

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DRAFT - MEETING MINUTES

Tuesday, April 30, 2024 - 1:00 p.m.

Howard Male Conference Room

The Alpena County Local Emergency Planning Committee (LEPC) met on Tuesday, April 30, 2024, at 1:00 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT: Alpena County Commissioner Burt Francisco
Director of EM and E911 Services Kim Elkie
Deputy Director of EM and E911 Services Al Rapson
NE Mich Medical Control Nick Harrison
Alpena City Fire Department Andy Marceau
Alpena County Sheriff Erik Smith
Michigan State Police Dan Werner
Alpena Public Schools Lee Fitzpatrick
Alpena County 911 Lead Dispatcher Rory Sherwood
Alpena City Police Eric Hamp
Alpena County Road Commission Ryan Brege
Alpena County Fire Representative Hanna Trelfa

MEMBERS ABSENT: Public Health Representative, District 4 Nic Modrzynski (excused)
Private Citizen at Large Edna Sorensen (excused)
Alpena County Commissioner Robin Lalonde (excused)
City of Alpena Elected Official Mike Nowak (excused)
MyMichigan Medical Center Austin Conway (excused)

OTHERS PRESENT: County Board Assistant Kim MacArthur
Alpena CRTC Bob Sutton

Commissioner Burt Francisco called the meeting to order at 1:00 p.m.

APPROVE AGENDA: Motion to approve the agenda was made by Hanna Trelfa and supported by Andy Marceau. Motion carried.

APPROVE MINUTES: Motion was made by Rory Sherwood and supported by Erik Smith to approve the minutes from the LEPC meeting held January 3, 2024. Motion carried.

OLD BUSINESS: Emergency Management and E911 Services Director Kim Elkie reported the LEPC bylaws state the Committee must elect a Chair and Vice-Chair each year. Commissioner Burt Francisco announced that he would accept the position of Chair for the Local Emergency Management Committee for 2024 or open discussion for any other nominations.

Motion was made by Eric Hamp and supported by Andy Marceau to elect Commissioner Burt Francisco as Chair for the Local Emergency Planning Committee for 2024. Motion carried.

Motion was made by Erik Smith and supported by Lee Fitzpatrick to elect Commissioner Robin Lalonde as Vice-Chair for the Local Emergency Planning Committee for 2024. Motion carried.

NEW BUSINESS: Director Elkie presented Holcim’s Off-Site Response Plan for review. Holcim is new on the list as having hazardous chemicals that are over the threshold. The plan is not yet complete, and Holcim will need to provide additional information. Director Elkie would like to submit the plan to the state by mid-September to receive reimbursement. Discussion was made to invite representatives from Holcim to the next LEPC meeting for further review.

INFORMATION ITEM: Chair Francisco presented discussion on PFAS as a topic to monitor. Director Elkie will bring any updates back to the Committee.

DIRECTOR’S UPDATE: Director Elkie reported they had training last week at Holcim with another more in-depth training to come this summer. Next week they will be attending the Great Lakes Homeland Security Conference in Grand Rapids. Commissioners’ John Kozlowski and Jesse Osmer and Interim County Administrator Jennifer Mathis will be attending as well. Lodging and registration are reimbursed from the state.

INFORMATION ITEM: Discussion was made on the Local Emergency Planning Committee’s mission statement.

“Under the Emergency Planning and Community Right-to-Know Act (EPCRA), Local Emergency Planning Committees (LEPCs) must develop an Emergency Response Plan, review the plan at least annually, and provide information about chemicals in the community to citizens. Plans are developed by the LEPC with stakeholder participation.”

Director Elkie will send the statement to Lt. DeCastro for review and ask for any guidance or suggestions.

The meeting adjourned at 1:31 p.m.

Burt Francisco, Chair

Kim Elkie, Director of Emergency Management
and E911 Services

kvm