

Memo



To: Dr. Karla Guseman
CC: Board of Education
From: Dr. Ilandus Hampton
Date: January 21, 2025
Re: Disposal of Broken and Unused Property

Chris McGuffey, Career and Technical Education Curriculum Director, is requesting permission to dispose of old and damaged wood shop equipment at Joliet Central. Replacement equipment has been purchased and will be installed once the old machines are removed. Before these items can be disposed of, the Board of Education must approve the disposal.

The administration recommends that the Board of Education approve the disposal of the equipment listed on the attached memorandum.

If you have any questions, please contact me at your convenience.

Thank you.