Cedar Hill Independent School District
BOARD OF TRUSTEES

Meeting Date: <u>September 21, 2020</u>

Presented by: <u>Dr. Gerald Hudson, Superintendent of Schools</u>

Subject: <u>Consideration of Vendor List for Teaching Aids,
Instructional Materials, and Related Services pursuant to
RFP 20-21-01</u>

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Consent Items

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BOARD GOAL:
Align the budget process to achieve district goals. This is the legal requirement that will keep the District in compliance with Texas Education Code 44.031. The bid process allows procurement of goods and services at the best value with the use of public funds.

BACKGROUND INFORMATION:
Staff advertised and requested proposals for the purchase of Teaching Aids, Instructional Materials, and Related Services. The bid was designed to establish a discount from the vendor's regularly published price list and compare other cost related factors such as shipping and fees. The term of the contract will be the date after the award was made through June 30, 2024. This bid is an "Open RFP" and will allow additional vendors to respond and be awarded throughout the year. Each month, a new list of responsive bidders will be presented to the Board for approval. September's proposed vendors are included in the RFP 20-21-01 Bid Tabulation for the purchase of Teaching Aids, Instructional Materials, and Related Services.

RECOMMENDATION:
Administration requests to approve vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2024 as per the attached list.

BOARD ACTION REQUIRED:
Motion to approve vendors for the purchase of Teaching Aids, Instructional Materials, and Related Services through June 30, 2024 as per the attached list.

POLICY AUTHORIZATION:
CH – LEGAL Purchasing and Acquisition
CH – LOCAL Purchasing and Acquisition

CONTACT PERSON(S):
Gilberto Prado, Chief Financial Officer
Caleb Pape, Director of Purchasing & Contracts Management

FUNDING SOURCE:
2020-2021 Budget

ENCLOSURES:
Attached