

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE
MEETING MINUTES

Wednesday, January 21, 2026 – 9:00 a.m.
Howard Male Conference Room/Zoom

Commissioners Present: Todd Britton, Chair
Brenda Fournier
Bill Peterson, sitting in for Travis Konarzewski
John Kozlowski

Others Present: Jesse Osmer, County Administrator
Mick Higgins, Airport Manager
Nick Akins, Maintenance Superintendent
Jeremy Winterstein, Alpena Rink Management
Jessica Henry, Alpena Rink Management
Commissioner Bill LaHaie

CALL TO ORDER

Chairman Todd Britton called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVE AGENDA

Moved by Commissioner Fournier and supported by Commissioner Peterson to approve the agenda as presented. Motion carried.

PUBLIC COMMENT

None.

AIRPORT MONTHLY UPDATE

Airport Manager Mick Higgins gave the monthly airport update:

- In 2025, enplanement numbers totaled 12,888, which was the highest since 2013.
- Fuel sales for 2025 have increased over 2024 sales.
- All airport equipment is up and running.
- They are in the process of purchasing the Kevin Lawrence hangar.
- The construction of the T-hangars is still on track pending RS&H. The project may need to go back out for bids.
- The two runway plows are on track for May 2026.
- The airport layout program is moving forward and is currently in the approval stage.

CURRENT PROJECT UPDATES

Maintenance Superintendent Nick Akins gave an update on the following projects:

- The Maintenance crew is continuing to work on snow removal and will have a truck haul the snow out of the annex parking lot this weekend. Pending the cost, there will be discussion about having the snow removed from the courthouse parking lot as well.

- There will be some renovations done in the Howard Male Conference Room. The projects will be done in phases pending meeting dates and times.
- The 200kw generator came back with a bid of \$12,911 for parts only with another \$1,500 to \$3,000 for labor. The Committee would like to hold off on any repairs to the generator at this time.

PETITIONING FOR SIGNATURES

Administrator Osmer reported the County Clerk had been contacted by a group inquiring about the possibility of collecting signatures for petitions outside the courthouse. There is currently no policy in place. Administrator Osmer will draft a policy to continue allowing outdoor gatherings and protests and not allow formalized petition gatherings and bring to next week's Full Board meeting for review.

RECYCLING REPORTS

Chairman Britton presented the recycling monthly reports to receive and file. Moved by Commissioner Peterson and supported by Commissioner Fournier to receive and file the monthly recycling reports as presented. Motion carried.

FAIRGROUND MANAGER REPORTS

Superintendent Akins presented the Fairground Manager monthly reports. Administrator Osmer provided an update on the warming shelter stating 12 total individuals have been served and approximately one-third of the funds that were given to St. Vincent to run the shelter have been used. Any donations should be taken directly to St. Vincent.

CLOSED SESSION

The committee went into closed session for contract discussion at 9:24 a.m. and opened session at 10:28 a.m. Roll call was taken with all committee members present.

***Next Meeting: Wednesday, February 18, 2026, at 9:00 a.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Peterson to adjourn the meeting with support from Commissioner Kozlowski. The meeting adjourned at 10:30 a.m.

Todd Britton, Chair

kvm