

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES – Early Voting**
COUNTY OF BELL §

THIS CONTRACT made this _____ day of _____ 2026, by and between the City of Killeen, hereinafter called “Killeen,” and the Killeen Independent School District, hereinafter called “KISD,” pursuant to Texas Election Code, Sec. 271.002 and Sec. 271.006, witnesseth:

1. **INTENT.** The parties have determined that it is in the public interest of the inhabitants of Killeen that this contract be made and entered into for the purpose of voter convenience and public economy in connection with the May 2, 2026 General Election.

2. **CONTRACTING OFFICERS.** The Contracting Officer for Killeen is the City Secretary, who will serve as the Early Voting Clerk for the two (2) entities and is also in charge of certain election-related duties. The Contracting Officer for KISD is the Logistics Coordinator, who is in charge of certain election-related duties.

3. **DUTIES AND SERVICES OF CONTRACTING OFFICERS.** Killeen’s Contracting Officer shall provide voting equipment for the three (3) Early Voting polling locations in Killeen city limits, procure the personnel as required to conduct Early Voting at the main early voting location and the two (2) branch early voting locations.

The Order of Election and Notice of Election includes the locations of Early Voting, and Killeen agrees to support KISD in Early Voting at Killeen City Hall (*main early voting location*), Jackson Professional Learning Center (*branch early voting location*) and Killeen Lions Club Senior Center (*branch early voting location*). Killeen will be responsible for the ordering of voter registration lists for Early Voting within the city limits of Killeen. KISD shall be responsible for contracting with other entities, as necessary, for election services for precincts located wholly outside of the Killeen city limits and for voters located outside of Bell County.

4. **DUTIES AND SERVICES OF KILLEEN:**

- A. Qualify voters.
- B. Maintain poll list for Early Voting by personal appearance.
- C. Maintain signature roster for Early Voting by personal appearance.
- D. Provide copies of any documents as requested by KISD.

5. **COST OF SERVICE.**

KISD shall compensate Killeen for:

- One-half (1/2) of any voting equipment, voting supplies and personnel expenses necessitated as a result of this agreement and mutually agreed upon by the parties. Said costs shall not exceed the maximum allowable for voting equipment, voting supplies and personnel costs for election officials.
- One-half (1/2) of any additional actual costs incurred by Killeen, as a result of this agreement and mutually agreed upon in advance by the parties.

Individual parties to this contract shall obtain preclearance authorization from the United States Department of Justice necessitated by any change of condition applying to that party that requires preclearance.

6. **TERMINATION.** In the event that all positions in the Killeen or KISD election are uncontested, and no proposition is presented for vote, that party shall have the right to withdraw from and terminate this

agreement by notification to the other party in writing. In that event, that party would not share in any cost of election operations, except fees accrued and expenses incurred prior to receipt of a written notice of termination by the party incurring such fees or expenses. The remaining party will be responsible for the remaining costs of election operations that have not been incurred prior to receipt of written notification.

7. **GENERAL CONDITIONS.** Nothing contained in this contract shall authorize or permit a change (1) in the officer with whom or the place at which any document or record relating to the election is to be filed, or (2) in the place at which any function of the canvass of the election return is made.

EXECUTED in multiple originals as of the 4th day of February 2026.

ATTEST:

CITY OF KILLEEN

Laura J. Calcote
Laura J. Calcote, City Secretary

By Kent Cagle
Kent Cagle, City Manager

EXECUTED in multiple originals as of the _____ day of _____ 2026.

ATTEST:

KILLEEN INDEPENDENT SCHOOL DISTRICT

Brenda Adams, Board Secretary

By _____
Brett E. Williams, Board President