

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

June 4, 2015

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 4, 2015, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Member Rapheal reported no visitors.

5. STUDENT ACHIEVEMENT:

Scandia Elementary Destination Imagination Team reported on their recent return from global competition in Knoxville, Tennessee where over 16 countries were represented. Scandia was one of two schools representing Minnesota and they placed 31st out of 90 teams.

Principal Ron Burris reported on the activities occurring at Lino Lakes Elementary School. The students are challenged to move from a static mindset to a growth mindset, to think about how to make things better. He said the bottom line at Lino Lakes Elementary is to create articulate thinkers.

Lakes Area Youth Service Bureau Board President, Dr. Ottomeyer, reported that Century Jr. High Guidance Counselor, Katie Vasil, is the adult recipient of the Lakes Area Youth Service Bureau On Behalf of Youth Award and Forest Lake High School student, senior Joe Ramstad, is the young adult recipient.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: PTO/PTA meetings, FLHS senior lunch sponsored by Famous Dave's, music concerts, Lake Fest, 9th grade awards, freshman formal, Hall of Fame events, Rally for Allie, Pops concert, Retirement Recognition, Community Education Advisory Council meeting, Century Academic Award banquet, and various sporting events.

6. REPORTS:

Buildings and Grounds: Member Odegaard reported the committee received a legislative update, discussed the upcoming bond and communication efforts, and summer projects at buildings and grounds.

Communications Committee: Member Morehead reported discussing the Bond Survey and the timeline for bond communications, received preliminary results from the WBWF Survey, and received a legislative update.

EMID: Member Morehead stated there was nothing to report this week.

Finance: Member Corcoran reported the committee received legislative and budget updates, discussed the Affordable Care Act, and looked at the possibility of an onsite clinic and/or different ways to cut medical expenses.

Staff Welfare: Member Kieger reported the committee received communication, legislative and hiring updates, discussed the superintendent evaluation, looked at 2015-16 class sizes and received a bond communication update.

Policy: Member Olson reported the committee discussed the Field Trip Policy at length and will continue to discuss and approve in the fall.

City of Forest Lake: Member Theisen reported Arts in the Park begins June 9 from 5-9 pm with June 16 being Teen and College Night, discussed July 4th events, Forest Lake Safety Camp will be June 16 and 17, and the city council authorized approval of Trunk Highway 61 and County Road 50 construction to begin.

916: Member Theisen reported the preliminary approval of the 2016 budget, discussed rates and membership fees for member districts, received a facilities update, approved Food Service agreement, and Capital View discussion continues.

Q-Comp Coordinator Becky Haven reviewed the 2014-15 Q-Comp Annual Report that was submitted to MDE.

7. CONSENT AGENDA ITEMS: Member Kieger removed agenda item 7.3. Member Kieger moved to approve agenda items 7.1, 7.2, 7.4, 7.5 and 7.6. The motion was 2nd by Member Corcoran. All members present voted aye and the motion carried.

7.1 Approved the Minutes of May 7 and 21, 2015

7.2 Approved the bills as of June 4, 2015

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Baker, Heather: Unpaid LOA for approximate dates: 9/8/15-11/20/15
2. Kittridge, Heather: Unpaid LOA for varied hours from 5/22/15-6/8/15.

B. EMPLOYMENT:

1. Pearl, Amber: Rehire @ 1.0 FTE, effective 15-16 school year
2. Postma, Alyssa: 1.0 FTE, effective 15-16 school year
3. Richter, Hayley: Rehire @ .67 FTE, effective 15-16 school year
4. Slater, Curtis: Wyoming Elementary School Principal, effective 7/1/15
5. Steffel, Lauren: 1.0 FTE, effective 15-16 school year

C. TRANSFER:

Mueller, Joseph: from Coordinator to Century Assistant Principal, effective 7/1/15

- 7.5 Adopt 2015-16 Resolution for Membership in the Minnesota State High School League
- 7.6 Southwest Minnesota State University Student Teaching Agreement

Member Kieger recognized James Beck and thanked him for his years of service. Member Kieger moved to approve agenda 7.3. The motion was 2nd by Member Morehead. All members present voted aye and the motion carried.

7.3 Approved Classified Personnel:

Retirement:

- ◆ Beck, James – Transportation Shop Foreperson, effective at the end of day on June 2, 2015 after 41 years of service.

Resignation:

- ◆ Brimmer, Karl – Custodian at the Central Learning Center, effective May 19, 2015.
- Crohn, Joy – School Age Care Program Aide at Wyoming Elementary, effective May 14, 2015.
- Larson, Samuel – Network Administrator at the District Office, effective June 16, 2015.

Authorization of Transfer:

- ◆ Delmont, Stephen – from Mechanic Lead to Transportation Shop Foreperson, effective May 28, 2015. (Open position)
- ◆ Chergosky, Thad – from Mechanic to Mechanic Lead, effective May 29, 2015. (Open position)

Leave of Absence:

- ◆ Clauson, Amy – School Bus Driver, leave of absence from May 12, 2015 through June 3, 2015.
- Fechner, Patricia – Special Education Paraprofessional II at Forest Lake Elementary, extend leave of absence from May 11, 2015 through June 5, 2015.
- ◆ Johnson, Kevin – Head Custodian at Wyoming Elementary, leave of absence from June 24, 2015 through August 19, 2015.
- Kloer, Karen – Special Education Paraprofessional II at Forest Lake Elementary, extend leave of absence from May 18, 2015 through June 5, 2015.
- ◆ Schmaltz, Jody – School Bus Driver, leave of absence from April 27, 2015 through June 5, 2015.
- Selle, Gretchen – Special Education Paraprofessional II at Wyoming Elementary, leave of absence from March 2, 2015 through May 15, 2015.

Additional Positions:

- ASL Sign Language Interpreter VI at Forest View Elementary, 7 hours per day and 37 weeks per year, effective September 8, 2015.
- C-Print Captionist/Special Education II at Southwest Jr. High, 6.5 hours per day and 37 weeks per year, effective September 8, 2015.

Superintendent's Report: Dr. Madsen reported that Lake Fest is a great eight day event co-sponsored by the Chamber of Commerce, the city of Forest Lake and the school district. She congratulated and thanked this year's inductees into the Hall of Fame, and introduced Curtis Slater the new principal at Wyoming Elementary and Joe Mueller the new assistant principal at Century Jr. High.

8. Donations: Member Theisen moved, 2nd by Member Morehead to adopt the resolution and accept with appreciation the following donations: \$1600.00 from Linwood Elementary PTA to Linwood Elementary for technology purchases; \$159.00 from Wells Fargo Community Support to Wyoming

Elementary for general education; \$1931.00 from Target Take Charge Program to Century Jr. High for general funds; \$421.00 from Century PTO to Century Jr. High for staff t-shirts; \$908.00 from Box Tops for Education to Wyoming Elementary for general education; \$92.14 from Drolson Family Foundation to the ABE program for volunteer gifts & refreshments; \$60.00 from Wells Fargo Community Support to Linwood Elementary Community Support campaign; \$656.53 from Forest Lake/Forest View PTA to Forest View Elementary for guided reading books and book binding materials. Although no donation form was received from Famous Dave's, Member Odegaard thanked them for the food they provided for the senior lunch valued at \$2500.00 All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Member Kieger moved to approve Administering Medication Policy 528. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.2 Member Theisen moved to approve Discontinuance of Staff Meetings Policy 410. The motion was 2nd by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- 9.3 Member Kieger moved to approve Teacher Facilities Policy 405. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.4 Member Corcoran moved to recommend Dean Foods as the vendor for milk for the 2015-16 school year which may extend up to four years. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS

- 10.1 First review of the budget for the 2015-2016 school year, and “30 hour employee” medical insurance premium contribution level for the 2015-16 school year. Members were asked to contact Business Director Larry Martini with questions. He will ask for approval at the June 25th meeting.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 8:35 pm Member Theisen moved, 2nd by Member Corcoran to recess the regular meeting to go into closed session to discuss FLEA negotiation parameters. All members voted aye and the meeting recessed. The closed meeting convened at 8:45 pm. Roll call was taken and all members were present.

At 9:33 pm Member Theisen moved, 2nd by Member Morehead to reconvene the regular meeting. Roll call was taken and all members were present.

As there was no further business, Member Theisen moved, seconded by Member Corcoran to adjourn. All members present voted aye and the meeting adjourned at 9:34 pm.

Rob Rapheal	President
-------------	-----------

Gail Theisen Clerk