL FROM CLASS - All students have the right to learn and teachers the right to teach. Disruption to the learning process may result in the loss of privilege to remain in the class. This removal is limited to a reasonable time-frame to be reinstated upon an agreed solution with the instructor and principal as necessary. Students shall be allowed the privilege of making up daily work, including tests and final exams, upon return to class. Removal from class or

dismissal for the day of students with disabilities is also governed by the Individuals with Disabilities Education Act, M.S. 125A.03, and Minnesota Rules. See the section of this policy entitled "Students with Disabilities."

INFORMATION AND REVIEW PROCESS - Students or parent(s) or guardian(s) who wish to discuss concerns or review actions taken, provided actions do not involve expulsion or suspension, may request a conference with school personnel. It is recommended that conferences occur between personnel closest to the concern and be solution-based toward district aims and vision.

SCHOOL ZONE - Students are subject to all school disciplinary actions or violations while in a school zone. A

school zone is defined as an area that begins at the boundaries of the school property and extends three hundred feet from that point, or one city block, whichever is greater.

This zone also includes school bus stops and the area within a school bus being used to transport one or more elementary or secondary school students.

STUDENT CONFERENCE - Depending on the violation and the seriousness of the action, a student may meet with the principal and/or a teacher to discuss the incident. Students may be asked to formulate a plan during this conference which addresses their behavior and a commitment to solutions for improvement.