

TEACHER ADVISORY COUNCIL



Draft Plan



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What is the purpose of a TAC?

To establish a formal, consistent, and productive channel for the communication between teachers, district administration, and the School Board.

PRIMARY GOALS

- Advise
- Collaborate
- Communicate
- Lead



Advise: Provide solutions-oriented feedback to district leadership.

Collaborate: Work with district leaders to create and implement new initiatives.

Communicate: Act as a communication link between the district and its teachers.

Lead: Empower teachers to take an active role in shaping the district's future

COUNCIL STRUCTURE

- Elementary School (PK-5): 6 members
- Middle School (6-8): 4 members
- High School (9-12): 4 members
- Specialized Role: 2 members (e.g. Special Education, ELL, Arts, PE, etc.)



Members will serve on the council for 1 year, with the option to remain for 1 additional year.

Key Roles:

Chairperson: A teacher member will be selected by the council to serve as the chairperson. The chairperson will facilitate meetings, co-develop agendas with the district liaison, and serve as the primary spokesperson for the council.

Vice-Chairperson: A teacher member selected by the council to support the chairperson and preside over meetings in their absence.

District Liaison: An appointed district employee will serve as the bridge to district leadership. Responsibilities include securing meeting space, co-developing agendas, providing necessary data, and ensuring council recommendations are delivered to the appropriate decision-makers.

APPLICATION PROCESS



- Application Period: August 15th to September 15th
- Application Requirements: general information, a statement of interest, two short-answer questions, and an acknowledgement of commitment
- Selection Process: Scoring rubric used to select members based on their commitment, communication skills, solutions-oriented mindset, and the goal of ensuring diverse representation

Application Requirements: Through an online process, candidates must submit general information, a statement of interest, answers to short-answer questions, and an acknowledgement of commitment.

Selection Process: A committee reviews applications and uses a scoring rubric to select members based on their commitment, communication skills, solutions-oriented mindset, and the goal of ensuring diverse representation.

MEETING STRUCTURE



Frequency & Schedule

Meetings will be held quarterly during the academic year.
Suggested Months:
October, December, February, and May.

Duration & Service

Meetings will be 60 minutes and held outside of contract hours. Service on this council will be voluntary.

Format & Agenda

Meetings will be held in hybrid format to maximize accessibility. Agendas will be co-created by the TAC Chairperson and the District Liaison and distributed to members at least 48 hrs in advance.

Operating Norms

To ensure productive and respectful dialogue, all members will commit to norms that support respectful, confidential, and solutions-oriented dialogue.

Suggested meeting dates/times are Wednesdays from 4:00 - 5:00:

October 15, 2025

December 3, 2025

February 25, 2025

May 6, 2025

EVALUATION



The effectiveness of the council will be reviewed annually through consideration of the following:

- End-of-year surveys of members and district administrators
- Analysis of council members' perceptions of effectiveness
- Annual report summarizing the council's work, recommendations, and impact will be presented to the school board each June.



Thank you

Do you have questions?

This is an action item. If you would like for us to move forward with this plan, I am happy to lead the process.