



Charter Amendment Request Instructions

The Charter Amendment Request Form, with any additional documentation pertaining to the amendment request, must be received, via email at ade.charterschools@arkansas.gov, at the Arkansas Department of Education at least 35 days prior to the meeting of the Charter Authoring Panel.

Documentation to be Included with ALL Amendment Requests

- Budget projections that include the costs associated with the amendment request and demonstrate that the approval of the request will not place an undue financial burden on the charter
- Current year to date enrollment by race and grade
- Current year to date free and reduced lunch

Additional documentation for requests to add a campus or relocate an existing campus

- Map of present location
- Map of proposed location
- Signed Facilities Utilization Agreement
- Desegregation Analysis

Additional documentation

- Budget projections that include the costs associated with the amendment request and demonstrate that the approval of the request will not place an undue financial burden on the charter
- Current year to date enrollment by race and grade
- Current year to date free and reduced lunch

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Charter Amendment Request From

The Charter Amendment Request Form and all required documentation must be received via email (ade.charterschools@arkansas.gov) at the Arkansas Department of Education at least 35 days prior to the Charter Authorizing Panel meeting.

Charter Name: Cross County High School, A New Tech School **LEA:** 1901703

Superintendent or Director: Dr. Nathan Morris

Email: nathan.morris@crosscountyschools.com **Phone:** 870-588-3337

Type of Amendment(s) Requested

☐ **Add a New Campus** (Must also submit the Facilities Utilization Agreement)

Address: _____

School District: _____

☐ **Relocate Existing Campus** (Must also submit the Facilities Utilization Agreement)

Campus Name: _____

Current Address: _____

Proposed Address: _____

School District: _____

☐ **Increase Enrollment Cap**

Current Cap: _____

Proposed Cap: _____

☐ **Change Grade Levels Served**

Current Grade Levels Served: _____

Proposed Grade Levels Served: _____

Waiver(s)

Statute/Standard/Rule to be Waived: Rules Governing Class Size and Teaching Load 4.01

Rules Governing Class Size and Teaching Load: 3.01.5

Rules Governing Standards and Accreditation: 1-A.5

Rationale for Waiver:

Currently, there are 63 students enrolled as 9th grade for the 2022-2023 school year. This has proven to be a large class each year. Cross County High School is requesting the class size waiver as this class progresses through the school system with a graduation year of 2027. The current charter expires and will be up for renewal in 2026. With project and problem-based learning and interventions, classrooms can accommodate more students than the imposed standards and rules. As part of the NIET/TAP systems of support, master and mentor teachers are in classrooms providing support to teachers throughout the year. Administrators, master and mentor teachers monitor classroom productivity and progress. Ongoing support and applied professional development is also implemented to assist teachers in effective instruction and meeting the needs of additional students. Overall, we are seeking the ability to increase the individual class size of this grade to a maximum of five additional students as needed.

Additionally, Cross County High School will be piloting co-teaching (inclusion) for the 2022-2023 school year utilizing the Boundless Learning model for 9th grade English Language Arts classes.

Statute/Standard/Rule to be Waived: _____

Rationale for Waiver:

Statute/Standard/Rule to be Waived: _____

Rationale for Waiver:

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Rationale for Waiver:

Facilities Utilization Agreement

To be completed and submitted with an amendment request to add a new campus or relocate an existing campus

Lessor (Owner): _____

Lessee (Tenant): _____

Information regarding affiliation, family ties or other relationships between the Lessor and Lessee:

Address of Premises: _____

Describe the present use of the facility: _____

Square Footage: _____ Rental Amount: _____

Terms of Lease: _____

Contingency: The terms of this agreement are contingent upon _____
Charter School receiving approval by the Authorizer to operate an open-enrollment public charter school at the premises identified.

No indebtedness of any kind incurred or created by the open-enrollment public charter school shall constitute an indebtedness of the State of Arkansas or its political subdivisions and no indebtedness of the open-enrollment public charter school shall involve or be secured by the faith, credit or taxing power for the state or its political subdivisions. An open-enrollment public charter school shall not incur any debt, including lease, without the prior review and approval of the Commissioner of Education.

We affirm that the facility is, or will be prior to charter occupancy, compliant with ADE/IDEA accessibility regulations and will remain so while the charter occupies the location.

Lessee: _____

By: _____ Date: _____
Signature

Lessor: _____

By: _____ Date: _____
Signature