

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
WORK SESSION
October 2, 2019**

Three Rivers School District Board of Directors met for a special session, Wednesday, October 2, 2019 at the District Administration Office, 8550 New Hope Rd., Grants Pass, Josephine County, Oregon.

PRESENT

Rich Halsted, Board Chair
Danny York, Board Member
Jennifer Johnstun, Board Vice Chair

Dave Valenzuela, Superintendent
Casey Alderson, Director
Shelly Quick, Recording Secretary

ABSENT

Kate Dwyer, Board Member
Paul Kelly, Board Member

CALL TO ORDER

Board Chair Halsted called the meeting to order at 5:00 p.m. and led the audience in the Pledge of Allegiance.

AGENDA APPROVAL

Mr. York made a motion to approve the agenda as presented. Ms. Johnstun seconded the motion; the motion passed unanimously (Members Dwyer and Kelly absent).

• **Aramark Long Range Planning**

- Superintendent Valenzuela introduced Aramark Custodial and Grounds Manager Jim Bunge and Stafford Torgesen, District Manager for Aramark. Aramark has been working with the district with the idea of providing more oversight around maintenance in addition to the custodial and grounds which they already manage.
- Mr. Torgesen reviewed the Aramark proposal to take over the management of the district's maintenance services:
 - Aramark background and current facilities services.
 - Industry recognition.
 - Employee safety and risk control.
 - Sustainability management.
 - Blue cleaning – they do not use chemicals.
 - Preventive and predictive maintenance.
 - Workflow management.
 - Tier asset care.
 - Timeline and financial proposal.
 - Total cost: \$120,000 annualized. Projected savings in year 1: \$50,000 - \$55,000.
 - Grant: \$125,000
 - For Award and Management of O&M program and five-year extension of contract.
 - Will be amortized over five years. Must be used towards facilities enhancements.
 - Proposed organizational chart.
- There were then questions and discussion among the superintendent and board members

regarding the history of Aramark in the district, the chain of command, Aramark's ability to reduce overtime, and the district maintenance supervisor positions.

- **Long Range Facility Assessment**

- Superintendent Valenzuela shared that Cooperative Strategies will make a presentation to the board on November 6th. He described the process that they have taken us through so far and where they are going to take us from there.
- Phase I – School assessments.
- Phase II – Surveys
 - 403 respondents.
 - Reviewed responses with the board.
 - Next phase – public feedback sessions. One to be held in each attendance area.
 - This is the 10-year plan for looking forward.
 - District Accountant Lisa Cross provided an overview of the timeline if the board chooses to go out for bond.

- **Board Working Agreement**

- Superintendent Valenzuela reported that Ms. Dwyer had brought up the possible need for a board working agreement to have some type a legacy document that outlines the board's focus, conduct and how they operate. He believes our districts success is due to the climate and culture, which starts with our five board members.
- Two OSBA sample working agreements were handed out to the board members.
- The board members agree that this document would be helpful for a new board member.
- Board Chair Halsted suggested that all board members get emailed a copy of the samples for review and to make suggestions. He believes this is low priority right now. It can be brought up at the next board retreat.

FUTURE MEETING DATES

- October 16, 2019 – 4:00 p.m. – North Valley High School – *Board Regular Session*
 - North Valley High School Student Panel at 2:00 p.m.
- November 6, 2019 – District Office – *Board Work Session*
- November 20, 2019 – 6:00 p.m. – Applegate School - *Board Regular Session*
 - Town Hall Feedback re: Four Day Week – 5:00 p.m.

ADJOURNMENT

Board Chair Halsted adjourned the meeting at 6:50 p.m.

Kate Dwyer
Chairperson of the Board

Dave Valenzuela
Superintendent-Clerk

APPROVED 4/17/19