

SUNKEN LAKE PARK COMMITTEE MEETING MINUTES, WEDNESDAY, October 29, 2025,
4:30 P. M. Howard Male Conference Room

SLP Committee Members in attendance - Jerry MacArthur, Dave Guthrie, Chuck Lefebvre
Others in attendance – Austin Barnett, Park Manager; Parks Vice-chair Kevin Osbourne

Call to order – The meeting was called to order at 4:30 P. M.

Pledge of Allegiance to the Flag of The United States of America

Roll Call – as listed above

Public Comment – none

Managers Report - attached

New Business:

1) Spark Grant Update

The ADA trail has been paved and the gates are in the process of being powder coated and will soon be installed. EGLE has reviewed and approved the site plan for the campground lakelot embankment project. A quote for the campground electrical upgrade project has been received. Concrete pads for the gazebo, benches and picnic tables have been poured.

Old Business:

1) Bridge boards project – This project was not successful.

General discussion by the committee and the park manager. Motion by Gerald MacArthur that this SLP committee go on record to state that if a former patron provide proof that they gave funds to the county or parks commission for the above project, the SLP committee will present the information to the full parks committee for consideration for reimbursement. Support by Chuck Lefebvre. Motion passed unanimously.

2) Equipment – Most of the tools needed and approved for purchase have been obtained. Manager needs a heater for the garage so that he can paint and work through the winter months. The heater will be ordered prior to 11-01-2025.

3) Kayak launch – Additional work is needed to the approach to address the seasonal lake level issues. Committee and manager expect to complete the work this fall.

Open to the Floor – No comments or questions

Adjournment – The meeting adjourned at 6:25 P. M.

Next Meeting – Wednesday, November 26, 2025, 4:30 P. M. Howard Male Conference Room
IF NEEDED



Dave Guthrie, Committee Point Person

Park: SLP

Report by: Austin Barnett

Date: 10/28/25



PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

- All of the cement pads for Benches & Tables are poured.
 - Need to pour the other half of the B-Ball court. → It is poured
 - B-Ball Hoop is up.
 - Gazebo is built just needs shingles.
 - Water lines are winterized & power is off.
 - Started painting picnic tables, & fixing broken ones.
 - Both dumpsters are on vacation mode. • Internet in vacation mode
- N/A

Budget Adjustments Needed/Budget Look Ahead:

N/A

Upcoming/Needed Maintenance:

- would like to paint bathroom floors
- would like to stain swinging wood benches -
- Lawn Mowers 2
- Salamander heater for garage

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager should keep on site and available for inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist