

Pleasantdale Elementary School  
8100 School Street  
La Grange, IL 60525  
708.246.4700 Fax: 708.246.4625



Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated August 26, 2025. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Karen Garcia, Data Acquisition Specialist, SmartProcure

Request date:  
August 26, 2025

**From:** Karen Garcia <[kareng@smartprocure.com](mailto:kareng@smartprocure.com)>

**Subject:** SmartProcure FOIA Request to Pleasantdale School District #107 for Contact Information

**Date:** August 25, 2025 at 7:20:25 AM CDT

**To:** "[dpalzet@d107.org](mailto:dpalzet@d107.org)" <[dpalzet@d107.org](mailto:dpalzet@d107.org)>

Dear Dr. Dave Palzet or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Pleasantdale School District #107 for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Direct Phone Number (if does not exist, list main phone number with extension)
6. Business Cell Phone (if provided by Pleasantdale School District #107)
7. Email Address
8. Office Address (Address, City, State, Zip)

As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.

<https://upload.smartprocure.com/?id=c2RgPWEyYlZQMDAwMDAwWVp2OVIBRyZzdD1JTCZvcmc9UGxIYXNhbnRkYWxlU2Nob29sRGlzdHJpY3QxMDcmb3JnaWQ9MTAwMzM5>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to the email address noted below in my signature.

Regards,

Karen Garcia  
Data Acquisition Specialist  
SmartProcure

|                                     |  |
|-------------------------------------|--|
|                                     | Direct: +117542120045  |
| Response Date:<br>September 2, 2025 | Response: Documents were uploaded to website per your request. |

As the FOIA Officer of the District, Mr. Sonntag is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.