

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: August 14, 2018



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State           ☐ Travel In State           ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other:  
This action request pertains to ☒ Elementary (only)    ☐ High School/District Wide

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**Date:**        August 7, 2018

**To:**            **Corrina Guardipee-Hall ED.S.**  
                    Superintendent

**From:**       Emorie Davis Bird  
                    Title:    Human Resource Director

**Subject:**    **Hiring: Special Education Teacher - BMS 2018-2019**

**Description:** Jill Mattingly, SPED Director, is recommending the approval to hire Donald Comes At Night for the BMS Special Education teacher for the school year 2018-19. Mr. Comes At Night is in a special program for special education certification.

**Financial Impact:** **\$36,408.00**

**Funding Source (Budget/grant, etc.):** **115.76.456.1700.112.609**

**Attachment(s):** Hiring Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>SPED Teacher</b>		Applicant Recommended <b>Donald Comes At Night</b>	
Department/Location <b>Browning Middle School/SPED</b>		Supervisor <b>Dennis Juneau, Jill Mattingly</b>	
Type of Position <b>Certified Teacher</b>	Starting Date <b>August 13, 2018</b>	Term <b>2018-2019 School year</b>	

<b>Recruiting</b>	Date Posted: 06/02/2018	Closing Date: Open Until Filled
<b>Comments:</b> Only one applicant has applied and is qualified and meets eligibility requirements and further recruiting is impractical.		

No.	Applicant Names (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Donald Comes At Night	7/15/2018	Yes	8/2/2018

Interview Committee	Title	Name	Title
NA			

<b>Recommendation:</b> Donald Comes At Night is being recommended for hire for the BMS Special Education Teacher. He has worked successfully in the SPED Department for eight years and has provided excellent services to SPED Services. He has an extensive background as an effective paraprofessional. Donald is in a special program for Special Education certification.
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Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	2012	Yes	OK
Tribal Background Check	2012	Yes	OK
Criminal background check	2012	Yes	OK
TB documentation	2012	Yes	OK

Salary: \$36,408.00	Placement: <u>1 year</u>	Contract Days: <u>187</u>
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Prepared by: Sherie Blue Date 6/2018 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_