

## BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A)  Report Only  Recognition

**Presenter(s):** ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE  
LUIS VELEZ, PURCHASING DIRECTOR

**Briefly describe the subject of the report or recognition presentation.**

REPORT ON MANAGEMENT FEES FOR STATE PURCHASE CONTRACTS, INTERLOCAL AGREEMENTS AND PURCHASING COOPERATIVES.

- (B)  Action Item

**Presenter(s):**

**Briefly describe the action required.**

- (C) **Funding source: Identify the source of funds if any are required.**

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

a citizen of the county in which the school district is located, or any interested party may bring an action for an injunction. A party who prevails in an action brought under this subsection is entitled to reasonable attorney's fees as approved by the court.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 1999, 76th Leg., ch. 1225, Sec. 3, eff. Sept. 1, 1999.

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS.

(a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document a contract-related fee, including a management fee, paid by or to the district and the purpose of each fee under the contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

(c) The commissioner may audit the written report described by Subsection (b).

Added by Acts 2007, 80th Leg., R.S., Ch. 449 (H.B. 273), Sec. 5, eff. June 16, 2007.

Amended by:

Acts 2021, 87th Leg., R.S., Ch. 855 (S.B. 799), Sec. 18, eff. September 1, 2021.

Sec. 44.034. NOTIFICATION OF CRIMINAL HISTORY OF CONTRACTOR. (a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

(c) This section does not apply to a publicly held corporation.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995.

**MANAGEMENT FEES REPORT - 2022-2023**

<u>Description of fees under each purchasing cooperative</u>		<u>Fee collected:</u>
<b>1</b>	<b>Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC)</b> No fee paid.	\$ -
<b>2</b>	<b>Interlocal Agreement - Texas Department of Information Resources (DIR)</b> No fee paid.	\$ -
<b>3</b>	<b>Interlocal Agreement - OMNIA Partners</b> No fee paid.	\$ -
<b>4</b>	<b>Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE)</b> No fee paid.	\$ -
<b>5</b>	<b>Interlocal Agreement - Sourcewell</b> No fee paid.	\$ -
<b>6</b>	<b>Interlocal Agreement - 1GPA</b> No fee paid.	\$ -
<b>6</b>	<b>Interlocal Agreement - Harris County Dept. of Education (Choice Partners)</b> No fee paid.	\$ -
<b>7</b>	<b>Interlocal Agreement - The Interlocal Purchasing System (TIPS)</b> The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ -
<b>8</b>	<b>Interlocal Agreement - Education Service Center Region 20</b> The fee compensates the cooperative for the services and functions performed under the cooperative.	\$ 1,648.00
<b>9</b>	<b>Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard)</b> The fee enables the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ 37,340.27
<b>10</b>	<b>Interlocal Agreement - Texas Association of School Boards – Energy Cooperative - Electricity</b> The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The cooperative fee is determined annually based upon a review of usage generating from cooperative members and other factors and is approximately \$0.00107/kWh.	\$ -
<b>11</b>	<b>Interlocal Agreement - Texas Association of School Boards – Energy Cooperative - Fuel</b> The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The cooperative fee ranges from \$0.005 to \$0.05 depending on type and volume purchased.	\$ 2,887.07
<b>12</b>	<b>State of Texas Cooperative Purchasing Program</b> Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers governmental costs associated with the cooperative program.	\$ 100.00
<b>Total management fees collected by Purchasing Cooperatives:</b>		<b>\$ 41,975.34</b>

<u>Description of rebates received by District</u>		<u>Rebate received:</u>
<b>1</b>	<b>Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard)</b> By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 16,572.00
<b>2</b>	<b>Interlocal Agreement - The Interlocal Purchasing System (TIPS)</b> By participating in The Interlocal Purchasing System (TIPS), Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 308.27
<b>2</b>	<b>Interlocal Agreement - Harris County Dept. of Education (Choice Partners)</b> By participating in Harris County Dept. of Education (Choice Partners), Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 1,584.85
<b>Total rebates received under cooperatives:</b>		<b>\$ 18,465.12</b>

Total management fees paid/collected:	\$ 41,975.34
Total rebates received under cooperatives:	\$ (18,465.12)
	<u>\$ 23,510.22</u>



## Eagle Pass ISD

### Contracts or Purchase Orders at \$25,000 or more

Vendor	PO Number	PO Amount	Vendor Fees
Deere & Company (John Deere)	327629	\$53,956.36	\$1,079.13
Education Advanced, Inc.	324942	\$63,473.00	\$1,269.46
Gunn Buick, GMC Ltd	328311	\$37,958.75	\$400.00
Gunn Buick, GMC Ltd	329503	\$36,709.75	\$400.00
Gunn Buick, GMC Ltd	335669	\$37,574.75	\$400.00
Gunn Buick, GMC Ltd	336095	\$49,852.50	\$400.00
Gunn Chevrolet	328311	\$37,958.75	\$400.00
Imagine Learning, Inc.	330111	\$75,800.00	\$1,516.00
MORSCO Supply LLC /dba/ Reece Plumbing (formerly Morrison Supply Company)	325138	\$26,773.70	\$535.47
MORSCO Supply LLC /dba/ Reece Plumbing (formerly Morrison Supply Company)	325139	\$26,773.70	\$535.47
Nearpod Inc., a Delaware corp	330567	\$56,650.00	\$1,133.00
Raptor Technologies, LLC.	332119	\$58,200.00	\$1,164.00
Renaissance learning, Inc.	323574	\$188,554.90	\$3,771.10
Renaissance learning, Inc.	330565	\$110,000.00	\$2,200.00
Rockdale Country Ford	335668	\$109,829.20	\$400.00
Rush Bus Centers	329462	\$635,550.00	\$800.00
Rush Bus Centers	329560	\$402,665.00	\$800.00
Rush Bus Centers	329561	\$134,755.00	\$800.00
Rush Bus Centers	334659	\$139,795.00	\$800.00
Secured Mobility, LLC.	329471	\$42,096.00	\$841.92
Southern Tire Mart LLC	324555	\$25,337.64	\$447.18
Southern Tire Mart LLC	329253	\$27,901.80	\$558.04
Southwest International Trucks, Inc.	321884	\$204,965.08	\$400.00
Varsity Spirit Fashions & Supplies LLC	328764	\$38,085.56	\$761.71
Total for Contracts at \$25,000 or more		\$2,621,216.44	\$21,812.48



## Eagle Pass ISD

	<b>PO Amount</b>	<b>Vendor Fees</b>
Total for all other Contracts or Purchase Orders	\$782,825.57	\$15,527.79
Total of all Purchase Orders processed	\$3,404,042.01	\$37,340.27
Rebate Paid		(\$16,572.00)
Net Fees Collected		\$20,768.27
Percentage of Vendor Service Fee Collected		0.61%

The Local Government Purchasing  
Cooperative  
P.O. Box 400  
Austin, TX 78767-0400

Morgan Chase Bank, N.A. Dallas, TX

88-88/1113

22855

12/1/2023

Vendor No. 159901

SIXTEEN THOUSAND FIVE HUNDRED SEVENTY TWO AND 00/100\*\*\*

\$\$\$16,572.00

VOID IF NOT CASHED IN 60 DAYS

PAY TO THE EAGLE PASS ISD  
ORDER OF 587 MADISON ST  
EAGLE PASS, TX 78852

⑈00022855 ⑆111300880⑆ 734240047⑈

THE FACE OF THIS CHECK IS BROWN ON WHITE PAPER AND AN ARTIFICIAL WATERMARK APPEARS ON BACK OF CHECK.

The Local Government Purchasing  
Cooperative  
P.O. Box 400  
Austin, TX 78767-0400

Net Amount: \$\$\$16,572.00  
Payee Name: EAGLE PASS ISD

22855  
12/1/2023

Invoice Number	Invoice date	Description	Gross	Discount	Amount Paid
11.25.2023	11/25/2023	2022-23 COOP BUYBOARD REBATE	16,572.00	0.00	16,572.00
Total					16,572.00



A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

08/31/2023

Re: TIPS Member – Delivery of TIPS Rewards

Dear Valued TIPS Member:

**Congratulations on earning the enclosed TIPS Rewards! TIPS strongly encourages you to deposit your TIPS Reward check at your earliest opportunity as this reward is valid for ninety (90) calendar days of the check issuance date. After such time, the Reward check becomes null and void for the specified rewards fiscal year.**

We want to thank you for choosing to utilize The Interlocal Purchasing System (“TIPS”) for your cooperative purchasing needs. We constantly strive to improve our processes and serve you, our valued TIPS Members, to the best of our ability. Nothing means more to us than to know that you continue to depend on and trust TIPS with your purchases. We know that this year has been anything but easy for our TIPS Members, which is why TIPS could not be more excited to be writing to deliver your TIPS Rewards!

As you may be aware, TIPS Rewards Dollars are awarded based on all of your annual (fiscal year) purchases reported to and processed through TIPS within 30 days of the issue date. A TIPS Rewards purchase is considered completed once TIPS has received full payment from the Vendor. **We welcome you to login into your TIPS Member Portal, update all of your current Member information, and view a report of all reported TIPS purchases which contributed to your TIPS Rewards for the fiscal year.**

We hope that your TIPS Rewards include every intended TIPS purchase. However, we would like to take this opportunity to encourage review and utilization of the **TIPS Purchase Order Reporting Requirements** to ensure that you are maximizing your TIPS Rewards and receiving every TIPS Reward dollar that you deserve:

- Visit the TIPS website at: [www.tips-usa.com](http://www.tips-usa.com) and search “All Contracts” or “All Vendors” to locate a specific Vendor, service, or product.
- When completing a TIPS purchase, the TIPS Member must request a TIPS Quote from the TIPS Vendor with the TIPS Contract Number referenced on the quote. You can easily request a quote using the TIPS Member Portal.
- If the Member decides to proceed with the purchase, the Member must submit the TIPS Quote & PO (payable to the awarded TIPS Vendor) both referencing the TIPS Contract Number, to [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).

(turn over)

VENDOR COMPANY NAME		VENDOR NUMBER	VENDOR PHONE NO.	CHECK DATE	CHECK NO.
EAGLE PASS ISD		12665		08-30-2023	060363
INVOICE NUMBER	INVOICE DATE	PO/PA NUMBER	ACCOUNT CODE		PAYMENT AMOUNT
019232		712-62-6499.21-212-399000			308.27

TOTAL \*\*\*\*\*308.27

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND VOID PANTOGRAPH.

GUARANTY BOND BANK  
MT. PLEASANT, TEXAS

REGION VIII EDUCATION SERVICE CENTER  
P.O. BOX 1894 • MT. PLEASANT, TEXAS 75456-1894

60363

VENDOR NUMBER	DATE	CHECK NUMBER
12665	08-30-2023	060363

PAY

\*\*\*\*\*308 DOLLARS AND \*27\*CENTS

AMOUNT
*****308.27

TO THE  
ORDER  
OF

EAGLE PASS ISD  
587 MADISON ST  
EAGLE PASS, TX 78852



BY *Dennis J. Townsend* Certification MP

BY *Mickey Allen* MP

Security Features Included Details on back

⑈060363⑈ ⑆111915327⑆ 1900247⑈





Date: February 12, 2023

To: Choice Partners Member – Eagle Pass ISD

From: Choice Partners National Purchasing Cooperative

Re: FY2022-23 CHOICE CASH Rebate Check

Dear CP Member:

Thank you for being a part of the success of Choice Partners this past year. We sincerely enjoyed working with your team and helping you save time and money in your Procurement Operations by using the best and most compliant purchasing cooperative in the industry. As always, we would love to know how we can serve you and help your entity to utilize more Choice Partners awarded vendors for your procurement needs in the future.

Please find enclosed your rebate check for this past year School Year 22-23 (September 1, 2022, through August 31, 2023)

The CHOICE CASH Rebate Check includes activity related to the following Choice Partners awarded contracts:

Vendor Name	Rebate %	Rebate Amount
AMAZON	0.250%	\$1,584.85
<b>Rebate Total</b>		<b>\$1,584.85</b>

Please note there may be contracts used in your entity's Child Nutrition or other budgets funded with federal funds in this list. Applicable federal laws and regulations, including, without limitation, Texas Department of Agriculture rules, may require that your entity classify an appropriate portion of the rebate funds to the pertinent departments/budgets.

Thank you for being a valued Choice Partners member. We look forward to serving you in the future.

Respectfully,

Jeff Drury – MBA, RTSBA  
Senior Director – Choice Partners (a division of Harris County Department of Education)



Harris County Department of Education Check #: 1530746 Date: 03/01/24 Amount: 1584.85

Budget code and Account	PO Number	Invoice	Amount	Description
7114 21100000		085595	1,584.85	C.P. REBATE FY22-23

89777 EAGLE PASS INDEPENDENT SCHOOL DISTRICT 587 MADISON ST. EAGLE PASS TX 78852

THIS DOCUMENT CONTAINS MICRO PRINTING AND A PROTECTIVE WATERMARK LOGO ON THE REVERSE SIDE, IF NOT PRESENT, DO NOT CASH

**HCDE**  
 HARRIS COUNTY DEPARTMENT OF EDUCATION  
 6300 Irvington Blvd. • Houston, TX 77022-5618

JPMorgan Chase Bank, N.A.  
 Dallas, Texas 75201

CHECK DATE: 03/01/24  
 ACCOUNTS PAYABLE FUND  
 AMOUNT: \$ \*\*\*\*1,584.85\*

PAY THE SUM OF \*\*\*\*\*1584\* DOLLARS AND \*85\* CENTS

TO THE ORDER OF: EAGLE PASS INDEPENDENT SCHOOL DISTRICT  
 587 MADISON ST.  
 EAGLE PASS TX 78852

VOID AFTER 90 DAYS

⑈ 1530746 ⑆ ⑆ 11000644 ⑆ 7536585091 ⑆

Thank you for being a valued Choice Partners member. We look forward to serving you in the future.

Respectfully,  
*Jeff Drury*

Jeff Drury – MBA, RTSBA  
 Senior Director – Choice Partners (a division of Harris County Department of Education)



Choice Partners National Purchasing Cooperative/ Division of Harris County Department of Education  
 8005 Westview Dr., Houston, TX 77055, 713.698.2122, 877.698.2122, www.ChoicePartners.org