



"Every Student, Every Day"

Memorandum

Date: February 11, 2019
To: Board of Directors of the Pendleton School District 16R
From: Michelle Jones, Director of Business Services
Subject: Surplus Property

Recommendation: Michelle Jones, Director of Business Services, recommends the declaration and approval of the surplus property as listed below:

Discus Net and Poles

Motion: I move that the above property be declared surplus and approve the disposal and/or sale of.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____