

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the special meeting of the Northwest Arctic Borough School District Board of Education to order at 3:30 p.m. on Tuesday, November 7, 2024.

Board Members present were:

Margaret Hansen
Tillie Ticket
Carol Schaeffer
Marie Greene
Alice Adams
Shannon Melton
Lawrence Jones
Joanne Harris

Board Members absent and excused were:

Millie Hawley
Alice Melton-Barr
Ellen Coffin

A quorum was present.

Observed.

Those present participated in the Pledge of Allegiance.

Staff/guests present: Terri Walker-Superintendent, Megan Williams-Director of Administrative Services, Tracy Bell-Director of Curriculum/Instruction, Perrian Windhausen Director of Student Services, Jeff Alexander Director of Human Resources, Joy Cogburn-Smith-Director of State/Federal Programs, Amy Eakin-Director of Technology, Gary Perkins Kotzebue High School Principal, Shayne Schaeffer-Executive Assistant, Michal Callfield Attorney for the School District.

Marie Greene moved that the Board go into an executive session to discuss matters, which by law, municipal charter, or ordinance are required to be confidential, seconded by Tillie Ticket.

Motion passed unanimously by voice-vote. The Board went into executive session at 1:40 p.m.

Executive Session ended and the meeting reconvened in open session at 4:28 p.m.

Board approval is required for purchases that exceed \$50,000. Follett Solutions will curate book selections per grade level for our students, books will be bundled by grade level and be shipped directly to sites for distribution. The total purchase cost will not exceed \$ 300,000 as budgeted. These items were fully budgeted for and approved as part of our Literacy Connections application under the Innovative Approaches to Literacy grant program. Funding: Federal LIT Grant Fund 353. The administration recommends board approval of the purchase of grade-level take-home books from Follett School Solutions, as presented.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

INTRODUCTION OF
STAFF/GUESTS

EXECUTIVE SESSION

APPROVAL OF
PURCHASE FOLLETT
SCHOOL SOLUTIONS

Marie Greene moved to approve purchase of Follett School Solutions, in the amount not to exceed \$300,000 as presented, seconded by Carol Schaeffer.

Motion carried unanimously by voice vote.

ACTION

Various Human Resources actions occur which require Board action or cognizance. On a monthly basis the administration recommends Board approval of new certified/classified hires, position reclassifications, and the revision of job descriptions. In addition, the administration informs the Board of resignations, transfers and terminations throughout the district. The administration recommended the Board approve the FY24 certified new hires at KMHS, and certified transfer from KMHS to Noatak as presented.

APPROVAL OF HUMAN RESOURCES

Tillie Ticket moved to approve the the FY24 certified new hires at KMHS, and Certified transfer form KMHS to Noatak as presented, seconded by Carol Schaeffer.

Motion carried unanimously by voice vote.

ACTION

The Board approves audited financial statements. The District is required by State law to have an annual audit performed by independent auditors. The annual financial audit is an independent and unbiased examination of the District's financial information. It is required that the FY23 Audited Financial Statements be sent to the Alaska Department of Education and Early Development by November 15 of each year and be approved by the Board. Altman, Rogers & Co. presented the FY23 financial statement information and auditor opinions to the Board. The FY23 Audited Financial Statements cover the operation of the Northwest Arctic Borough School District for the period July 1, 2022, through June 30, 2023. The administration recommended the Board approve the FY23 Audited Financial Statements as presented.

APPROVAL OF FY23 AUDITED FINANCIAL STATEMENTS

Marie Greene moved to table the approval of FY23 Audited Financial Statements as presented, seconded by Tillie Ticket.

ACTION

Motion carried unanimously by voice vote.

The next Special Board meeting of the NWABSD Board of Education will be held December 4, & 5, 2023, virtually.

DATE/TIME OF NEXT BOARD MEETING

Tillie Ticket moved to adjourn the meeting, seconded by Alice Adams.

Motion passed with unanimous consent.

ADJOURNMENT

The meeting adjourned at 4:33 pm.

Tillie Ticket, Secretary

Shayne Schaeffer, Recording Secretary