



Craig City School District

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Chris Reitan, Superintendent
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Memorandum Item 9e

FOR: School Board Members
FROM: Chris Reitan
DATE: March 15, 2023
SUBJECT: CCSD Board Construction Logistics Committee

CCSD Board Vice President Trish Conatser is recommending the development of a CCSD Board Construction Logistics Committee.

- Charge: Assist with the logistics of transferring the middle and elementary schools to and from the temporary location along with any other planning/facilitation needs (activities, etc.)
- Final product: Work with all entities of CCSD and staff to discuss/troubleshoot concerns/potential issues and to assist in providing for a smooth transition to/from temporary locations of the schools, assisting with logistics and planning to prevent issues and surprises along the way. The goal would be to provide for transparency, preparation, and a teamwork approach to proactively allow for normalcy of school and all activities for students without the potential of cancelling events/activities/schooling due to poor preparation and communication.
- Committee membership: Administrative staff, School Board representation, Principals, ADs, athletic coaches, class representatives, teachers, support staff, School tech dept, school maintenance and janitorial dept, PTSA, city planning/recreation representatives, parents, community members, CTA, Liberty Church, and any additional entities on demand as necessary (Kitchen staff, library, student council representation)
- Timeframe: the extent of the construction/transition phases

Suggested Motion: Move to approve the CCSD Board Construction Logistics Committee as presented.