



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **September 25, 2018**

TITLE: **Award of Contract for Outsource Printing Based Upon Responses to Request for Bid (RFB) 08-22-2018 Revised**

BACKGROUND:

An error existed on the original award on September 11, 2018. The recommended vendor for Business Cards has been corrected to award those services to Alphagraphics CPS.

Request for Bid 08-22-2018 was e-mailed to 14 contractors, a notice of the published RFB was e-mailed to contractors with the printing service commodity code via Procure AZ (Arizona State Bidder's List), and published on the District's website. The solicitation asked for bids for outsource printing on an as needed/as required basis. Five contractors responded with responsive bids; see attached spreadsheet and the categories below.

Certificates	-	QuikPrint
Envelopes	-	Alphagraphics CPS
NCR	-	Alphagraphics CPS
Folders	-	Alphagraphics CPS
Business Cards	-	Alphagraphics CPS
Vinyl Banners	-	QuikPrint
Coil Binding	-	Alphagraphics CPS

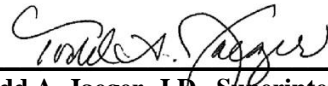
RECOMMENDATION:

It is the recommendation of the Administration that the Governing Board determine that a single award is not advantageous to the District and award multiple contracts to Alphagraphics CPS and QuikPrint based on the above categories and each contractor's bid response to RFB 08-22-2018. This contract will be for the remainder of fiscal year 18/19 and expire on June 30, 2019 with the option to renew for four additional fiscal years.

INITIATED BY:


Scott Little, Chief Financial Officer

Date: September 20, 2018


Todd A. Jaeger, J.D., Superintendent