

MEMORANDUM

TO: ELPS Board of Education, Dori Leyko, Superintendent

FROM: Lisa Allen, Director of Finance

SUBJECT: Action Item- Bid Package #2- High School Addition- Request for Construction General Conditions

DATE: August 11, 2025

Recommendation:

It is recommended that the Board of Education approve a budgetary change order in the amount of **\$225,070** to Clark Construction Company to fund construction general conditions costs associated with on-site operations for the High School Addition project.

Background:

As Clark Construction finalized the quotes for the high school addition project, they are requesting that 3% of the total value of the project bids (\$7,502,327) be used to fund the general conditions costs (\$225,070).

There is no additional cost to the budget for this request.

A representative from Clark Construction will attend the meeting on August 11, 2025, to address any questions that may arise. Of course, you may communicate questions to the administration before the meeting, and we will do our best to respond promptly.