



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: Resolution of Sale or Disposition of Salvage Furniture and Equipment

SUBMITTED BY: Hector G. Cavazos **OF:** Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: October 15, 2025

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed or open bids, direct or third party sale, or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition

BUDGETARY INFORMATION

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE: FNCA LOCAL and FNCA Regulation

CI (Legal) – School Properties Disposal

CI (Local) – School Properties Disposal

CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property

UNITED INDEPENDENT SCHOOL DISTRICT



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Date: October 15, 2025

To: United ISD Board of Trustees

From: Hector G. Cavazos, Director of Fixed Assets/Custodial Services *HGC*

Thru: Mike Garza, Associate Superintendent for Administration and
Operation Services

Re: **Sale or Disposition of Salvage Furniture and Equipment**

Attached is a list of salvage furniture and equipment that is no longer serviceable by United Independent School District. The listed items were removed from campuses and departments District-wide, and were declared damaged and/or unusable. The Fixed Assets Department will oversee the disposition of the listed items through an approved method as listed in the Board resolution. Please feel free to contact my office should you have any questions

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent or designee is directed to dispose of the said property, using one of the following methods:

1. By public auction (live or virtual);
2. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
3. By direct or third party sale to the public;
4. The Superintendent or designee may reject all bids;
5. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner, at the discretion of the Superintendent or designee:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on October 15, 2025.

Javier Montemayor, Jr.
President, Board of Trustees

ATTEST:

Michelle Molina
Secretary, Board of Trustees

<i>Description</i>	SUM of Total Items
ACCESS POINT	4
ACER CHROMEBOX	33
ACER MONITOR	24
ADAPTER	2
AED STORAGE BOX	6
AIR FILTERS	17
AMPLIFIER	4
AUDIO MIXER	1
BAGS	11
BALANCE BOX	1
BASKETBALL RACK	1
BATTERY	81
BENCHES	5
BINDERS	8
BLOOD PRESSURE CUFFS	13
BLUE TUMBLE SEAT	1
BOOK CASE	17
BOOKS	7
BUCKETS	11
BULLETIN BOARDS	7
CABINETS	137
CABLES	45
CALCULATORS	2
CALIFONE	11
CAMERA-VIDEO	7
CAMERAS-DIGITAL	26
CARDIAC PADS	31
CARPETS	8
CART-CUSTODIAL	4
CARTS-TECHNOLOGY	56
CASSETTES-VCR	1
CD PLAYER	2
CD/DVD WRITERS	4
CHAIR	826
CHAIRS-STUDENT	12
CHALK BOARD	1
CHART HOLDER	1
CHROMEBOOK CASES BOX	1
CISCO-SWITCH	10
CLICKERS-PRESENTATION	2
CLOCKS	2

<i>Description</i>	SUM of Total Items
COMPAQ HP 6730B	5
COMPRESSOR	1
COMPUTER	106
COMPUTER IMAC	21
CPU	39
CPU DELL 3620	512
CPU DELL 3630	21
DELL 3040	6
DELL 3050	62
DELL 3070	6
DELL 3100	662
DELL 3189	133
DELL 7420 OPTIPLEX	10
DELL 7460	771
DELL CHROMEBOOK 11	26
DELL CHROMEBOOK 3100	424
DELL CHROMEBOOK 3120	23
DELL CHROMEBOOK 3189	15
DELL DESKTOP	7
DELL LATITUDE D520	6
DELL MONITOR	92
DELL OPTIPLEX 7450	617
DELL OPTIPLEX 7460	189
DELL P 22T	6
DELL PERCISION 7720	5
DESK TEACHER	36
DESKS-OFFICE	22
DESKS-STUDENT	374
DISC CHANGER	2
DOCUMENT CAMERA	140
DOORS	2
DRYER	6
DVD/BLU-RAY PLAYER	6
ELECTRIC STAPLER	5
ELECTRIC TUNER	5
ELITEONE 800 G3 AIO	14
EQUALIZER	1
FACE SHIELDS	164
FANS	2
FAX MACHINE	3
FISH TANK	3

<i>Description</i>	SUM of Total Items
FLAGS	2
FOLDING MACHINE	1
FRAMES	12
GLOBES	5
GYM EQUIPMENT	1
HEADPHONES	5
HEADPHONES-BOXES	1
HP 7700	1
HP CHROMEBOOK 14	6
HP COMPAQ 4000	10
HP COMPAQ 6000	2
HP COMPAQ 6830S NOTEBOOK PC	1
HP COMPAQ DESKTOP	1
HP COMPAQ ELITE 8000	3
HP COMPAQ ELITE 8200	1
HP ELITE BOOK 8540	1
HP ELITEDESK 800 G1	16
HP LAPTOP 6560B	21
HP LAPTOP 6570B	2
HP MONITOR	44
HP MONITOR LE1901WI	3
HP PRO ONE AIO	1
HP PROBOOK 6560B	7
HP PROBOOK 6570B NOTEBOOK PC	1
HP Z1 CPU	4
ICE MACHINE	5
INK CARTRIDGES	18
INSTRUMENTS-BASS CLARINET	8
INSTRUMENTS-CELLO	4
INSTRUMENTS-DRUMS	2
INSTRUMENTS-FLUTES	15
INSTRUMENTS-PIANO	1
INSTRUMENTS-SAXOPHONE ALTO	4
INSTRUMENTS-SAXOPHONE TENOR	2
INSTRUMENTS-TIMPANI	5
INSTRUMENTS-TRUMPET	8
INSTRUMENTS-VIOLINS	9
INTERACTIVE SMART PANEL	3
IP PHONE	1
IPAD CASE	11
IPAD MINI	3

<i>Description</i>	SUM of Total Items
KEYBOARDS	159
KINDER FURNITURE	4
KRONOS	3
LAB COATS	5
LAB STUD	46
LABEL MAKER	2
LAMINATOR	4
LAPTOP DELL 3390	17
LAPTOP DELL 3580	5
LAPTOP ELITEBOOK 8730W	4
LAPTOP HP 650	5
LAPTOP HP BOOK 450	18
LAPTOP HP E242	2
LAPTOPS	6
LAPTOPS HP ELITE BOOK 8740W	9
LAWN MOWER	1
LENOVO CHROMEBOOK 300E 2ND GEN	542
LENOVO CHROMEBOOK 500E	234
MAPS	2
MATS-P.E.	4
MATTRESS	4
METAL DETECTOR	2
METAL SHEET	2
MICROPHONES	2
MICROWAVES	6
MIFI	13
MIMIO WIRELESS	3
MISC. NURSING ITEMS	6
MISC. TECHNOLOGY	12
MONITOR	1
MONITOR HP	2
MONITOR LENOVO	4
MONITOR-AUDIO/VISUAL	3
MONITOR-COMPUTER	1
MOUSE	31
OTOSCOPES/STETHOSCOPE	8
PLASTIC CONTAINERS	6
POSTER MAKERS	2
POWER ADAPTERS	9
PRINTERS	216
PROJECTOR (LAMP)	4

<i>Description</i>	SUM of Total Items
PROJECTORS	88
RACKS-LIGHTING	2
RACKS-SMARTBOARD	2
RACKS-STEEL	3
RACKS-WOODEN	17
RADIO TRANSMITTER	58
REFRIGERATOR	14
REMOTE	1
RISERS	3
RUGS	8
SAFE	2
SCALE	1
SCANNER	17
SCANTRON MACHINE	7
SCREENS-CLASSROOM	52
SERVERS	1
SEWING MACHINES	5
SHARPENER-PENCIL	4
SHELF	18
SHELVES	20
SHIELDS	14
SHREDDER	2
SMART BOARDS	6
SOFA	2
SOUND MIXER	10
SPEAKERS	40
STANDER-METAL	6
STANDS	1
STEEL PIPES	20
STOOLS	4
STOVE	4
TABLES	150
TELEPHONE	1
TELEVISION	14
TEXAS NAVIGATOR TI INSTRUMENTS	4
THERAPY BED	4
THERMO SCAN	14
THERMOSTAT-DIGITAL	3
TONER	17
TOY BOXES-WOODEN	9
TREADMILL	1

<i>Description</i>	SUM of Total Items
TRIPLE BEAM BALANCE	8
TRIPOD	5
TRIPP LITE	1
TV MOUNTS	8
TYPEWRITER	3
V-BRICK BROADCASTING SYSTEM	2
VCRS	2
VEHICLE-BUS	3
VEHICLE-BUS LAST AUCTION	1
VHS TAPES	2
VIDEO CASSETTES	157
WALKERS	1
WASHER	8
WATER DISPENSER	1
WEIGHTS	1
WHEELCHAIRS DESKS	5
WHITE BOARD	32
WIRES	6
Grand Total	8548

<i>Description</i>	SUM of Total Items
BACKUP BATTERY	1
BINS	9
CARTS	8
CHAIR	3
CISCO-SWITCH	1
DELL 3050	4
DELL 7460	1
DELL OPTIPLEX 7450	15
DESKS-OFFICE	1
DISHWASHER	1
HEATER-CHILD NUTRITION	4
KEYBOARDS	1
LADDERS	1
MILK COOLER	2
RACKS-FREEZER	8
RACKS-STEEL	14
RACKS-TICKETS	3
REFRIGERATOR	1
RISERS	4
SINK	1
TABLE-STEAM	1
TABLES	15
Grand Total	99