

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 10, 2023



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|---------------------|--|--|---|
| Recognition: | <input type="checkbox"/> Students | <input type="checkbox"/> Staff | <input type="checkbox"/> Parents |
| Information: | <input type="checkbox"/> Building Report | <input type="checkbox"/> Old Business | <input type="checkbox"/> Superintendent's Report |
| Action: | <input checked="" type="checkbox"/> Resignations | <input type="checkbox"/> Hiring | <input type="checkbox"/> Contract Service Agreements |
| | <input type="checkbox"/> Travel Out-of-State | <input type="checkbox"/> Travel In State | <input type="checkbox"/> Approvals |
| | <input type="checkbox"/> Termination | <input type="checkbox"/> Legal Matters | <input type="checkbox"/> Other: _____ |
| | This action request pertains to | <input type="checkbox"/> Elementary (only) | <input checked="" type="checkbox"/> High School/District Wide |

Date: 10/5/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Waiver of 8% Penalty Fee for Early Resignation 2023-2024

Description: Cody Lucke is requesting that the School Board waive the 8% liquidated damages for early release of his contract due to his resignation from his position of CTE Instructor 2023-2024 at BHS. Section six (6) states that the employee shall provide a written request to the Superintendent at least thirty (30) days prior to the date by which the Employee seeks to be released from his/her obligations under the contract. The written request must include:

- a) An explanation of the reasons for the requested release;
- b) A separate, signed letter of resignation;
- c) Payment for the liquidated damage sum referenced above.

Financial Impact: \$3,515.52

Attachment(s): Resignation Letter

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Dear Browning Public Schools,

I, Cody Lucke, am requesting the 8% penalty from my contract to be waived. I would like the School Board to consider that I have given many hours outside of my contracted hours to be the best teacher/coach I could possibly be. This money will help my family get started on our next step.

Thank you for the consideration,

Cody Lucke

(406)-471-9147

A handwritten signature in black ink, appearing to read 'Cody Lucke', written in a cursive style.