

Geneva Community Unit School District 304

Office of the Superintendent

MEMO

To: Board of Education
From: Kent Mutchler
Subject: Response to Freedom of Information Request(s)
Date: November 26, 2012

Per the requirements of the statute, the Board is receiving notification that the following FOIA requests have been received and responded to by Communication Coordinator Kelley Munch or Superintendent Kent Mutchler.

- 1) Garin Bergman, 3486 Wild Prairie Lane, Geneva, requested the following records: "1) the number of teachers, support staff and administrators who have been terminated for performance reasons over the last three years; 2) the number of teachers who live in the Geneva School District; no names please for either request, just two numbers."

This FOIA was received November 2, 2012, and responded to on November 9, 2012. It took two District employees a total of 2 hours, 35 minutes (\$63.11) to respond to this FOIA.

- 2) Garin Bergman, 3486 Wild Prairie Lane, Geneva, requested the following records: "all cost reduction proposals submitted by the teachers and administrators from 2007 through today."

This FOIA was received November 6, 2012, and responded to on November 12, 2012. It took two District employees a total of 3 hours, 20 minutes (\$146.64) to respond to this FOIA. Total attorney time equaled 0.2 hours (\$38).

- 3) Sandra Ellis, 209 Peyton Street, Geneva, requested the following records: "I would like to request an electronic copy (DVD) of the video of the Nov. 5, 2012 Board of Education meeting as well as the Nov. 5 Finance Committee Mtg."

This FOIA was received November 6, 2012, and responded to on November 9, 2012. It took two District employees a total of 2 hours, 5 minutes (\$49.08) to respond to this FOIA.

- 4) Sandra Ellis, 209 Peyton Street, Geneva, requested the following records: "I would like to request an electronic copy (DVD) of the video of the Nov. 12, 2012 Board of Education meeting."

This FOIA was received November 13, 2012, and responded to on November 16, 2012. It took two District employees a total of one hour, 15 minutes (\$30.67) to respond to this FOIA.

If additional information is required, please notify me.

KM/pb

Cc: K. Munch, Communication Coordinator