

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: August 12, 2021



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   August 10, 2021

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Hiring: Browning Elementary Teacher 2021-2022**

**Description:** Sheila Hall is recommending the following for hire:

✚ Rolfe Schwartzkopf, Browning Elementary Teacher BA/5  
**Pending completion of pre-hire process: background check**

**Financial Impact:** \$48,004.00 prorated for late start (Per Certified Salary Schedule)

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved    Denied    Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Teacher</b>		Applicant Recommended <b>Rolfe Schwartzkopf</b>	
Department/Location <b>Browning Elementary School</b>		Supervisor <b>Sheila Hall</b>	
Type of Position <b>Certified</b>	Starting Date <b>TBD</b>	Term <b>187 Days</b>	

**Recruiting.** Date Posted: 4/26/2021 Re-advertised: June 30, 2021 Closing Date: Open Until Filled

**Comments:**

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Rolfe Schwartzkopf	7/20/2021	Yes	87/30/2021

Interview Committee	Title	Name	Title
Jennifer Lafromboise-Wagner	BHS Principal		
William Huebsch	BMS Principal		
Sheila Hall	BES Principal		

**Recommendation:**

Rolfe has experience in Native American communities. He has experience with the gradual release of responsibility teaching process. He currently has a BA in Elementary Education, and is certified to teach in Montana.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/6/21	Yes	Negative
State & Federal Criminal background check	8/6/21	Yes	Pending
Tribal Background check	8/6/21	Yes	Pending

Salary: \$48,004.00 Placement: BA/5 Contract Days: 187 days

Prepared by: John Salois Date 8/10/21 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_