

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: Skills USA National Competition

Submitted by: Joe Lienesch 

Date: 05/01/2023

Recommended by: Ron Gorman

Board Meeting Date: _____

RECOMMENDATION:

Requesting permission for 2 student and 2 advisors to attend the National SkillsUSA Competition in Atlanta, Georgia on June 19 – 24, 2023.

BACKGROUND:

The KCTC Skills USA lead advisors are pleased to report that 18 KCTC students successfully competed in the 2023 SkillsUSA Region 1 contests in February at the Wilson Talent Center and Lansing Community College. Eight students advanced from there to join 5 more straight-to-state competitors at the 2023 Michigan State Leadership and Skills Conference held in April in Grand Rapids. Those 13 participants competed in Job Skill Demo A and Open, Auto Overall, Diesel, Technical Drafting, Crime Scene Investigation, and Food Collection Sculpture.

We are pleased to announce the following results: Food Sculpture Best Portraying SkillsUSA; bronze medal in Job Demo Open; and gold medal in Auto Overall. That gold medalist—**Ethan Keuning**—will now represent KCTC at the 2023 National SkillsUSA Leadership and Skills Conference in Atlanta, GA, June 19-24. Instructor/Advisors Nathan Vannest and James Cain will accompany Ethan throughout this exciting and challenging week.

We are very proud of every one of the students who put their efforts into making themselves and KCTC shine, and we thank the instructors, administrators and board members for making it all possible. At this time, therefore, we respectfully request your approval for the trip to the National Skills USA Championships for Ethan Keuning (competitor in Auto Maintenance) and two advisor/chaperones, Nathan Vannest and James Cain. See the following breakdown of estimated costs for the three of them for the week of June 19-24 in Atlanta, GA.

Sincerely,

Peter Gonzalez
Lead Advisor
Culinary
616.364.8421 x3609

Alane Rozelle
Lead Advisor
Leadership Contests
616.364.8421 x2307

Larry Ridley
Lead Advisor
Tech/Arch Drafting
616,364.841 x2650



Kent Career Tech Center

REAL LIFE. REAL LEARNING.

To: Principal Joseph Lienesch

From: KCTC SkillsUSA Lead Advisors

Date: April 27, 2023

Subject: SkillsUSA National Leadership & Skills Conference—Board Memo

The KCTC SkillsUSA lead advisors are pleased to report that 18 KCTC students successfully competed in the 2023 SkillsUSA Region 1 contests in February at the Wilson Talent Center and Lansing Community College. Eight students advanced from there to join 5 more straight-to-state competitors at the 2023 Michigan State Leadership and Skills Conference held in April in Grand Rapids. Those 13 participants competed in Job Skill Demo A and Open, Auto Overall, Diesel, Technical Drafting, Crime Scene Investigation, and Food Collection Sculpture.

We are pleased to announce the following results: Food Sculpture Best Portraying SkillsUSA; bronze medal in Job Demo Open; and gold medal in Auto Overall. That gold medalist—**Ethan Keuning**—will now represent KCTC at the 2023 National SkillsUSA Leadership and Skills Conference in Atlanta, GA, June 19-24. Instructor/Advisors Nathan Vannest and James Cain will accompany Ethan throughout this exciting & challenging week.

We are very proud of every one of the students who put their efforts into making themselves and KCTC shine, and we thank the instructors, administrators and board members for making it all possible. At this time, therefore, we respectfully request your approval for the trip to the National SkillsUSA Championships for Ethan Keuning (competitor in Auto Maintenance) and two advisor/chaperones, Nathan Vannest and James Cain. See the following breakdown of estimated costs for the three of them for the week of June 19-24 in Atlanta, GA.

Sincerely,

Pete Gonzalez
Lead Advisor
Culinary
616.364.8421 x3609

Alane Rozelle
Lead Advisor
Leadership Contests
616.364.8421 x2307

Larry Ridley
Lead Advisor
Tech/Arch Drafting
616.364.8421 x2650

For more information about SkillsUSA, the 2023 National Leadership and Skills Conference, contest guidelines, or the conference schedule, interested persons can check out skillsusa.org or miskillsusa.org. For questions about this request, you may contact one of the staff above or Danielle West, State SkillsUSA Director, at dwest30@emich.edu.

SkillsUSA 2022 National Championships Estimated Costs


The Michigan State SkillsUSA office has coordinated a travel package for state contestants and advisors traveling to the National SkillsUSA Championships. The package includes the conference registration fees, 5 nights at the Omni Hotel (190 Marietta St. NW, Atlanta,, GA 30303; (404) 659-0000), Friday night dinner, Michigan spirit items and trading pins, and all taxes and gratuities. Travelers will need an additional five full days of meals. We must also make our own travel arrangements.

At present, the plan is for one student, and two advisors to attend; the hotel costs may be different than listed below if we are asked/able to combine with another school.

Michigan Registration Packages Include:

- National Leadership Conference registration fee
- Five nights' accommodations at the Omni Atlanta Hotel
- Friday night dinner at the Omni Atlanta Hotel
- Michigan spirit items
- All Taxes and Gratuities
- *No transportation is included*

3 single rooms @ \$1520 each (incl'd in pkg above)	\$4560
Food Allowance for the week (5 days x 3 people x \$65/day)	975
Roundtrip airfare @ \$378 x 3	1134

 **Departure** · Mon, Jun 19

91 kg CO₂
-35% emissions

Select flight


\$378
round trip


6:05 AM · Gerald R. Ford International Airport (GRR)


Travel time: 1 hr 59 min


8:04 AM · Hartsfield-Jackson Atlanta International Airport (ATL)


Delta · Economy · Airbus A321 · DL 2453

 Average legroom (31 in)

 Free Wi-Fi

 In-seat power & USB outlets

 Live TV

 Carbon emissions estimate: 91 kg

Atlanta	Adult (13+)
Regular Price	\$157.91
CityPASS® Price	\$89.00 + tax
Savings (44%)	\$68.91

Additional State Trading Pins (5 x \$2)	10
MARTA transportation cards (3 x 2 days x \$10)	50
Atlanta City Pass (5 attractions) (3 x \$89)	267
Misc./emergency expenses (3 x \$100)	300
Estimated Total:	\$7296

**KENT INTERMEDIATE SCHOOL DISTRICT
CONFERENCE REQUEST**

CONFERENCE DATA

Employee Name	NATHAN VANNEST/ JAMES CAIN	Current Date	04/28/23
Building	KENT CAREER TECH CENTER		
Conference Name	SKILLSUSA National Leadership & Skills Conference	City, State	Atlanta, GA
Dates of Conference	June 19-24, 2023		

CONFERENCE COSTS

ALL PREPAIDS ARE PAID PRIOR TO CONFERENCE BY ACCOUNTS PAYABLE IN BUSINESS OFFICE AND MUST HAVE BACKUP DOCUMENTATION ATTACHED.
ALL REIMBURSEMENTS REQUIRE ITEMIZED RECEIPTS.

	Estimated Costs	Amount to be Prepaid	Actual Expenses	Amount to be Reimbursed
Registration/Fees	\$ 4,560.00	\$ 4,560.00		
Lodging Hotel Name	Omni Hotel (404) 659-0000	Confirmation #		
Address	190 Marietta St NW, Atlanta, GA 30303	Phone #		
Arrival Date	06/19/23	Departure Date	06/24/23	TURN IN FINAL RECEIPT FOR HOTEL EXPENSES TO ACCOUNTS PAYABLE IF PREPAID
# of Nights	5	Daily rate including tax/fees	\$304.00	
Meals (Allowance max of \$65 per day)	\$ 975.00			
Mileage (round trip)	Miles @ 0.58 per mile	\$ -		
Transportation	4 roundtrip flights (Air/Train/Bus/Parking/Cab)	\$ 1,134.00	\$ 1,134.00	
Other (Explain)	Emerg., city passes, contest needs	\$ 627.00		
TOTAL REQUEST	\$ 7,296.00	\$ 5,694.00		

It is hereby certified that the above record is true and accurate and that no part of the same has been paid or reimbursed by the District previously or by another organization.

Accommodations costs and transportation costs will be reimbursed according to the Administrative Guidelines #3440C and #4440C, paragraphs A., B., C. & D.

CONFERENCE FUNDING

Account Number	26-1-127-3220-000-0000-06157-6200
----------------	--

ANY NOTES

*The Michigan State SkillsUSA Registration PACKAGE includes the conference registration fees, 5 nights in the hotel, some meals, all taxes and gratuities, and some misc. items for each registrant. Multiplied by 3. KCTC SkillsUSA will cover other meals, transportation, and misc. Students and advisors responsible for any additional personal expenses. Misc. costs may be covered by annual fundraisers.

APPROVAL FOR CONFERENCE ATTENDANCE

Employee Signature	Date	Supervisor	Date
		Assistant Superintendent	Date

FINAL APPROVAL FOR REIMBURSEMENT

Employee Signature	Date	Supervisor	Date
		Assistant Superintendent	Date

ROUTING: APPROVAL OF SUPERVISOR
APPROVAL OF ASSISTANT SUPERINTENDENT
ACCOUNTS PAYABLE IN BUSINESS OFFICE TO PROCESS ANY PREPAYMENTS
ORIGINAL FORM RETURNED TO REQUESTER ONCE PREPAID
AFTER CONFERENCE AND FINAL APPROVALS, COMPLETED ORIGINAL FORM TURNED INTO PAYROLL FOR RECORD AND REIMBURSEMENT



National Conference Registration

June 19-24, 2023 • Atlanta, Georgia

Registration Deadline is May 5, 2023

Payment Deadline is May 15, 2023

School: **KENT CAREER TECH CENTER**

Lead Advisor: **ALANE ROZELLE**

Email: **alanerozelle@kentisd.org**

School Phone: **616-365-2307**

Cell Phone: **231-580-1218**

Travel Packages include:

Conference registration fee, five nights accommodations, one meal at the hotel (Friday evening award dinner), registration materials, Michigan spirit items (t-shirt, 5 Michigan trading pins, etc.) plus all taxes and gratuities.

Numbers fill in automatically from the room types listed on the registration worksheet.

Number of People in Quad Room Travel Package: 0 x \$604.00 = \$0.00

Four people must register for this room type to fully pay for this room.

Number of People in Triple Room Travel Package: 0 x \$706.00 = \$0.00

Three people must register for this room type to fully pay for this room.

Number of People in Double Room Travel Package: 0 x \$909.00 = \$0.00

Two people must register for this room type to fully pay for this room.

Number of People in Single Room Travel Package: 3 x \$1,520.00 = \$4,560.00

Optional add-on items:

If you are registering for the pre-conference training sessions (Activate, Engage, or Leverage) held Saturday-Monday, June 17-19, please email Ann to send you an invoice for the additional \$165 registration fee per person and extra hotel nights (Fri-Sun).

Additional Trading Pins, each: 5 x \$2.00 = \$10.00

All registrants will receive five (5) of Michigan Trading Pins. Additional trading pins are available for purchase on a first-come first-serve basis. Pre-order pins to guarantee that your school has all you need! We will have limited pins to be sold at the National Conference.

Less Travel Scholarship or Credit Balance (if applicable): =

T-Shirt Size Summary:

S: 0	XL: 1
M: 1	2XL: 0
L: 1	3XL: 0

Total Amount Due: \$4,570.00

This completed form will serve as your invoice.

PAYMENT DEADLINE IS MAY 15, 2023

All payments (including those for parents/family members/chaperones) must come through the school.
We only accept personal checks from the chapter advisor.

We also accept credit cards with a 3% processing fee

Download the credit card form at http://miskillsusa.org/wp-content/uploads/2022/10/billing_creditcardform1.pdf

When complete, EMAIL Excel registration form as an attachment (or share) to: **aday7@emich.edu**
PDFs of the registration form will not be accepted

Don't forget to also submit the online portation of the the registration in the SkillsUSA Register portal!

Make check payable to: SkillsUSA Michigan

Mail payment to: SkillsUSA Michigan
PO Box 980432
Ypsilanti, MI 48198

Direct registration and payment questions to: Ann Day at **aday7@emich.edu**

EX AC QB