



Austin County AgriLife Extension Office

September 16, 2025

Dr. Nicole Poenitzsch
Bellville Independent School District
518 South Mathews
Bellville, TX 77418

Dear Dr. Nicole Poenitzsch:

On behalf of the 4-H members of Austin County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Bellville Independent School District. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

A handwritten signature in blue ink that reads "Michelle Wright".

Michelle Wright
Distinguished Extension Agent, Family &
Community Health
Austin County | Texas A&M AgriLife Extension
michelle.wright@ag.tamu.edu

A handwritten signature in blue ink that reads "Stacie Villarreal".

Stacie Villarreal
County Extension Agent, Agriculture & Natural
Resources
Austin County | Texas A&M AgriLife Extension
stacie.villarreal@ag.tamu.edu

Attachment: Resolution for Extracurricular Status of 4-H Organization

Austin County Extension Office
800 East Wendt St. Bellville, Texas 77418
979.865.2072

The members of Texas A&M AgriLife will provide equal opportunities in programs and activities, education, and employment to all persons regardless of race, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity and will strive to achieve full and equal employment opportunity throughout Texas A&M AgriLife. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Bellville Independent School District

(Complete name of school district)

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Austin

Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration
under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district.

A local representative of the Texas A&M AgriLife Extension Service
will request academic eligibility for all 4-H competitive activities, regardless if a school absence is or is not
required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20 ____.

Board of Trustee

Superintendent

AUSTIN COUNTY EXTENSION SERVICE

September 16, 2025

Dr. Nicole Poenitzsch
Bellville Independent School District
518 South Mathews
Bellville, TX 77418

Dear Dr. Nicole Poenitzsch:

On behalf of the Austin County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Bellville Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 U). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

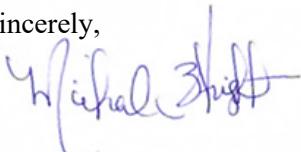
- (A) has a minimum of a bachelor's degree; and
- (B) is eligible for participation in the Teacher Retirement System of Texas.

Austin County requests the Extension personnel listed on the enclosed Adjunct Faculty Agreement be awarded adjunct faculty staff member status for the period of time indicated on the agreement. Extension personnel, as ISD adjunct faculty members, will only supervise and be responsible for Texas 4-H members of the district.

I hope Bellville Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



Michelle Wright
Distinguished Extension Agent, Family &
Community Health
Austin County | Texas A&M AgriLife Extension
michelle.wright@ag.tamu.edu



Stacie Villarreal
County Extension Agent, Agriculture & Natural
Resources
Austin County | Texas A&M AgriLife Extension
stacie.villarreal@ag.tamu.edu

Attachment: Adjunct Faculty Request

Austin County Extension Office
800 East Wendt St. Bellville, Texas 77418
979.865.2072

ADJUNCT FACULTY REQUEST

THE STATE OF TEXAS
COUNTY OF: Austin

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Bellville Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Bellville Independent School District.

Upon consideration and vote of _____ in favor, the Austin County 4-H Program is hereby named as adjunct faculty member(s) of the Bellville Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 1st day of September, 2025 and remain in effect until the 31st day of September, 2025.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Michelle Wright	Distinguished Extension Agent - Family & Community Health	Master of Science - Agriculture Science	Texas A&M University-Kingsville Kingsville, TX	August 2007
Stacie Villarreal	County Extension Agent - Agriculture & Natural Resource	Master of Science - Range and Wildlife Management	Texas A&M University-Kingsville Kingsville, TX	August 2012

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Bellville Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 11.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students at the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Austin County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(l) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Austin County Extension Agent(s), Michelle Wright, Stacie Villarreal are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Bellville Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 20 ____.

Bellville Independent School District

By: _____