

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION (3rd Thursday)
SCHOOL DISTRICT 33, DUPAGE COUNTY, WEST CHICAGO, ILLINOIS
September 19, 2024

President Rita Balgeman called the regular meeting of the Board of Education to order at 7:01 p.m. at Leman Middle School, 238 E. Hazel St., West Chicago, Illinois. On roll call, the following members were present: Mrs. Rita Balgeman, Mrs. Morgan Banasiak, Mr. Tom Doyle, Mr. Chad McLean, and Mrs. Sandra Garcia. Absent: Mrs. Felicia Gills and Mrs. Janette Hernandez.

ALSO PRESENT

Kristina Davis, Superintendent; Lea DeLuca, Assistant Superintendent for Teaching and Learning; Karen Apostoli, Executive Director of Business and Operations; Sarah Burnett, Director of Human Resources; Fred Cadena, Director of Facilities and Grounds; Sherri Massa, Director of Student Services; Catherine Park, Director of Assessment and Accountability; Matt Ryan, Director of Technology; and Jenny Brunke, Assistant Director of Teaching and Learning.

PLEDGE OF ALLEGIANCE

Rita Balgeman led those present in the Pledge of Allegiance to the United States of America.

**PUBLIC HEARING ON
2024- 2025 OFFICIAL
SCHOOL BUDGET**

Mrs. Kristina Davis, Superintendent, presented the official 2024-2025 school budget. The Board of Education received no comments or questions from the public. The public hearing was concluded at 7:02 p.m.

ADDITIONS/CHANGES

Under XVI. Close session, an addition of reason 3, safety protocols.

SHARED AGREEMENTS

1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals

Goal #1 – Student Growth and Achievement

Goal #2 – Learning Culture of Equity, Engagement & Agency

Goal #3 – Professional Culture of Teamwork & Continuous Improvement

Goal #4 – Family Engagement & Community Partnerships

Goal #5 - Effective and Innovative Use of Resources

**SHARED AGREEMENTS
REFLECTION**

No shared agreements at this time.

**RECOGNITION/SHOWCASE
PRESENTATION**

Presentation

Building Goals

Cathy Park, Director of Assessment and Accountability, presented the building goals. Principals discussed the Spring 2024 results in literacy and math. New targeted goals will be introduced this year in birth to 3 with a new measurement. They also added storytelling this year. Preschool will continue to support the five-year-olds in the transition to Kindergarten. They will also focus on the measures of student culture and help preschool students understand their feelings about themselves and others. There will be Literacy goals for elementary schools. This year, they are piloting Amplify and will continue to use Elevation Platform. Results of the APPL and ACCESS tests were shared. Data of the students who exited the ELL program last year were provided to the board. Several students are on track to obtain the seal of biliteracy when they graduate from high school. The SMART goal results for 2024 were shared along with the 2025 goals. Support includes guided math, embedded fact fluency, data-driven guided math groups, and differentiated guided math training for teachers. Each building will have culture goals and customized school goals and action plans. The goals also include collaboration walks that will include the paraeducators. At the middle school, they will continue supporting future graduates by encouraging them to learn in multiple ways. This will align with the High School Ready - Portrait of a Graduate.

Presentations

Academic Leadership Council and Subject Area Committees Update

Lea DeLuca, Assistant Superintendent of Teaching and Learning, presented an update on the ALC and SAC. Board Policy 6:10 Educational Philosophy and Objectives, states “To further the educational philosophy and goals of the District, the Board of Education has established an Academic Leadership Council (ALC) and grants it the authority to reach professional decisions and make recommendations to the Administrative Council and to the Board of Education, pertaining to curriculum, instruction, and student learning.” The Academic Leadership Council (ALC) is a representative group of stakeholders that advises and makes recommendations to the Board of Education on matters concerning curriculum and instruction through the approved decision-making processes. Members of the ALC include teachers, building administrators, district administrators, board members, and a parent with a two-year commitment. Mrs. DeLuca also provided information on the long-range elementary and middle school plan. The Subject Area Committee will carry out the work designated by the ALC in alignment with the long-range plan, gather implementation feedback from staff, validate the effectiveness of the curriculum, units, assessments, and resources, and make the necessary adjustments.

E.T.A.W.C. STATEMENT

No E.T.A.W.C. statement at this time.

PUBLIC COMMENT

No public comment at this time.

APPROVE CONSENT AGENDA

Motion by Banasiak, second by McLean, to approve the consent agenda as follows:

Approve Board of Education Meeting Minutes

...Approved the Board meeting minutes of August 15, 2024, and September 15, 2024;

Approve Contract Renewals

...Approve the contract renewal with the following vendors: Capstone-PebbleGo, Smart Deploy, Beth’s Notes, and Planning Implementation Evaluation (PIE) org.;

Approve Current Expenditures

...approved the list of bills dated September 9, 2024, through September 20, 2024, in the amount of \$3,000,171.01;

Approve Current Payrolls

...approved payrolls of August 15, 2024, in the amount of \$463,868.67, and August 30, 2024, in the amount of \$395,751.47;

Approve Imprest

...approve imprest account from August 21, 2024, to September 11, 2024, in the amount of \$410.00;

Approve Disposition of Closed Session Audio Tapes

...approved the disposition of audio tape of the Board of Education regular closed session dated March 2, 2023, and March 16, 2023. Meetings that are at least 18 months old and meet the State criteria are disposed of;

Approve Personnel Items

...Approved the following personnel report:
0 Administration:
1 Certified: Mary Deanna Jasek, School Psychologist at Pioneer Preschool, effective September 26, 2024;
2 Classified: Kimberly Garcia, Nurse at ELC, effective September 12, 2024; Scottlyn Turner, Paraprofessional, effective September 25, 2024;
2 Resignations: Flordelis Liz Rodriguez, Paraprofessional at Currier, effective September 5, 2024; and Oksana Paihr, Lunch Supervisor at Pioneer Preschool, effective September 20, 2024;
0 Leaves:
0 Retirements:

On roll call, the following members voted aye: Banasiak, McLean, Garcia, Doyle, and Balgeman. Nays: None.
 Motion carried: 5 ayes, 0 nays.

FINANCIAL REPORTS

Treasurer’s Report and Budget Report

The Board of Education reviewed the Treasurer’s Report and Budget Reports as of August 31, 2024, along with the financial charts.

Financial Report	The Board of Education received a financial report from Kristina Davis, Superintendent, stating that the district received \$1,205,673.00 in evidence-based funding since the last meeting.
Student Activity Account Report	The Board of Education received a summary of each school's monthly activity accounts as of August 31, 2024.

**DISCUSSION OF NEW / ONGOING
BUSINESS WITH POSSIBLE ACTION**

Presentation Follow-up	No presentation follow-up at this time.
Curriculum Night Reflection	Board members and Administrators reflected on the curriculum nights they attended. A survey for parents, teachers/staff will be sent out, and the results will be shared at a board meeting in the future.
<i>Equipment Disposal</i>	The board received information for the disposal at Indian Knoll of 1 broken chair, 4 2-drawer file cabinets, 4 metal bookshelves, 2 wooden teacher desks, 2 metal teacher desks, 2 wooden bookshelves, 10 4-drawer file cabinets, 2 sling bookshelves, 1 broken cube chair, 2 student privacy desks, 3 rolling red carts, and 1 rolling metal cart; at Pioneer 30 child chairs, 118 adult chairs, 30 medium chairs for older primary, 13 rolling cabinets, 3 short file cabinets, 9 tall file cabinets, 2 round tables, 4 student desks, 1 rolling library cabinet, 2 teacher desks, 15 long tables, 2 small shelving units, 6 large shelving units, 1 child oven unit, 1 large rolling cabinet, 17 short stools, 2 desk toppers, and 2 easels; and at Turner 1 2-tier wooden bookshelf, 6 student desks, 1 plug in wall fan, 1 2-drawer file cabinet, 1 wood teacher desk, 2 metal teacher desks, 1 SEL skeleton/wheel attachment, 5 tall wooden bookcases, 7 gray dividers/partitions, and 1 wooden bookshelf.
Wrestling Mats	The Board will review the request to donate old LMS wrestling mats to Benjamin Middle School.

ACTION ITEMS

ADOPT 2024-2025 OFFICIAL SCHOOL BUDGET	Motion by McLean, second by Doyle, to approve the official 2024-2025 School Budget. On roll call the following members voted aye: McLean, Doyle, Balgeman, Banasiak, and Garcia. Nays: none. Motion carried: ayes 5, nays 0.
PTEL	Motion by Banasiak, second by McLean, to approve Robbins Schwartz to represent the district for any tax appeals at the county. On roll call, the following members voted aye: Banasiak, McLean, Garica, Doyle, and Balgeman. Nays: None. Motion carried: 5 ayes, 0 nays.

INFORMATION ITEMS

1st and 6th-day enrollment 2024	Between the first and sixth day of school, there were 7 fewer students at Currier, 4 fewer students at Indian Knoll, 1 fewer student at Turner, 2 fewer students at Wegner, 8 fewer students at Lemman, and 13 fewer students at Preschool.
Administration and Teacher Salary and Benefits Report	Director of Human Resources, Sarah Burnett, shared the salaries of District Administrators and Teachers for the school year 2024-2025. These salaries are required to be posted upon Board approval of the Final Budget for District 33.
Constitution Day	The Board reviewed a summary of activities that were held at the individual District 33 schools in honor of Constitution Day.
First Day of School	Mrs. Lea Deluca reviewed 1st day of school anecdotes as reported by Principals.
Current Job Listing	The Board received the most recent posting of available job positions in School District 33.
Freedom of Information Report	The Board of Education received the Freedom of Information Act Report noting 1 new request since the last board meeting.
Out of District Placement	The Board received the Special Education report indicating that 18 special education students and 0 general education students have been placed out of the district as of September 19, 2024.
Short Tem Leave	The Board received the short-term leave report.
School Newsletters	The Board reviewed the School newsletter.
Suggested Agenda Items for Next Board Meeting	No suggested items at this time.
Board Outreach	Board member attended their adopted school curriculum night. Tom has attended several football games at Lemman Middle School.
Parking Lot	No parking lot at this time.

REPORT OF DISTRICT COMMITTEE MEETINGS

Open Comments	Rita Balgeman gave feedback on the homework her student has recently taken home.
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REVIEW OF UPCOMING MEETINGS/EVENTS

The Board of Education members reviewed upcoming meetings.

CLOSED SESSION

Into Closed Session

Motion by Banasiak, second by McLean, to go into closed session at 7:46 p.m. to discuss (1) the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific independent contractors, specific volunteers, or District legal counsel: however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with the Open Meetings Act 5 ILCS 120/2c) (1), amended by P.A. 101-459; (2) Student disciplinary cases. 5 ILCS 120/2(c)(9). Minutes of meetings held for this reason shall never be released to protect the individual student's privacy; and (3) Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. On roll call, the following members voted aye: Banasiak, McLean, Garica, Balgeman, and Doyle. Nays: None.
Motion carried: 5 ayes, 0 nays.

ROLL CALL

On roll call at 8:00 p.m., the following members were present:
Balgeman, Banasiak, Doyle, McLean, and Garcia.
Absent: Gills and Hernandez.

ALSO PRESENT

Kristina Davis, Superintendent, Sherri Massa, Director of Student Services, and Sarah Burnett, Director of Human Resources.

Out of Closed Session

Motion by McLean, second by Banasiak, to reconvene to open session at 8:33 p.m. The President took a voice vote and declared the motion passed.

**ACTION ITEMS FOLLOWING
CLOSED SESSION**

Approve Minutes of Closed Session

Motion by McLean, second by Banasiakk, to approve the closed session minutes as read. The President took a voice vote and declared the motion passed.

ADJOURNMENT

Motion by McLean, second by Banasiak, to adjourn the meeting at 8:33 p.m. The President took a voice vote and declared the motion passed.

 President, Rita Balgeman

 Secretary, Tom Doyle