

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education Meeting**  
**September 12, 2016**  
**7:00 pm – VAB**  
**MINUTES**

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Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Tina Forsyth, Carol Lohman and Virgil Knowles

Absent: Rudy Callen

Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Gail VanDaff, Michael Roy, Gail Van Daff, Tonya Nash, Maureen Ouvry, Keevin O'Neill, Dennis Kirby, Matt VanDussen, Ruth Hook, Amie McCaw, Mike Barwegen

Guests Present: Travis Smale, Officer Kite, Steve Thomas, Bethany Hayes, Liz Ratashak

**I. SUPERINTENDENT'S REPORT**

- A. Preliminary Enrollment Figures: Supt. Glaes reported that numbers are close to what was anticipated and budgeted.
- B. Status of Open Positions: Supt. Glaes stated that only a couple of positions remain unfilled at this time.
- C. Legislative Update: Supt. Glaes reviewed the latest legislative items including Representative Dave Maturen's Dark Stores Bill.
- D. MASB Delegates: Karen Hill referred to the list of School Board Member Delegates.

**II. REPORT AND PUBLIC INQUIRY**

**A. Financial Report - Steve**

- 1. Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for August, 2016 showing total revenues of \$960,241; total expenditures of \$1,622,504 and deficiency of revenues over expenditures of -\$662,263.
- 2. Bond Update: Mr. Goss reported good results with bond projects to date. Technology work is still ongoing with entry systems. Year to date the district has spent approximately \$320,000 of the new bond proceeds.
- 3. Refunding Bond Bid Results: Bids were received today for refinancing the 2007 bonds. The lowest rate came in at 1.3% which reduces the payoff by three years. This represents a savings to the district of \$210,000. Mr. Goss recommended the district accept the bid from Hastings City Bank.

- B. Athletic Department Annual Report - Michael Roy, Athletic Director: Mr. Roy expressed appreciation for everyone who assisted with students,

events, meals, transportation, publicity, and general support. Mr. Roy reviewed the year in detail, including rankings, awards, and participation.

C. Audience: No one wished to address the Board on a non-agenda item.

### III. BOARD ACTION REQUESTED

A. Approval of the Following Board Meeting Minutes: A motion was made by Emmert and supported by Lohman for item approval.  
Motion carried unanimously.

1. August 8, 2016 Regular Meeting
2. September 1, 2016 Special Meeting

B. Approval of the Following General Fund Invoices for the Month of August Totaling \$185,075.89 (detail below) - ROLL CALL VOTE: A motion was made by Schriemer and supported by Forsyth for item approval.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Rudy Callen

Abstain: None

Motion carried.

1. August 12, 2016 = \$94,498.09

2. August 26, 2016 = \$90,577.80

C. Approval of Payment of Purchase Card Disbursements for July 2016 in the Amount of \$50,233.35 - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for item approval.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Rudy Callen

Abstain: None

Motion carried.

D. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion was made by Lohman and supported by Forsyth for item approval.

Motion carried.

1. Kim Bond (Flathers) - Sunset Lake Kindergarten - BA Step 3
2. Sarah Coffman - 0.4 Indian Lake Speech - MA Step 10
3. Ravenna Kahler - Elem/MS/HS Band and Music/Choir - BA Step 1
4. JoEllen Pollack - MS Science - MA Step 13
5. Lindsey McClure - MS Math - BA Step 4
6. Kayla Vallier - HS Special Education - BA Step 1

E. Approval of Retirement Request for Indian Lake Kindergarten Teacher Cynthia Frakes Effective at the End of the School Year: A motion was made by Forsyth and supported by Lohman for item approval.

Motion carried.

F. 2nd Reading Approval of the Following Revised or New Bylaws/Policies -  
ROLL CALL VOTE: A motion was made by Emmert and supported by Lohman for item approval.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Rudy Callen

Abstain: None

Motion carried.

1. B0144.3 - Conflict of Interest

2. B0175.1 - School Board Conference, Conventions, and Workshops

3. P1130/P3110/P4110 - Conflict of Interest

4. P1630.01/P3430.01/P4430.01 - Family & Medical Leaves of Absence (FMLA)

5. P5517.02 - Sexual Violence

6. P6110 - Grant Funds

7. P6320 - Purchasing

8. P6550 - Travel Payment & Reimbursement

9. P6850 - Public Disclosure and Reporting

G. Approval of Refunding Bond Resolution - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for item approval.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Rudy Callen

Abstain: None

Motion carried.

IV. CLOSED SESSION: 8:42 pm - Approval to go into Closed Session at the Request of the Superintendent for the Purpose of a Periodic Personnel Evaluation, which is in Accordance with Act 267 of the PA of 1987, Section 81, of the Open Meetings Act - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth to go into Closed Session.

Ayes: Emmert, Harsha, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Rudy Callen

Abstain: None

Motion carried.

V. RETURN TO OPEN SESSION – 9:01 pm

VI. Approval to Extend Superintendent Charles Glaes' Contract as per Contractual Agreement: A motion was made by Forsyth and supported by Lohman to Extend Superintendent Charles Glaes' Contract as per Contractual Agreement.

Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:02 pm.

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President Virgil Knowles  
Date: October 10, 2016

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Secretary Karen Hill