

# Three Rivers School District

Code: CBG  
Adopted: 12/12/05  
Orig. Code: CBG

## Evaluation of the Superintendent

The superintendent's job performance will be evaluated formally at least annually. The Board will formally evaluate the superintendent's job performance at least once each year. The evaluation will be based on the administrative job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public Board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and his/her their performance will be conducted in an executive session, unless the superintendent requests an open session open to the public. However, sSuch an executive session will not include a general evaluation of any district goal, objective or operation. Results of the evaluation will be written and placed in the superintendent's personnel file.

Any time the superintendent's performance is deemed to be unsatisfactory, the superintendent will be notified in writing of specific areas to be remedied and will be given an opportunity to correct the problem(s). If performance continues to be unsatisfactory, the Board may dismiss the superintendent pursuant to Board policy, the employment contract with the superintendent and state law and rules. At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

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### Legal Reference(s):

[ORS 192.660\(1\)\(i\)\(2\),\(8\)](#)  
[ORS 332.107](#)  
[OAR 581-022-1720](#)

[ORS 332.505](#)  
[ORS 342.513](#)

[ORS 342.815](#)

Hanson v. Culver School District No. 5 (FDAB 1975).

### Cross Reference(s):

BDC - Executive Sessions  
CBA - Qualifications and Duties of the Superintendent