

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, June 16, 2020, beginning at 2:30 PM by a virtual meeting. Mr. Gertson presided.

Trustees present: Mr. Danny Gertson, Chair; Mrs. Amy Rod, Vice Chair; Mrs. Ann Hundl, Secretary; Mr. Scott Glass; Mrs. Mary Ellen Meyer; Mr. Paul Pope; Mrs. Edee Sinclair; and Mr. Larry Sitka

Others present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Tchnology; Dr. Amanda Allen, Vice President of Planning and Institutional Effectiveness; Mrs. Deanna Feyen, Executive Secretary to the President; Mrs. Marybelle Albrecht; Ms. Kimberly Ashburn; Mr. Andrew Berezin; Ms. Zina Carter; Mr. Mike Feyen; Mr. Varun Gupta; Ms. Paula Leifrig; Ms. Barbara Lynn; Mrs. Deborah Popek; Mr. George Prat; Mr. Tommy Regan; Dr. Liz Rexford; Mrs. Sheryl Rhodes; Ms. Haydee Ruiz; Ms. Priscilla Salas; Ms. Cassee Strickland; Ms. Kristie Sulak; Ms. Wendy Tamayo; Mr. Danny Terronez; Mrs. Cindy Ward; and Mr. Gus Wessels

I. Determination of Quorum and Call to Order

-Mr. Gertson called the meeting to order and declared a quorum.

II. Pledge of Allegiance

III. Reading of the Minutes

A. The regular board of trustee minutes from May 19, 2020

-The May 19, 2020 minutes will reflect a change with Amy Rod not being present at the meeting.

-The May 19, 2020 board of trustee meeting minutes was approved with the change.

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint

or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

VI. Presentations, Awards, and/or President's Report

A. Retirement Resolution for Mrs. Deborah Popek

-Ms. McCrohan read the retirement resolution for Mrs. Deborah Popek. On behalf of the board Mr. Gertson thanked Mrs. Popek for her years of service to the college and wished her well.

B. President's Report on actions taken during the Pandemic Shutdown

-Ms. McCrohan gave a report on actions taken during the Pandemic Shutdown.

VII. Student Success

VIII. Reports to the Board

A. Financial Reports for May 2020

-Mr. Kocian reviewed the May 2020 financials.

BOARD ACTION: On a motion by Mrs. Meyer and a second, the board unanimously approved the May 2020 financials as presented.

B. Management Reports

1. Technology Report
2. Financial Aid Report
3. Testing Report

C. Reports from College Governance Councils

1. Faculty Council Meeting Minutes from April 6, 2020

IX. **CONSENT AGENDA**

By consent of the board of trustees, the following items may be acted on in a single motion "to approve the consent agenda as presented." If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given

item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration

XI. Matters Relating to Academic Affairs

XII. Matters Relating to Administrative Services

XIII. Matters Relating to Technology

XIV. Matters Relating to Planning & Institutional Effectiveness

XV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

1. Andrew "Trey" Porras received an extension as temporary, full-time head baseball coach/instructor of kinesiology, FAC-1-6, effective June 1, 2020

C. Office of Academic Affairs

1. Michael D. Voulgaris extended to fall 2020 and spring 2021 as temporary, full-time instructor of automotive technology, FAC-1-10, effective August 24, 2020
2. Rocio H. Doherty changed from temporary, full-time instructor of chemistry, FAC-7-10, to regular, full-time instructor of chemistry, FAC-7-10, effective May 18, 2020
3. Nicole C. Borg re-classified from temporary, full-time instructor of math, FAC-1-3, to regular, full-time instructor of math, FAC-1-3, effective May 18, 2020

D. Office of Administrative Services

E. Office of Technology

F. Office of Planning & Institutional Effectiveness

XVI. **END OF CONSENT AGENDA**

BOARD ACTION: On a motion by Mrs. Meyer and a second, the board unanimously accepted the consent agenda as presented.

XVII. Paid Professional Assignments

A. Information Item:

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

XXI. Other Business

A. Move forward with changing the At-Large voting system for Board of Trustees at Wharton County Junior College - Larry Sitka

-Discussion occurred over changing the at-large voting system for the board of trustees at Wharton County Junior College. Mr. Sitka explained the importance of making the change. The suggestion was made for Ms. McCrohan to bring information on what procedure and cost is involved if the college went to single member districts. Ms. McCrohan will present the information at the October 2020 board meeting.

XXII. Adjourn

-The meeting adjourned at 3:53 P.M.