

ASHLAND PUBLIC SCHOOLS

JACKSON COUNTY SCHOOL DISTRICT #5

BOARD OF DIRECTORS

REBECCA DYSON

RUSSELL HATCH

DANIEL RUBY

DELTRA FERGUSON

JORDAN ROOKLYN

Dr. Joseph Hattrick
Superintendent



Inspire Learning for Life

MICHELLE CUDDEBACK
Assistant Superintendent

STEVE MITZEL
Executive Director, Operations

SHERRY ELY
Director, Business Services

APRIL HARRISON
Director, Student Services

Resolution No. 2025-2026 B-1 **Annual Designations and Authorizations**

The Ashland Board of Directors resolves the following for the 2025-2026 School Year:

- A. Regular Monthly Meetings (ORS 332.045): BE IT RESOLVED that the official school board meetings be held at **6:30 P.M.**, in the Ashland Council Chambers, on the second Thursday of each month. The board will reserve the fourth Thursday of each month at **6:30 P.M.** for Board Special/Work Sessions, in the District Office Conference Room or virtually online, as needed.
- B. Clerk (ORS 332.515): BE IT RESOLVED that the Ashland Board of Directors hereby designates the Chief Administrative Officer, Dr. Joseph Hattrick, as Clerk for the 2025-2026 fiscal year.
- C. Deputy Clerk (ORS 332.515): BE IT RESOLVED that the Ashland Board of Directors hereby designates Interim Director of Business Services, Sherry Ely, as Deputy Clerk and Designated Procurement Officer for the 2025-2026 fiscal year.
- D. Custodian of Funds (ORS 328.441, 328.445): BE IT RESOLVED that the Ashland Board of Directors hereby designates the Superintendent/Clerk and Interim Director of Business Services/Deputy Clerk to be the Custodian of Funds for the 2025-2026 fiscal year.
- E. Budget Officer (ORS 294.331): BE IT RESOLVED that the Ashland Board of Directors hereby designates Interim Director of Business Services, Sherry Ely, as Budget Officer for the 2025-2026 fiscal year.
- F. Authorization to Participate in Federal and State Programs: BE IT RESOLVED that Superintendent Joseph Hattrick is hereby authorized as the official district representative for Federal and State Grants. The Superintendent may designate the Assistant Superintendent to authorize federal grant applications and/or receive federal grant funds.
- G. Depository-of-Funds (ORS 328.441, 294.805-294.895): BE IT RESOLVED that the Ashland Board of Directors hereby designates the US Bank, Banner Bank, and the State of Oregon Local Government Investment Pool (LGIP) as the Depository-of-Funds.
- H. Fidelity-bond (ORS 332.525): BE IT RESOLVED that the Ashland Board of Directors hereby authorizes the Clerk and Deputy Clerk to be insured for \$500,000. ASD employees are covered for up to \$1,000,000 through PACE crime coverage.
- I. Establish the Borrowing Limit for the Custodian of Funds (ORS 328.245, ORS 328.250): BE IT RESOLVED that the Ashland Board of Directors hereby allows the Custodian of Funds to borrow up to \$100,000 without Board approval.

- J. Official Auditors (ORS 328.465, 327.137, 297.405): BE IT RESOLVED that the Ashland Board of Directors hereby designates KDP/Sorren Certified Public Accountants, LLC, as its auditor of record for the 2025-2026 fiscal year.
- K. Insurance Agent-of-Record (Policy EIA): BE IT RESOLVED that the Ashland Board of Directors hereby designates Brown & Brown Northwest as the district insurance agent-of-record for the 2025-2026 fiscal year.
- L. Local Public Contract Review Board (ORS 279A.060): BE IT RESOLVED that the Ashland Board of Directors designates itself as the Local Contract Review Board (LCRB).
- M. Official Newspaper-of-Record/Communication: BE IT RESOLVED that the Ashland Board of Directors hereby designates the Rogue Valley Times as the official newspaper-of-record for the 2025-2026 fiscal year.
- N. Establish Mileage Rate for Travel (Policy DLC/ EEBB): BE IT RESOLVED that the Ashland Board of Directors designate the federal mileage reimbursement rate for any work-related travel incurred by employees.
- O. Establish tuition rate for nonresident students (Policy JECB): BE IT RESOLVED that the Ashland Board of Directors impose a tuition rate that matches the Oregon State School Fund General Purpose Grant per Extended ADMw.

ADOPTED this 10th day of July, 2025.

Board Chair

Date

Superintendent