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616 SCHOOL SYSTEM ACCOUNTABILITY**I. PURPOSE**

The purpose of this policy is to focus public education strategies on a process which promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and the No Child Left Behind Act.

II. GENERAL STATEMENT OF POLICY

Crosslake Community School (CCS) will establish a system to transition to the graduation requirements of the Minnesota Academic Standards. The school Crosslake Community School (CCS) also will establish a system to review and improve instruction, curriculum, and assessment which will include input by students, parents or guardians, and local community members. CCS will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. "Credit" means a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by CCS.
- B. "Graduation Standards" means the credit requirements and Profile of Learning content standards or Minnesota Academic Standards that CCS must offer and certify that students complete to be eligible for a high school diploma.
- C. "Profile of Learning" means content standards formerly required for a high school diploma.
- D. "World's best workforce" means striving to: meet school readiness goals; have all third grade students achieve grade-level literacy; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

- A. CCS Goals
 - 1. The school board has established goals which provide broad direction for CCS. Incorporated in these goals are the graduation and education standards contained in the Minnesota Academic Standards and the No Child Left Behind Act. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement (Staff development/curriculum committee).
 - 2. The improvement goals should address recommendations identified through the Advisory Committee process. CCS's goals may be developed through an education effectiveness program, an evaluation of student progress committee, or through some other locally determined process.
- B. System for Reviewing All Instruction and Curriculum. Incorporated in the process will be analysis of the CCS's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minn. Stat. § 123B.147, Subd. 3, and teacher evaluations under Minn. Stat. § 122A.40, Subd. 8, or 122A.41, Subd. 5.

Crosslake Curriculum Review Cycle

Core Standards Curriculum Areas:

- Language Arts (reading, writing, handwriting, spelling)
- Math (Elementary, Middle School, Algebra)
- Music, Physical Education, Health, Art
- Social Studies
- Science

Year	Review & Evaluate against current standards. Include technology and RTI/ Sped needs.	Implement new standards and curriculum	Monitor 1	Monitor 2	Monitor 3
2013-2014	Music, P.E., Health, Art	Math	Language Arts	Science	Social Studies
2014-2015	Social Studies	Music, P.E., Health, Art	Math	Language Arts	Science
2015-2016	Science	Social Studies	Music, P.E., Health, Art	Math	Language Arts
2016-2017	Language Arts	Science	Social Studies	Music, P.E., Health, Art	Math
2017-2018	Math	Language Arts	Science	Social Studies	Music, P.E., Health, Art

C. Implementation of Graduation Requirements

1. The school board shall appoint a Graduation Standards Implementation Committee which shall advise the school board on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of this committee shall be published annually to the community. The school board shall receive public input and comment and shall adopt or update this policy at least annually. The Graduation Standards Implementation Committee *will* be comprised of the Advisory Committee for Comprehensive Continuous Improvement of Student Achievement.
2. The school board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the school board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the Graduation Standards Implementation Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The Graduation Standards Implementation Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental involvement components.
3. The educational assessment system component utilized by the school board to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of achievement growth that show an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or CCS

assessments. The school board will utilize models developed by the Commissioner for measuring individual student progress. The school board must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.

D. Advisory Committee for Comprehensive Continuous Improvement of Student Achievement

1. On an annual basis, the Advisory Committee will meet to advise and assist the CCS in the implementation of the CCS system accountability and comprehensive continuous improvement process.
2. The Advisory Committee (Staff development/curriculum committee) working in cooperation with other committees of the CCS [*such as the Technology, Grade level teams, etc.*], will provide active community participation in:
 - a. Review CCS's instructional and curriculum plan, with emphasis on implementing the Minnesota Graduation Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure CCS's progress toward its goals;
 - d. Advising the school board about development of the annual budget.
3. The Advisory Committee shall meet the following criteria:
 - a. The Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The Advisory Committee shall make recommendations to the school board on school-wide standards, assessments, and program evaluation.
 - c. Grade level teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting CCS's improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.
4. The Advisory Committee shall, when possible, be comprised of two-thirds community representatives and shall reflect the diversity of the community. Included in its membership should be:
 - a. The Director of the school.
 - b. School Board Member
 - c. One teacher from each building or instructional level
 - d. One parent from each building or instructional level.
 - e. One resident without school-aged children (may also be a current board member).
 - f. CCS Test Administrator.
5. The Advisory Committee shall meet the following timeline each year:

June: Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board. Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.

November: Review evaluation results and prepare recommendations.

February: Present recommendations to the school board for its input and approval.

- E. Evaluation of Student Progress Committee. A committee of professional staff shall develop a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.

- F. Reporting. Consistent with Minn. Stat. § 120B.36, Subd. 1, the school board shall publish a report in the local newspaper with the largest circulation, by mail, or by electronic means on the CCS's website. The school board shall hold an annual public meeting to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction, and to review CCS's success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. CCS shall periodically survey affected constituencies about their connection to and level of satisfaction with school. CCS shall include the results of this evaluation in its summary report to the Commissioner.