

Albert Lea Area Schools  
Albert Lea Minnesota  
SCHOOL BOARD MEETING  
5:00 PM, January 5, 2026  
Brookside Education Center

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Members Present: Dave Klatt, Mary Jo Dorman, Angie Hoffman, Gary Schindler, Neal Skaar, Kim Nelson, and Davy Villarreal

Board members absent: None

Community/Staff Attendance: 10 members present.

Admin present: Superintendent Heil

Motion by Dorman/Hoffman to approve the agenda as presented. Motion carried 7-0

Kim Nelson made a motion to nominate Gary Schindler as School Board Chair. Angie Hoffman made a motion to nominate Dave Klatt as School Board Chair. Paper ballot was taken. With a paper vote of 5-2 in favor of Dave Klatt as School Board Chair.

Mary Jo Dorman made a motion to nominate Gary Schindler as School Board Vice Chair. Motion carried 7-0.

Mary Jo Dorman made a motion to nominate Angie Hoffman as School Board Clerk. Motion carried 7-0

Angie Hoffman made a motion to nominate Mary Jo Dorman as School Board Treasurer. Motion carried 7-0

Schindler/Dorman made a motion to approve Standing Committee Assignments, Representatives to Board, Agencies, and Committees as presented. Motion carried 7-0.

Motion by Skaar/Villarreal to approve the 2026-2027 School Board Meeting schedule as presented. Motion carried 7-0

Skaar/Schindler to approve agenda items 5.1-5.9 as presented.

Name CCF Bank, Home Federal Savings Bank, Associated Bank and Trust, Minnesota Bank, and Trust as depositories for school district funds.

Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town, or School District Moneys and other Miscellaneous Public Accounts

Name Minnesota Trust as Joint Powers Investment Trusts and MidAmerica Investment Trust.

Designate Paul Durbahn, Executive Director of Finance, Operations and Safety, to serve as Deputy Board Treasurer, and Darci Rasmussen, Executive Assistant to the Office of the Superintendent/School Board, shall serve as Deputy Board Clerk pursuant to Minnesota Statutes 123B.14.

Authorize Steve Heil, Superintendent, and Paul Durbahn, Executive Director of Finance, Operations and Safety, to lease, purchase, and contract for goods and services within the budget as approved by the board, provided that any transaction in an amount exceeding the amount for which bids are required, must be authorized by the Board and fulfill other applicable requirements pursuant to Minnesota Statutes governing municipal contracting.

Designate Sheila Riebe as School District Special Education, Federal Programs, and ESEA authority.

Delegate Paul Durbahn, Executive Director of Finance, Operations and Safety, and Kaley Grisim, Business Services Coordinator/Controller, and others as assigned under the direction of Paul Durbahn, the authority to make electronic transfers with the appropriate documentation, including written confirmation from the financial institution and proper request and approval form for the transfer, to be retained by the Executive Director of Finance, Operations and Safety.

Designate the Albert Lea Tribune as the Official Newspaper of the District.

Designation of an Identified Official with Authority for Education Identity Access Management. Motion carried 7-0

Meeting adjourned at 5:20 pm

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Chair

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Clerk