

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 4/26/17



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to     Elementary (only)               High School/District Wide

**Date:**    4/18/17

**To:**        **John Rouse**  
 Superintendent of Schools

**From:**    Stacy Edwards  
 Title:      Business Office Manager

**Subject: Purchase over \$5,000**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$5,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders and quotes

PO#22635 Time Clock Plus	\$ 13,689.61	Business Office-Technology
PO#22700 Demco, Inc.	\$ 17,994.88	Library Furniture
PO#22702 Quill	\$ 6,783.85	Furniture/Chairs-Napi
PO#22704 Apple Computer	\$13,485.40	Mini iPad/Accessories-Technology
PO#22793 Hotsy Wy-Mont	\$ 9,750.00	Pressure Washer/Transportation

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610  
Browning, MT 59417-0610

PO #: 22635  
Page: 1  
Date Issued 04/13/17

To:
Vend. Acct..66846
Vendor 368
PHONE (325)223-9500
FAX ( ) -
TIME CLOCK PLUS DATA MANAGEMENT, INC. 1 TIME CLOCK DRIVE SAN ANGELO, TX 76904

Ship To:
BROWNING SCHOOLS TECHNOLOGY 129 1ST AVENUE SE BROWNING MT 59417 406-450-8842

Ship Via STANDARD  
Requested by E HOLM  
Approved by EVERETT  
Orgn. Technology

Notes

Requisition #:25668  
Approved by: EVERETT, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	Time Clock Plus Ver 7 upg	1.000		13689.6100	13689.61
126-	97-160-2500-681 10267.21				
226-	97-160-2500-681 3422.40				
<b>Total</b>					<b>13689.61</b>



INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610  
Browning, MT 59417-0610

PO #: 22700  
Page: 1  
Date Issued 04/13/17

To:	
Vendor	367
PHONE	(800)962-4463
FAX	(800)245-1329
DEMCO, INC.	
P.O. BOX 8048	
MADISON, WI 53708-8048	

Ship To:
NAPI ELEMENTARY
124 1ST AVENUE SE
BROWNING, MT. 59417
406-338-2735

Ship Via STANDARD  
Requested by L.DEVINE  
Approved by SICILY  
Orgn. Napi Elementary

Notes

Library Furniture  
Requisition #:25713  
Approved by: SICILY, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
WF 13695960	Engage Cosmo Table With C	4.000	EA	674.4900	2697.96
126- 30-120-1700-660					
WF 13695960	Engage Cosmo Table With 2	4.000	EA	674.4900	2697.96
126- 30-120-1700-610					
WF 1363330	Zuo Lund Arm Chair 29"X28	5.000	EA	398.9900	1994.95
126- 30-120-1700-610					
WF 13662760	Boomerang Sofa Faux SKU	3.000	EA	1866.7400	5600.22
126- 30-120-1700-660					
WF 13662780	Boomerang Ottoman Faux SK	3.000	EA	854.9900	2564.97
126- 30-120-1700-660					
	Shipping	1.000	EA	2438.8200	2438.82
126- 30-120-1700-660					
<b>Total</b>					<b>17994.88</b>

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**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 22702  
**Page:** 1  
**Date Issued:** 04/13/17

<b>To:</b>	
Vendor	1807
PHONE	(800) 634-4809
FAX	(800) 634-1650
QUILL	
PO BOX	37600
PHILADELPHIA, PA.	19101-0600

<b>Ship To:</b>	
NAPI ELEMENTARY	
124 1ST AVENUE SE	
BROWNING, MT. 59417	
406-338-2735	

Ship Via STANDARD  
Requested by S.BIRD  
Approved by SICILY  
Orgn. Napi Elementary

**Notes**

Requisition #:25726  
Approved by: SICILY, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
901-900018NY	Navy Blue Stacking Chairs	100.000	EA	58.9900	5899.00
126- 30-120-1700-660					
	Shipping	1.000	EA	884.8500	884.85
126- 30-120-1700-660					
<b>Total</b>					<b>6783.85</b>



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**Bill To:**

**BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

**PURCHASE ORDER**

**PO #:** 22704  
**Page:** 1  
**Date Issued** 04/13/17

To:	
Vendor	1302
PHONE	(800) 800-2775
FAX	(800) 590-0325
APPLE COMPUTER-MS/198-ED	
ATTN: EDUCATIONAL SUPPORT	
P.O. BOX 281877	
ATLANTA, GA. 30384-1877	

Ship To:
BROWNING SCHOOLS TECHNOLOGY
129 1ST AVENUE SE
BROWNING MT 59417
406-450-8842

Ship Via STANDARD  
Requested by E HOLM  
Approved by EVERETT  
Orgn. Technology

Notes

Requisition #:25759  
Approved by: EVERETT, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	10pak ipad mini 4 128gb	3.000		3740.0000	11220.00
126- 78-162-2220-660	8524.00				
226- 78-162-2220-660	2696.00				
	ipad mine 4	2.000		379.0000	758.00
126- 78-162-2220-660					
	iPad mini case	32.000		44.9500	1438.40
126- 78-162-2220-660					
	usb digital adapter	1.000		69.0000	69.00
126- 78-162-2220-660					
<b>Total</b>					<b>13485.40</b>



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**Bill To:**

**BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

**PURCHASE ORDER**

**PO #:** 22793  
**Page:** 1  
**Date Issued:** 04/24/17

To:	
Vendor	4431
PHONE	(800)354-6879
FAX	( ) -
HOTSY WY-MONT	
PO BOX 50734	
BILLINGS, MT 59105	

Ship To:
BROWNING SCHOOLS TRANSPORTATIO 102 EAST BOUNDARY STREET BROWNING, MT. 59417 406-338-5952

Ship Via  
Requested by **TERI**  
Approved by **WAYNE**  
Orgn. **Transportation**

**Notes**

Replace pressure washer at Transportation

Requisition #:25551

Approved by: WAYNE,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	Pressure Washer	1.000		9041.0000	9041.00
126- 96-167-2650-730	6780.75				
226- 96-167-2650-730	2260.25				
	Remote station	1.000		390.0000	390.00
126- 96-167-2650-730	292.50				
226- 96-167-2650-730	97.50				
	Water solenoid	1.000		150.0000	150.00
126- 96-167-2650-730	112.50				
226- 96-167-2650-730	37.50				
	4ft jumper hose	1.000		19.0000	19.00
126- 96-167-2650-730	14.25				
226- 96-167-2650-730	4.75				
	6 ft garden hose	1.000		15.0000	15.00
126- 96-167-2650-730	11.25				
226- 96-167-2650-730	3.75				
	Dual lance wand	1.000		115.0000	115.00
126- 96-167-2650-730	86.25				
226- 96-167-2650-730	28.75				
	Down stream injector	1.000		30.0000	30.00
126- 96-167-2650-730	22.50				
226- 96-167-2650-730	7.50				
	hose swivel	1.000		65.0000	65.00
126- 96-167-2650-730	48.75				
226- 96-167-2650-730	16.25				

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 22793  
**Page:** 2  
**Date Issued** 04/24/17

To:	
Vendor	4431
PHONE	(800) 354-6879
FAX	( ) -
HOTSY WY-MONT	
PO BOX 50734	
BILLINGS, MT 59105	

Ship To:
BROWNING SCHOOLS TRANSPORTATIO
102 EAST BOUNDARY STREET
BROWNING, MT. 59417
406-338-5952

Ship Via  
Requested by **TERI**  
Approved by **WAYNE**  
Orgn. Transportation

**Notes**

Replace pressure washer at Transportation

Requisition #:25551

Approved by: WAYNE,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	55 gallon-soap	1.000		450.0000	450.00
126- 96-167-2650-730	337.50				
226- 96-167-2650-730	112.50				
	shipping and handling	1.000		275.0000	275.00
126- 96-167-2650-730	206.25				
226- 96-167-2650-730	68.75				
	promo and discount	-1.000		800.0000	-800.00
126- 96-167-2650-730	-600.00				
226- 96-167-2650-730	-200.00				
		0.000		0.0000	0.00
<b>Total</b>					<b>9750.00</b>

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