



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: April 25, 2023

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of April 17, 2023.


RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:


Michelle H. Tong, J.D., Associate to the Superintendent

Date: April 17, 2023


Todd A. Jaeger, J.D., Superintendent

4/25/2023

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Brestel	Emily	Psychologist	CT-PR	Copper Creek Elementary	Market Adjustment	PSYCH	+\$2,500.00	*
Brestel	Emily	Psychologist	CT-PR	La Cima Middle School	Market Adjustment	PSYCH	+\$2,500.00	-
Colbert	Kimberly	Psychologist	CT-PR	Keeling Elementary	Market Adjustment	PSYCH	+\$2,500.00	*
Colbert	Kimberly	Psychologist	CT-PR	Walker Elementary	Market Adjustment	PSYCH	+\$2,500.00	*
Downs	Kade	Psychologist	CT-PR	Amphi Middle School	Market Adjustment	PSYCH	+\$1,000.00	*
Hill	Vanessa	Gifted Education Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$10,801.33	*
Hill	Vanessa	Gifted Education Coordinator	CT-PR	Wetmore Center	Calendar Change			*Fiscal Year/261 Days
Hopkins	Kenna	Psychologist	CT-PR	Holaway Elementary	Market Adjustment	PSYCH	+\$3,000.00	*
Kimminau	Polly	Math Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$14,842.33	*
Langley	Shannon	ELL District Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$6,735.57	*
Martinez	Monica	Psychologist	CT-PR	Painted Sky Elementary	Market Adjustment	PSYCH	+\$3,000.00	*
Martinez	Monica	Psychologist	CT-PR	Donaldson Elementary	Market Adjustment	PSYCH	+\$2,000.00	*
McCarthy	Shannon	Psychologist	CT-PR	Coronado K-8 School	Market Adjustment	PSYCH	+\$5,000.00	*
McClemons	Teri	Psychologist	CT-PR	Rillito Center	Market Adjustment	PSYCH	+\$5,000.00	*
Phelps	Susan	Psychologist	CT-PR	Wilson K-8 School	Market Adjustment	PSYCH-DC	+\$5,000.00	*
Polcyn	Dawn	Psychologist	CT-PR	Cross Middle School	Market Adjustment	PSYCH-DC	+\$2,500.00	*
Polcyn	Dawn	Psychologist	CT-PR	Harelson Elementary	Market Adjustment	PSYCH-DC	+\$2,500.00	*
Potter	Elizabeth	Psychologist	CT-PR	CDO High School	Market Adjustment	PSYCH	+\$5,000.00	*
Ryan	Frank	Psychologist	CT-PR	Innovation Academy	Market Adjustment	PSYCH-DC	+\$2,500.00	*
Vandivort	Pamela	Science/STEM Coordinator	CT-PR	Wetmore Center	Market Adjustment	PR EX	+\$14,842.33	*
Arthurs	Robbin	Curriculum, Instruction, & Interv. Supp	CT	Keeling Elementary	Transfer			*
Daigle	Joyce	Curriculum, Instruction, & Interv. Supp	CT	Coronado K-8 School	Transfer			*

*	2023-2024 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Guymon	Kate	Curriculum, Instruction, & Interv. Supp	CT	Amphi High School	Transfer			*
Haskell	Joseph	Teacher - English	CT	CDO High School	Transfer			*
Holder	Kayla	Curriculum, Instruction, & Interv. Supp	CT	Walker Elementary	Transfer			*
Humphreys	Anita	Curriculum, Instruction, & Interv. Supp	CT	Donaldson Elementary	Transfer			*
Papajohn	Sarah	Teacher - Preschool Director	CT	Mesa Verde Elementary	Transfer			*
Radtke	Heidi	Literacy (ELA) Coordinator	CT	Wetmore Center	Market Adjustment	PR EX	+\$14,842.33	*
Ramsey	Julie	Curriculum, Instruction, & Interv. Supp	CT	La Cima Middle School	Transfer			*
Riggs	Jennifer	Teacher - Kindergarten	CT	Innovation Academy	Transfer			*
Roberts	Coral	Teacher - Preschool Director	CT	Nash Elementary	Transfer			*
Rowe	Darlene	Teacher - Pandemic Intervention and A	CT	Nash Elementary	Transfer			*
Steen	Susan	Curriculum, Instruction, & Interv. Supp	CT	Ironwood Ridge High	Transfer			*
Tapling	Colby	Curriculum, Instruction, & Interv. Supp	CT	Holaway Elementary	Transfer			*
Wilks	Chelsie	Curriculum, Instruction, & Interv. Supp	CT	Copper Creek Elementary	Transfer			*
Wray	Kathleen	Curriculum, Instruction, & Interv. Supp	CT	Rio Vista Elementary	Transfer			*
Andersen	Lauren	School Nurse	CL-PR	Health Services Admin	Market Adjustment	NURS-MA	+\$8,917.00	*
Araiza	Brittney	School Nurse	CL-PR	CDO High School	Market Adjustment	NURS-BA	+\$8,917.00	*
Glasford	Brittney	School Nurse	CL-PR	La Cima Middle School	Market Adjustment	NURS-BA	+\$8,917.00	*
Jones	Bobbi	School Nurse	CL-PR	Wilson K-8 School	Market Adjustment	NURS-BA	+\$8,917.00	*
Kennedy	Kathy	School Nurse	CL-PR	Ironwood Ridge High	Market Adjustment	NURS-BA	+\$8,917.00	*
Levy Caliva	Jessica	School Nurse	CL-PR	Coronado K-8 School	Market Adjustment	NURS-BA	+\$8,917.00	*
Maxwell	Annie	School Nurse	CL-PR	Cross Middle School	Market Adjustment	NURS-BA	+\$8,917.00	*
Neubauer	Cristina	School Nurse	CL-PR	Amphi Middle School	Market Adjustment	NURS-BA	+\$8,917.00	*
Redford	Anita	School Nurse	CL-PR	Rillito Center	Market Adjustment	NURS-MA	+\$8,917.00	*
Shepard	Shelley	School Nurse	CL-PR	Amphi High School	Market Adjustment	NURS-BA	+\$8,917.00	*

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GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Allen	M Mitch	Campus Monitor	CL	Harelson Elementary	Decrease FTE			<.40 FTE>
Allen	M Mitch	Crossing Guard	CL	Harelson Elementary	Decrease FTE			<.25 FTE>
Duarte-Jungerman	Blanca	Preschool Aide/Caregiver	CL	Painted Sky Elementary	Transfer			
Dunlap	Mary	Classroom Aide/Caregiver	CL	Nash Elementary	Transfer			*
Gregg	Bethani	Educational Assistant to the Elementar	CL	Copper Creek Elementary	Promotion	4	+\$0.61	
Grosse	Caitlin	ADDN - Arizona Teaching Fellow	CL	Amphi Middle School	Addendum			\$800.00
Wright	Paula	Food Service Attendant	CL	La Cima Middle School	Correction			Location
Yeoman	Dianna	Student Services Coordinator Assistan	CL	Wetmore Center	Transfer	2	<\$0.85>	
Beuthin	Kevin	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Caldwell	Theresa	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Johnson	Marian	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Lise	Ronald	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Mounts	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum			\$36.40 per hour
Murrell	Marley	ADDN - Summer School Lead Teache	ADCT	Amphi High School	Addendum			\$6,972.00
Novinski	Garrett	Teacher - Adaptive P.E.	ADCT	Wilson K-8 School	Added Duty			\$2,725.79
Smith	Lucas	ADDN - Summer School Teacher HS	ADCT	Amphi High School	Addendum			\$5,712.00
Frost	Rachel	ADDN - Summer School IT Specialist	ADCL	Prince Elementary	Addendum			\$14.87 per hour
Graham	Mary Kaye	ADDN - Summer School Health Aide	ADCL	Prince Elementary	Addendum			\$16.25 per hour
Mason	Kristin M	ADDN - Summer School Campus Mon	ADCL	Prince Elementary	Addendum			\$14.00 per hour
Wulff	Thomas	ADDN - Summer School Crossing Gu	ADCL	Prince Elementary	Addendum			\$15.24 per hour

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LITERACY (ELA) COORDINATOR (PK-12)

QUALIFICATIONS

A. REQUIRED

- Master's degree or higher
- Valid Arizona teaching certificate with reading endorsement
- Knowledge of the Arizona State Standards
- Teaching experience in the use of effective practices related to reading and English Language Arts instruction
- Staff Development experience
- Equivalent training, education or experience that would substitute for minimum requirements

B. DESIRED

- Highly qualified status in English Language Arts
- Experience leading District level professional development

SUMMARY

The Literacy (ELA) Coordinator provides training, modeling, coordination, support, and assistance to support teachers' professional development in reading, writing, speaking, and listening (ELA).

Reports to: Director of Curriculum and Assessment

ESSENTIAL FUNCTIONS

- Provides leadership and instruction regarding the best practices in literacy instruction
- Supervises Literacy (ELA) Curriculum Coordinator (grades 9-12)
- Collects literacy assessment data from sites
- Monitors requirements for Move on When Reading in cooperation with the Arizona Department of Education and enters planning and assessment data in State database as requested
- Familiar with providing instruction for children with reading disabilities (i.e., dyslexia)
- Analyzes data using technology tools and software (e.g., EXCEL, databases, etc.)
- Evaluates data from State testing and provides guidance to ELA teachers
- Conducts demonstration lessons using best practices in reading and literacy instruction
- Facilitates the cycle of continuous improvement through data collection and analysis using literacy assessments
- Collaborates and coordinates with principals and staff regarding English Language Arts instruction and assists schools in the development of literacy improvement plans

LITERACY (ELA) COORDINATOR (PK-12)

- Collaborates with teachers to provide instructional and programmatic support for IB, Cambridge, and Dual Enrollment subjects related to English Language Arts
- Develops, provides and assists with staff development and initiatives regarding best practices in English Language Arts programs in grades PK-12
- Provides coaching for teachers in the planning, development and refinement of effective teaching practices
- Assists with implementation of English Language Arts activities, programs and plans
- Arranges and facilitates model teaching, observations, and debriefing within each school site
- Assists in managing and coordinating district English Language Arts programs and initiatives
- Understands and effectively applies educational research
- Evaluates, monitors and assists with the selection of English Language Arts materials
- Understands and effectively applies educational research
- Evaluates, monitors and assists with the selection of English Language Arts materials
- Serves on committees pertinent to learning and instruction
- Assists in administration and creation of common formative assessments and curricular resources
- Collaborates with other district personnel in the design and delivery of staff development services to schools
- Maintains knowledge of and complies with state, federal and district regulations
- Works flexible hours, including weekends and evenings as required
- Attends State trainings relative to standards-based instruction in English Language Arts and early reading acquisition
- Assists with the full implementation of the Arizona English/Language Arts (ELA) Standards
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that align with the district Portrait of a Graduate
- Performs related duties as required

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate individually and in group settings
- Ability to communicate effectively, both orally and in writing
- Ability to prioritize and handle multiple tasks simultaneously



LITERACY (ELA) COORDINATOR (PK-12)

- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift and carry up to 20 pounds
- Ability to operate digital office equipment
- Ability to drive a vehicle



MATH COORDINATOR (PK-12)

QUALIFICATIONS

A. REQUIRED

- Master's degree or higher
- Valid Arizona teaching certificate
- Knowledge of Arizona Mathematics Standards
- Teaching experience in the use of effective practices related to mathematics instruction
- Staff development experience
- Equivalent training, education or experience that would substitute for minimum requirements

B. DESIRED

- Highly qualified status in Mathematics
- Valid Arizona Math Specialist Endorsement
- Experience leading District level professional development

SUMMARY

The Math Coordinator (PK-12) provides training, modeling, coordination, support, and assistance to support teachers' professional development in mathematics.

Reports to: Director of Curriculum and Assessment

ESSENTIAL FUNCTIONS

- Provides leadership and instruction regarding the best practices in mathematics instruction for grades PK-12
- Supervises Math Curriculum Coordinator (9-12)
- Collects math assessment data from sites
- Assists with common finals in math
- Analyzes data using technology tools and software (e.g., EXCEL, databases, etc.)
- Evaluates data from State testing and provides guidance to teachers
- Conducts demonstration lessons using best practices in math instruction
- Facilitates the cycle of continuous improvement through data collection and analysis using common formative assessments
- Collaborates and coordinates with principals and staff regarding mathematics instruction and assists schools in the development of math improvement plans
- Collaborates with teachers to provide instructional and programmatic support for IB, Cambridge, and Dual Enrollment subjects related to Mathematics
- Develops, provides and assists with staff development and initiatives regarding best practices in Mathematics programs in grades PK-12
- Arranges and facilitates model teaching, observations, and debriefing within each school site
- Provides coaching for teachers in the planning, development and refinement of effective teaching practices
- Assists with implementation of math activities, programs and plans



MATH COORDINATOR (PK-12)

- Assists in managing and coordinating district math programs and initiatives
- Understands and effectively applies educational research
- Evaluates, monitors, and assists with the selection of math materials
- Assists in administration of district assessments
- Provides leadership and instruction regarding the best practices in math instruction
- Serves on committees pertinent to learning and instruction
- Assists in administration and creation of common formative assessments and curricular resources
- Collaborates with other district personnel in the design and delivery of staff development services to schools
- Maintains knowledge of and complies with state, federal and district regulations
- Works flexible hours, including weekends and evenings as required
- Attends state trainings relative to standards-based instruction in math subjects
- Assists with the full implementation of Arizona Math Standards
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that align with the district Portrait of a Graduate
- Performs related duties as required

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate effectively, both orally and in writing
- Ability to communicate individually and in group settings
- Ability to prioritize and handle multiple tasks simultaneously
- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift and carry up to 20 pounds
- Ability to operate digital office equipment
- Ability to drive a vehicle



SCIENCE/STEM COORDINATOR (PK-12)

QUALIFICATIONS

A. REQUIRED

- Master's degree or higher
- Valid Arizona teaching certificate
- Knowledge of Arizona Science Standards
- Teaching experience in the use of effective practices related to science and STEM instruction
- Staff Development experience
- Significant background in math, science, technology, or engineering by education or training
- Equivalent training, education or experience that would substitute for minimum requirements

B. DESIRED

- Highly qualified status in science, biology, chemistry, physics or related subject specific endorsement
- Experience leading District level professional development

SUMMARY

The Science/STEM Coordinator is charged with developing a strong vision for science/STEM programs designed for PK-12 students. The Science/STEM Coordinator provides training, modeling, coordination, support, and assistance to support teachers' professional development in science and STEM.

Reports to: Director of Curriculum and Assessment

ESSENTIAL FUNCTIONS

- Provides leadership and instruction regarding best practices in science and STEM instruction for grades PK-12
- Supervises Science/STEM Curriculum Coordinator (9-12)
- Collects science/STEM assessment data from sites
- Assists with common finals in science/STEM
- Analyzes data using technology tools and software (e.g., EXCEL, databases, etc.)
- Evaluates data from State science testing and provides guidance to teachers
- Works with the Director of 21st Education to advance STEM opportunities PK-12
- Coordinates PLTW curriculum to expand the programs
- Coordinates Engineering is Elementary (EIE) curriculum
- Creates and supports implementation of a library of grade level inquiry-based science/STEM lesson plans to advance the vision for strong science/STEM programs
- Conducts demonstration lessons using best practices in science/STEM instruction
- Facilitates the cycle of continuous improvement by data collection and analysis using common formative assessments



SCIENCE/STEM COORDINATOR (PK-12)

- Collaborates and coordinates with principals and staff regarding science/STEM instruction and assists schools in the development of science/STEM improvement plans
- Develops, provides and assists with staff development and initiatives regarding in science/STEM programs in grades PK-12 including inquiry-based instruction (e.g., scientific method, engineering design process)
- Arranges and facilitates model teaching, observations, and debriefing within each school site
- Provides coaching for teachers in the planning, development and refinement of effective teaching practices
- Assists with implementation of science/STEM activities, programs and plans
- Assists in managing and coordinating district science/STEM programs and initiatives
- Understands and effectively applies educational research
- Evaluates, monitors, and assists with the selection of science/STEM materials
- Serves on committees pertinent to science/STEM
- Assists in administration and creation of common formative assessments for science/STEM
- Collaborates with other district personnel in the design and delivery of staff development services to schools
- Collaborates with teachers to provide instructional and programmatic support for IB, Cambridge, and Dual Enrollment subjects related to science/STEM
- Maintains knowledge of and complies with state, federal and district regulations and requirements
- Works flexible hours, including weekends and evenings as required
- Attends state trainings relative to standards-based instruction in science/STEM
- Assists with the full implementation of the Arizona Science Standards
- Assists with the creation, review, and implementation of Health, Maturational Growth, and Substance Abuse Prevention curricula
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21st Century skills
- Integrates knowledge and skills that align with the district Portrait of a Graduate
- Performs related duties as required

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to analyze, interpret and solve problems
- Ability to communicate effectively, both orally and in writing
- Ability to communicate individually and in group settings
- Ability to prioritize and handle multiple tasks simultaneously
- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop, bend, kneel, lift and carry up to 20 pounds
- Ability to operate digital office equipment
- Ability to drive a vehicle