

Memo

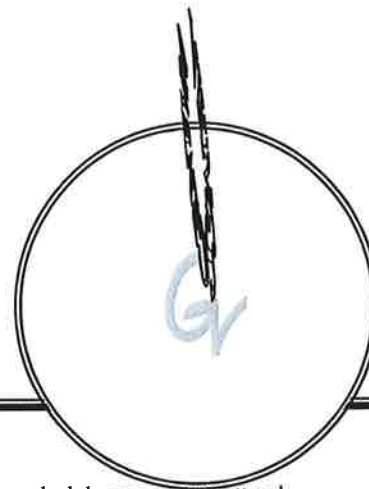
Date: Oct. 14th 2014

To: Dr. Kent Mutchler

OK K.M.

From: Scott McPeak

Re: Out-of-state Field Trip Request



Office of the Assistant Principal

The following information pertains to a request made by a GHS faculty member and club sponsor to attend an event outside the State of Illinois:

Event: Ski trip

Trip Destination(s)/Date(s): Dec. 22nd to Devil's Head Ski Resort in Merrimac, Wisconsin
Jan 19th to Cascade Mountain in Merrimac, Wisconsin
March 7th to Granite Peak Ski Resort in Warsaw, Wisconsin

Length/time of trip: Each trip will be a day trip (departing in the morning, returning in the evening)

Staff Member: Kevin Gannon (sponsor)

Group: Alpine Club

of Students: 60-80

of Chaperones (if app.): 4-5

Transportation: School bus

Total Cost of trip: \$35 for lift ticket/\$55 for ski rental

How the trip will be paid for: Student funded

Educational Benefit of trip: The Alpine Club was established to provide an opportunity for GHS students to ski and snowboard. This is a club that was initiated through student interest. These trips will provide students the opportunity to Ski and Snowboard at some of the better, local Ski resorts.

Cc:

Bonnie Johnson

Tom Rogers

Kevin Gannon

MEMO—OFFICE OF THE PRINCIPAL

Date: October 15, 2014
To: Dr. Kent Mutchler *OK KM*
From: Mr. Tom Rogers
Re: Out-of-State STN Television Production Trip



Geneva High School is requesting permission for the Television Production students to participate in an out-of-state field trip in March 2015. This year's Student Television Network convention is being held in San Diego, California. The purpose of this trip is to provide students with the opportunity to learn more about the television industry, and to compete in competitions against some of the best television schools in the country. The tentative itinerary and trip details are as follows:

1. Trip Dates: Depart → Monday, March 30, 2015
Return → Saturday, April 4, 2015
2. Number of Students Attending: 16-18 students
3. Transportation: Southwest Airlines
4. Cost of Trip: \$1,500 (approximately)
Fundraising will help reduce the cost. There will be no cost to the district for this trip.
5. Adult Chaperones: Jason Santo
Heather Peters
Steve Whitman
6. Goals:
 - a. Students will learn new production techniques from industry professionals.
 - b. Students will learn how to work as a team to produce high quality videos, which will be judged by industry professionals.
 - c. Students will gain a greater understanding of what it will take to work in the television industry.

STN- San Diego

MARCH 30- April 4, 2015

Monday March 30- 4:45 a.m.- Depart GHS

8:45 a.m.- Depart Chicago Midway Airport

11:15 a.m. Arrive San Diego Airport

1:00 p.m. Arrive at Manchester Grand Hyatt Hotel

5:00 p.m.- Dinner

Tuesday March 31- 7:30- 8:30 a.m. Breakfast

8:30 a.m.- Depart Hotel

10:00 a.m- 4 p.m.- Group Activity

7:00-9:00p.m- Dinner

Wednesday April 1- 6:00 a.m. Wake Up call

6:15-7:00 a.m.- Breakfast

7:30- 4:30 p.m.- Crazy 8's Competition

On the Go Lunch- Chick –fil- A

5:30- 7:00 p.m.- Dinner

8:00 p.m.- Opening Ceremony

Thursday April 2- 7:00 a.m.- 9 a.m.- Breakfast

8:00 a.m.- 6:00 p.m.- Individual Competitions/ Breakout sessions

7:30 p.m.- Dinner

Friday April 3-

7:00 a.m.- 9 a.m.- Breakfast

8:00 a.m.- 6:00 p.m.- Individual Competitions/ Breakout sessions

6:30- 8:30 p.m. – Dinner

8:30- 10:30 p.m. Team Activity

Saturday April 4-

7:30 am- 8:30 a.m- Breakfast

9:00 a.m.- 12:00 p.m.- Closing Ceremony

12:30 p.m.-Depart Hotel for airport

3:30- 4:45- Flight to Las Vegas

5:45- 11:30p.m Flight to Midway

12:00 am- Bus back to school